

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
February 11, 2021**

Members Present: Doug Bowman, Nora Brophy, Shery Cassidy, Lesha Miller, Tracy Mitchell, Dena O' Malley

Others Present: Travis Mathias, Bob McKinley, Scott Stahl, Bill Martini

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Business Agenda

- A. **Open Resident Forum** – Scott Stahl expressed his concern for the condition of the Main Street tennis courts, and asked committee members to immediately place more emphasis on this town amenity.

Old Business/Events

- A. 20th Annual Run Among the Lakes – Nora indicated that an add for the Oct. 16th event will be placed in the Gazette, and that Bill Martini will do some of the design work for the marketing campaign. She also indicated support for a new sub-committee to help manage the demands for the event.
- B. Halloween Hayride & Costume Parade Sat, Oct. 30th 2021 – After some discussion, Tracy agreed to manage the event. Doug noted that Diane had booked Town Hall for the event.
- C. Tennis – Travis noted that lights on the Main Street courts had been repaired. He also noted that self-locking gates are being researched. Nora expressed support for a tennis subcommittee to look at additional issues in more detail. Shery, Doug, Dena and Tracy agreed to serve and meet before the next meeting. Subcommittee discussion issues include, but are not limited to tennis management software, self- locking gates, security cameras, 2021-22 tennis events, and pickleball.
- D. Tree Plan – There was brief discussion on the Tree Plan submitted by the Tree Board. A motion was made and seconded to approve this.
- E. Central Park – New swings to be installed in the park by Feb. 21st. No news at this point on irrigation from park funds. The concrete slab for Mr. Nabors' donated statue should be in soon. Once this is in, the statue will be shipped with about 3 weeks lead time. The committee discussed more small repairs/renovations for the park including mulching, sanding and painting. A motion was made and seconded to pay for this week and not to exceed \$4,000.
- F. Fernwood Park – Nora reminded the committee that the committee has to continue to wait for the park stormwater design to be completed which may take up to 12 months. In the meantime, it was noted that the committee can review the IDG plans for Windermere Rec Center (WRC).

- G. Kayak Storage (WRC) – This was tabled for further discussion until the March meeting

New Business/Events

- A. Officer Elections – Nora indicated that officer elections are up for the March 11th meeting. She then reviewed responsibilities for each officer position.
- B. Sunshine Law – Nora outlined responsibilities to avoid conflicts with the State of Florida’s Sunshine Law. Bob added more clarity including a reminder on the prohibition of voting member 2 way communication on relevant issues outside of the approved PR meetings. He also reminded the committee that all sub-committee meetings require a 48 hour posting requirement.
- C. Minutes Approval – Meeting minutes for January 2021 were tabled for the March meeting
- D. Liaison Reports – Bob McKinley mentioned the Council’s approved plans for advance planning and design for Fernwood and Lake Bessie parks; Travis also spoke on 2 matters. This included environmental approval for Central Park and the town is waiting on bids to come in for Fernwood Park.
- E. Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, February 11th at 5:00 p.m. in Town Hall.