

THE TOWN OF
Windermere



TOWN OF WINDERMERE FOOD TRUCK SELECTION COMMITTEE

Committee Members

Town Manager: Robert Smith

FTFM Council Liaison: Chris Sapp

Food Truck/HPB Liaison: George Poelker

Farmers Market/WTB Liaison: Jackie Rapport

Minutes

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Thursday, 7 January 2021 10:00 AM

Admin Office

501 Forest Street

Windermere FL 34786

Join Zoom Meeting

<https://zoom.us/j/99574587049?pwd=eExVY1dmZml1V2xHVmxmxBZGJhRmo2UT09>

Meeting ID: 995 7458 7049

Passcode: 671005

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

1. *Meeting is called to order 10:01 AM*
Present were Town Manager Robert Smith, Council Liaison Chris Sapp, Farmers Market Coordinator Robert Rinaldo, HPB/FT Liaison George Poelker, WTB/FM Liaison Jackie Rapport, and Administrative Assistant Diane Edwards. Food Truck Coordinator Mark Baratelli was not present.
2. **Public Comment (limited to 3 minutes)**
 - a. *None*
3. **Approval of Minutes:**
 - a. **December 3, 2020 Food Truck Selection Committee Meeting Minutes (Attachment)**
3/0 approved
4. ~~**Review of Past Food Truck Events**~~
5. **Review Event Management/Coordination for Food Truck Night:**
 - a. **Anticipated start date for 2021**
 - i. **Still April/May 2021?** *yes*
6. **Re-Approval of Trucks for Future Events:**
7. **Selection of Trucks for Future Events:**
 - a. **Caldonia's Kitchen** *3/0 denied approval for events. Food looks good, but menu needs cohesion. Welcome to reapply if they narrow their menu to a specific type of cuisine, rather than a "one stop shop" menu.*
 - b. **Oh My Dogs!** *3/0 approved*
8. **Farmers Market**
 - a. **COVID-19 plan** *Singular entrance and exit points, social distancing, mask requirement, hand sanitizers available*
 - i. **Tents ordered for thermal cams – should arrive next week** *May not use for FM after all*
 - b. **Live music, additional tables for eating** *Diane to coordinate set up with Public Works*
 - c. **Marketing plan** *Reusable bags, boosting social media posts by \$50 for a reach of 1,500-2,000. Diane to begin a "Market and Vendor Spotlight" social media campaign*
9. **Selection of Farmers Market Vendors**
 - a. **CACollection** *3/0 approved*
 - b. **Carrington Creations** *3/0 denied. Needs coaching, Robert R to speak with vendor*
 - c. ~~**Designs from Nature** *(missing booth photos)*~~
 - d. **Ferrara Sausage** *3/0 approved*
 - e. **Journey2Bakery** *3/0 approved*

- f. **Simply Baked Confections** *3/0 approved for 3 months' probation. Would like to see more cohesion in products, and vendor should either provide evidence that jelly falls under Cottage Foods Act or refrain from selling at the market*
- g. **Sweet Cups Chef** *3/0 approved*
- h. **Tekoa Chocolate** *3/0 approved*
- i. ~~**Walk My Garden**~~

10. Adjourn *10:28am*