

TOWN OF WINDERMERE

Development Review Board Meeting Minutes

November 17, 2020

Present were Chair Frank Chase, Board Members; Norma Sutton, Roger Heinz (new member), Stephen Withers, Molly Rose (via Zoom), Jennifer Roper, and Peter Fleck. Town Manager Robert Smith, Liaison Bill Martini (via Zoom), Assistant Town Planner Amanda Warner, and Town Clerk Dorothy Burkhalter were also present.

Chair Chase called the meeting to order at 6:30pm. He then led everyone in the Pledge of Allegiance.

Chair Chase welcomed new member Roger Heinz to the Board.

1. **OPEN FORUM/PUBLIC COMMENTS:**

There were no public comments.

2. **NEW BUSINESS:**

a. **MINUTES:**

i. **September 15, 2020 Meeting Minutes**

Member Withers made a motion to approve the minutes. Member Fleck seconded the motion. All were in favor.

b. **GENERAL ITEMS FOR CONSIDERATION:**

i. **Z21-01: 3229 Wauseon Drive – Christopher & Amy Rucki – Variance request to allow for the north side setback to be reduced from 13' to 11.32'**

Chair Chase turned the floor over to Ms. Amanda Warner with Wade Trim. Ms. Warner presented variance Z21-01. She explained that the request is to allow a 11.32' side setback to the north side instead of the required 13'. Ms. Warner commented on the hardship requirements. She then stated that twenty (20) notices were mailed out with 8 returned all in approval. Ms. Warner then read into the record an email she received from Ms. Rachel Weston in support (attached). She completed her presentation. Chair Chase opened the floor to the owners. Mr. Chris Rucki, owner, introduced himself. He then explained that they are renovating their existing home that was originally built in 1965 to current standards. Mr. Rucki further commented on the request and stated that zero (0) disapprovals were received. Member Heinz commented on the professional and very informative submission by Mr. and Mrs. Rucki. After minimal discussion was made, Member Fleck made a motion to recommend approval of the variance request. Member Heinz seconded the motion. All were in favor.

Chair Chase questioned the 6th Avenue and Main Street submission. Manager Smith stated that the applicant missed the submission deadline, therefore, the item should be scheduled for the December 15th DRB meeting.

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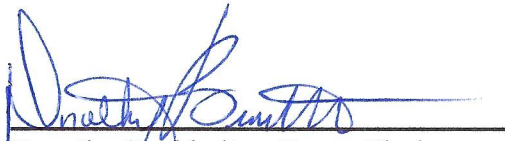
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4. ADJOURN:

Member Withers made a motion to adjourn. Member Heinz seconded the motion. All were in favor.

The meeting adjourned at 6:50pm.



Dorothy Burkhalter, Town Clerk



Frank Chase, Chair