

**RESOLUTION 2021-01**  
*of the*  
**Town Council**  
*for the*  
**Town of Windermere, Florida**  
**Delegating Signature Authority to the Town Manager**  
*for*  
**Federal Grant Agreements**

*Whereas*, as specified in Section 8.02 of the Charter of the Town of Windermere, The Town Manager is the chief executive officer and head of the administrative branch of the Town government.

*Now Therefore, Be It Resolved by the Town Council of the Town of Windermere, Florida:*

**Section 1. Signature Authority.** The Town Council of the Town of Windermere hereby authorizes and empowers Robert Smith, the Town Manager of the Town of Windermere, to make, execute, endorse and deliver in the name of and on behalf of the Town of Windermere, any and all written instruments, agreements, and documents necessary for the Town to enter into federal grant agreements when the federal grant projects have been approved by the Town Council.

**Section 2. Ratification of Prior Acts.** All actions previously taken by the Town Manager to make, execute, endorse and deliver federal grant agreements for federal grant project(s) approved by the Town Council are hereby ratified and approved by the Town Council.

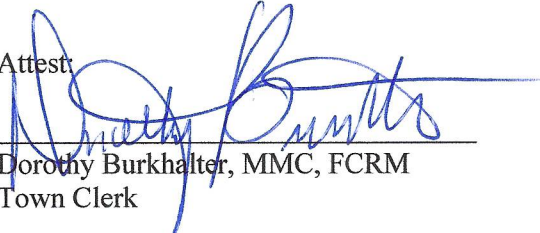
*Resolved this* 12<sup>th</sup> *day of* January, 2021

**TOWN OF WINDERMERE, FLORIDA**

By: Town Council

By:   
Jim O'Brien, Mayor

Attest:

  
Dorothy Burkhalter, MMC, FCRM  
Town Clerk

