

THE TOWN OF  
**Windermere**



**TOWN OF WINDERMERE FOOD TRUCK SELECTION COMMITTEE**

**Committee Members**

**Town Manager: Robert Smith**

**DBC Council Liaison: Liz Andert**

**Tree Board Appointed Liaison: Jackie Rapport**

**Historic Preservation Board Appointed Liaison: George Poelker**

***Minutes***

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**February 6, 2020  
10:00 AM**

**ADMIN OFFICE  
614 Main Street  
Windermere FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

**PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

## AGENDA

1. Meeting is called to order 10:01 AM. Present are Town Manager, Robert Smith, Town Council Liaison, Liz Andert, Tree Board Liaison, Jackie Rapport, Historic Preservation Board Liaison, George Poelker, and Administrative Assistant, Diane Edwards. Mark Baratelli was present via phone call. Cheryl Fishel was absent.
2. **Public Comment (limited to 3 minutes)**
  - a. None
3. **Approval of Minutes:**
  - a. **November 2019 Food Truck Selection Committee Meeting Minutes (Attachment) 2/0 approved**
4. **Review of Past Food Truck Events**
  - a. **November 2019** Budget for entertainment is \$5,000 annually, so entertainment will be reserved for months with historically high attendance. WAYs Committee to provide children's activities on Town Hall porch. Diane will price check different restrooms and report back.
    - i. M. Baratelli Notes (attached)
  - b. **December 2019**
    - i. M. Baratelli Notes (attached)
  - c. **January 2020** Diane will add plug photos to website, application, and monthly reminder email. Jour de Crêpe not to be scheduled during Quarter 2 due to selling after event end, after previous warnings. Town to send letter explaining. No conflict with Wine & Dine. Cycle through pizza trucks for upcoming quarter. Diane to update wording on application and email regarding set up/arrival time.
    - i. M. Baratelli Notes (attached)
5. **Review Event Management/Coordination for Food Truck Night:**
  - a. **December 2020 Food Truck / Holiday Movie Night**
    - i. 4<sup>th</sup> Friday lands on Christmas. Reschedule to Dec. 18<sup>th</sup>? HPB to review dates available in December
6. **Re-Approval of Trucks for Future Events:**
  - a. NONE
7. **Selection of Trucks for Future Events:**
  - a. Bizzle's Bistro 3/0 approved
  - b. Go Calzone Fritti 3/0 temp approval. Readdress truck after their event
  - c. Los Cipotes 3/0 temp approval. Readdress truck after their event. No shaved ice
  - d. Pocho's Mango 3/0 denied. Menu not expansive enough for a food truck night
  - e. Sprinkleista 3/0 approved
8. **Discussion Past Farmers Markets** Diane to obtain breakdown of advertising expenditures from Cheryl as well as weekly recaps on market similar to Food Truck recaps.
  - a. November 2019
  - b. December 2019
  - c. January 2020

**9. Selection of Farmers Market Vendors**

- a. Great Balls of Popcorn, LLC 3/0 approved
- b. Kristen Diana Designs 3/0 approved. Place on rotation with other jewelry vendors
- c. Mango Fresh 3/0 tabled. Need more information/photos of vendor set up and wares.

**10. Adjourn** Meeting was adjourned at 10:49am