



TOWN OF WINDERMERE TREEBUTE SUBCOMMITTEE

Agenda

Committee Members
Chair: Susan Carter
Secretary: Frank Krens
Jackie Rapport
Debra Neill
Leslie Brabec
Town Council Liaison: Liz Andert

Agenda

5:00 pm
November 17, 2020
TOWN HALL
520 Main Street
Windermere FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

1. Meeting is called to order: 5:00 pm
2. Public Comment (limited to 3 minutes)
 - a.
3. Approval of Minutes:
 - a. October Minutes
4. Old Business
 - a. Updates
 - Trees with webworms at Palmer Park and now Central Park
 - Farmers Market: update
 - Replacement oak at the corner of 7th and Brick Main
5. New Business
 - a.. Central Park tree planting plan with FL natives
 - b. Treebute tree list: 1-3 gallon trees; FL #1 grade
6. Adjourn

MINUTES - DRAFT

Windermere Tree Board **October 15, 2020**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Jacqueline Rapport, Leslie Brabec, Debra Neill.
Town Liaison: Liz Andert

1. **Call To Order** - Chairman Susan Carter called the regular meeting of the WTB to order via Zoom, with a quorum on line at 5:02 pm on October 15, 2020.

Tree Board Members in the session were: Susan Carter, Jackie Rapport, Leslie Brabec, and Frank Krens. Public Works Director, Scott Brown, and Town Council Liaison Liz Andert, and Town Council Member Bill Martini were also in the session.

2. **Public Comment** - None

3. **Approval of Minutes** - Jackie Rapport made a motion to approve the September 2020 Minutes with minor corrections, Leslie Brabec seconded and they were approved 4/0.

4. **Old Business**

- a. **Updates -**

- (1) **Trees with Webworms at Palmer Park** – Susan Carter asked if Public Works was aware of the problem. Scott Brown said he would look into it.
- (2) **Farmers Market Coordinator** – Scott Brown said that the deadline for submission of proposals is late October (confirmed after the meeting as October 23, 2020. Here is the link to the solicitation: <https://town.windermere.fl.us/wp-content/uploads/2020/09/RFQ-Farmers-Market-Coordinator.pdf>).
- (3) **Treebute 2021 Update** – Susan Carter said that a modified version of the annual event is still being planned. Jackie Rapport is working with Windermere Elementary to include the kids in ways that avoid any Covid-related safety issues. The Tree Board has identified several potential places near the street in front of Town Hall to plant the Arbor Day Tree.

5. **New Business**

- a. **7th Ave Water Management Proposal and Impact on Trees** – There was consensus that this has been adequately covered in other Town meetings.

- b. **Central Park Tree Planting Plan with FL Natives** – Susan Carter presented aerial views of Central Park with potential tree locations suggested by the Garden Club and in general agreement by Parks and Recreation Committee. This would include three (3) trees near the park entrance and several others near the exercise equipment. WTB members and Public Works Director Scott Brown disagreed on whether WTB had the authority to move ahead with informal plans or whether a formal plan from a certified arborist / landscape architect and approval of Town Council was required in this case.

WTB members expressed concern for the cost of such services, whether it would be affordable within the WTB budget, and how WTB could get cost data, for comparison, from various providers. Scott Brown stated that the *Consultants' Competitive Negotiation Act. (CNNA)* section of the 2020 Florida Statute (here is a link to it: http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0287/Sections/0287.055.html) makes pre-award supplier cost evaluation difficult if not impossible.

Town Council liaison, Liz Andert, stated that this does not require Town Council approval, that the Tree Board can decide, in concert with Parks and Recreation and Public Works to avoid conflicts.

As a far simpler alternative to contracting with a certified arborist / landscape architect firm, Scott Brown offered that WTB and Public Works could work with current TOW landscape maintenance contractor, Dobson, to generate drawings of where the trees would be planted, coordinate with irrigation availability, and plant the trees. Frank Krens noted that an approach like this was taken for the two large oak trees planted by Dobson by the entrance to the 5th Avenue parking lot. While no decision was made, there appeared to be consensus on this approach.

Decision on this was tabled till the next WTB meeting. Susan Carter said she would get an update on how much money WTB had in the budgets for Tree Board operations, Tree Mitigation funds, and Farmers Market funds. Then WTB will meet with Parks and Recreation at their next meeting to discuss the plan and sharing of cost.

- c. **Campaign to Promote Replanting Our Canopy** – A potential tree planting spot in the right-of-way at the SW corner of Dirt Main and 7th Avenue was discussed. Scott Brown expressed concern regarding any tree planting in the right-of-way without a coordinated plan. There was consensus that this is a good place for planting of a large oak tree as a succession tree for the nearby large oak that is in decline. No decision was made.
- d. **Other Discussion** – As the trees / bushes along the Lake Bessie shoreline were reported to be Wax Myrtles, not invasive species, Frank Krens withdrew his request that it be added to the agenda.
6. **Adjourn** – Jackie Rapport made a motion to adjourn the meeting at 6:15pm. Leslie Brabec seconded, and the motion carried 4/0.