



WINDERMERE PARKS & RECREATION COMMITTEE
September 10, 2020 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):
2. OLD BUSINESS:
 - a. Events:
 - i. Windermere Pet Fest Sat. March 7, 2020
 1. Create subcommittee for next year's event – On hold pending covid
 - ii. 18th Annual UMC Run Among the Lakes
 1. New race date Oct 1-15
 2. Race is fully virtual
 3. We can still have packet pickups
 - Medals
 - Customized race bibs
 4. Currently have about 650 runners
 5. Sponsors all taking pics for banners
 6. Banners installed along race course for duration of event. Use metal barricade stands to hang banners – see concept banner below



iii. Halloween Costume Parade and Hayride Saturday, October 31, 2020 (Doug)

1. Decide if event will be cancelled
2. Report from Doug

b. Tennis

i. Tennis Report – Doug

1. Approve Dena's team request
 - 9/9, 9/16, 9/23, 11/4, 11/11, 12/2 – Wednesdays from 8-11AM
2. Windscreens – Damon & Marcello?

c. Parks

i. CIP

1. Fernwood Park –
 - Charettes scheduled 9/16 & 9/23
 - Update on cleaning out lagoon
2. Park Among the Lakes –
 - New landscaping looks great!
3. Lake Down
 - Need to clean up – completely overgrown around fence and new cypress trees at 4th St dock
4. Frank – kayak storage at parks

ii. Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -

1. Tabled for near future

Park Walk Through 20191019

Central Park

1. Powerwash pavilion
2. Grind stumps in park – danger to people running through park
3. Dead pine tree behind MaryEllen Stones house – need to remove
4. Tree leaning on other trees behind MaryEllen Stones house – need to remove before it falls
5. Remove queen palms groing into oaks by Oakdale & 5th
6. Add benches at 4th Street end of park
7. Add pine trees/East Palatka Hollies along fence along Oakdale. Need to replace pines and add screen from parking.
8. Add understory tree (Dogwood) at corner of Oakdale & 5th.
9. Need irrigation for tree plantings?
10. Determined site of new exercise equipment

Palmer Park

1. Chinning Bar missing from playground equipment
2. Tether ball missing

3. Pressure wash wooden playground equipment and seal the wood
4. Dead pine tree near play area
5. Drains clogged and standing water in park

WRC

11. Repair/resurface floor of pavilion
12. Wood rotting on electrical box – replace
13. Dead pine tree along walkway to bridge – remove
14. Replant trees between tennis courts and pavilion walkway
15. Branch touching bathroom facility
16. Remove section of railing on dock; add cleats & ladder
17. Missing cap on walkway to dock
18. Fix volleyball court – add borders and sand. Add weed stop fabric under sand?
19. Bathroom flooring – Consider new or different top coating

Fernwood

6. Add berms/swales at end of roadway near lake
7. Add large oak tree in center of roundabout
8. Add border to roundabout so people don't park there
9. Add hedge along chain link fence (west side)
10. Consider adding gravel in circle driveway area

3. NEW BUSINESS

a. MINUTES

- i. Approval July Meeting Minutes (Attached-Committee Option)**

b. GENERAL ITEMS FOR CONSIDERATION

c. Liaison Reports

- i. Councilman McKinley**
- ii. Robert Smith**
- iii. Scott Brown**

4. NEXT MEETING DATE – Thursday September 10 2020

5. ADJOURNMENT

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes/Notes
July 9, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Leisha Miller

Others Present: Scott Brown, Bob McKinley, Robert Smith

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Business Agenda

Public Resident Comments

- Emilee Candelaria – Indicated her desire for limiting Central Park parking and general public access to Lake Down
- Tonya Roskaft – Spoke in favor of commercial tennis coaching on Windermere town tennis courts

Old Business/Events

- A. Windermere Pet Fest – Nora announced that there is no new news
- B. 18th Annual Run Among the Lakes – Nora indicated that the date for the 5K Run is October 10th with over 600 now registered. Nora said that sponsors are ok with the change.
- C. Halloween Costume Parade & Hayride – The consensus was to see how COVID effects unfold, but right now event attendance of more than 50 persons are not allowed
- D. Parks Update (FRDAP) – Robert indicated the Central Park grant will be closed out soon. The Fernwood park grant has been pulled due to concerns over public access issue. Self-funding will now need to be the case for Fernwood.
- E. Park Charette (Fernwood) – Robert indicated that a public charette will be held in the next few months for review of the boardwalk. Bob noted and clarified that the Town Council had approved the boardwalk conceptual design idea in the master plan, but no specific design had been agreed to. It was noted that the PR committee has been working on this project for over 3 years.
- F. Lake Down – Nora noted a desire to expand the usable area of the Lake Down park. Scott researching idea of moving fence. General discussion ensued around controlling non resident use before enhancing them and adding more capacity. One idea that came up about controlling usage was cameras.
- G. Park Among the Lakes – The committee discussed the landscape idea around the electrical box to improve aesthetics. A motion was made and seconded to approve up to \$1000 to install that hedge.

- H. Park Regulations – The committee briefly discussed and concurred with adding regulations for lost boat ramp keys. Several changes for the tennis keys were noted including increasing cost to \$35, keys to be numbered and logged, replacement key changes, and tightening verbiage for the resident tennis rules themselves.
- I. General Tennis – Discussed ideas for developing hedges in lieu of wind screens. The idea of resident tennis software (apps) to control non resident and commercial pro activities was also discussed. It was agreed to monitor non resident activity over the next few months before spending funds to try to solve this issue.

New Business

- A. Minutes Approval – Meeting minutes from June were unanimously approved as submitted based on motion approvals.
- B. Liaison Reports – Bob McKinley had no formal Liaison report
- C. Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, August 13th at 5:00 p.m. in Town Hall.

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes/Notes
August 13, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Leisha Miller

Others Present: Scott Brown, Robert Smith

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Business Agenda

Old Business/Events

- A. 18th Annual Run Among the Lakes – Nora announced that the 5K race will now be a virtual race using the actual race course from Oct. 1st thru Oct. 10th. The racejoy app will track and post results for the individual participants. She noted that virtual races have become popular in light of COVID and the committee is trying to avoid refunds. We will still load medals and race bibs for those that participate. Nora finally mentioned that she needs volunteers for cheering for the virtual app.
- B. Parks Update (Fernwood) – Robert indicated the Central Park grant will be closed out soon. The Fernwood park grant has been pulled due to concerns over public access issue. Self-funding will now need to be the case for Fernwood.
- C. Park Charette (Fernwood) – Robert indicated that he can present a public charette via telemeeting. Due to other park planning, he can also get additional ideas on parking and logistics. He noted that the purpose of the charette is to listen to residents for ideas, concerns and options. The committee agreed that a charette meeting before the end of the year is desirable. Robert also noted that the charette will be advertised with the hope of residents providing some level of feedback before the meeting time to facilitate discussion.
- D. Lake Down – Nora indicated that grass is growing up on right side of park by Cypress trees. Scott indicated he would take a look.
- E. Park Among the Lakes – The committee complimented Scott on the aesthetic appearance of the new hedge by the courts.
- F. Kayak Storage – Frank indicated that a resident had presented him the idea of kayak storage for a fee by Palmer park in the area developed by Rotary several years ago. Several questions were presented and Frank will go back for more discussion. Frank also mentioned that he will pick up the late Bill Criswell's plaque and move it by his deceased wife's plaque by the bench area of the park.
- G. Halloween Costume Parade – Nora indicated that she would like to focus on the parade aspect of the event. It was generally agreed that a public event will depend on what COVID phase the county is in for October. Other ideas

included a simple trunk or treat where cars drive by Town Hall, but there were some concerns for that if the town were the only municipality hosting something. The consensus was to re-assess in September for planning ideas.

- H.** General Tennis – Robert mentioned that he will finalize the tennis rules before the October 1st key renewals. The committee discussed the tennis app again and it was agreed that the members will monitor court usage to determine if a resident usage problem persists after schools re-open. Doug noted that MG Tennis had requested use of Windermere Rec Center beginning in September from 5-7 pm for 2 courts for kid’s tennis clinics. These will be held Monday thru Thursday evenings. Finally, Doug mentioned that \$858 was collected in town revenues for the 4 summer tennis camps.

New Business

- A.** Minutes Approval – Meeting minutes from July were deferred to the September meeting
- B.** Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, September 19th at 5:00 p.m. in Town Hall.