

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
March 12, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Frank Krens

Others Present: Scott Brown, Bob McKinley

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Business Agenda

Old Business/Events

- A. Windermere Pet Fest – Nora announced that the event was a success with an estimate of 2000 persons attending. She also noted that raffle proceeds were \$321 and indicated potential undraining incentives for 2021.
- B. 18th Annual Run Among the Lakes – Nora indicated that plans for alternative dates were being reviewed in case of a mandated event postponement. Event based printed materials including medals could be adjusted if necessary. There is a need for about 50 volunteers and participant social distancing will be enforced. For future major sponsorships, Health West Orange and Windermere Prep were suggested for consideration.
- C. Park Events – Brief discussion ensued about related park events being planned in town. A “pet themed” event put forth by the Rotary Club was not approved by the Town Council in February.
- D. Tennis Updates – The committee approved funding 3 more adult tennis mixers in March, April and May. These events were also advertised in the Gazette newsletter.
- E. CIP Plans (Fernwood) – Scott Brown indicated that 2 permits will be needed for Fernwood Park. These include a Conservation and Wetlands Impact permits before any work can be started or the area cleaned. Based on this, a wetlands consultant will be needed to push this forward. Scott noted that this permit process could take up to 120 days and he also outlined the process for park delineation and surveying. Scott also referenced a few other points including the recommendation of a boardwalk less than 6 ft wide (by Orange County), reduction of benches due to shading (5), and a compromise of boardwalk location to 3 ft above highwater mark. The project will also need FDEP from state as well.

New Business

- A. Minutes Approval – Meeting minutes from February 13, 2020 were unanimously approved as submitted based on motion approvals by Frank and Sherry.

- B.** Liaison Reports – Bob McKinley had no formal Liaison report, but he mentioned that Orange County will be potentially issuing new COVID 19 guidelines shortly.
- C.** Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, April 9th at 5:00 p.m. in Town Hall.