



WINDERMERE PARKS & RECREATION COMMITTEE
March 12, 2020 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):

2. OLD BUSINESS:

a. Events:

i. Windermere Pet Fest Sat. March 7, 2020

1. Event went really well. Det up and take down went smoothly.
2. Raffle – Doug. Incentivize next year?
3. Create subcommittee for next year's event

ii. 18th Annual UMC Run Among the Lakes Saturday, April 4, 2020

1. Create subcommittee for next year's event
2. Subcommittee to look at contracting with other event managers after race
 - Frank
3. On target now to sell out at 1,000 runners
4. Race Set Up
 - Volunteers – email went to last year's volunteers for sign ups
 - i. Tracy & Sherry to manage volunteers
 - Racepak pick ups Thursday and Friday afternoon –
 - Racepak pick ups Saturday morning
 - Parking
 - i. Need event parking signs
 - ii. Need 2-3 people to help with traffic and parking between 6-7:15 or so
 - Booth
 - i. Need square & cash for booth sales
 - ii. 2-3 people to manage booth sales
 - Dixie Cream will sponsor and supply all runners food – will check with Stephanie to see how many volunteers she'll need
 - Sponsor gifts
 - i. Can someone coordinate with Denise for poster framing
 - Manage awards
 - i. Need someone on stage to make sure awards are presented properly
 - Mayor to present awards
 -

iii. Halloween Costume Parade and Hayride Saturday, October 31, 2020 (Doug)

1. Windermere prep may be interested in sponsoring event – I told them we will follow up after race

iv. Event Approval by TOW

1. TOW approved event at WRC 3/28 – Shadow Warriors
 - Do we want events at parks?
2. Rotary handing out flyers for Bark & Brew event in March also

3. Discussed with Bob problem of having so many competing events in small town will diminish our events

b. Tennis

i. Tennis Report – Doug

1. Adult Tennis Night –

- Events scheduled for 3/19, 4/15 and 5/20

c. Parks

i. CIP

1. Central Park –

- FRDAP Grant closing out
- Talk to Tree Board about trees

2. Fernwood Park –

- Approve plans for boardwalk
- Update on cleaning out lagoon
- Update on boardwalk pricing

3. Park Among The Lakes –

- Please close in really ugly electrical board

4. Lake Down

- Look at possibly adding signage showing park map- Scott to get costs/graphics
- Clear out east side of 5th Street dock to enlarge play area
- Talk to Tree Board about plantings at Lake Down near dock

ii. Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -

1. Tabled for near future

d. All Parks (General Discussion)

i. Update from Scott on Park Walk Through items

Park Walk Through 20191019

Central Park

1. Powerwash pavilion
2. Grind stumps in park – danger to people running through park
3. Dead pine tree behind MaryEllen Stones house – need to remove
4. Tree leaning on other trees behind MaryEllen Stones house – need to remove before it falls
5. Remove queen palms groing into oaks by Oakdale & 5th
6. Add benches at 4th Street end of park
7. Add pine trees/East Palatka Hollies along fence along Oakdale. Need to replace pines and add screen from parking.
8. Add understory tree(Dogwood) at corner of Oakdale & 5th.
9. Need irrigation for tree plantings?
10. Determined site of new exercise equipment

Palmer Park

1. Chinning Bar missing from playground equipment
2. Tether ball missing

3. Pressure wash wooden playground equipment and seal the wood
4. Dead pine tree near play area
5. Drains clogged and standing water in park

WRC

11. Repair/resurface floor of pavilion
12. Wood rotting on electrical box – replace
13. Dead pine tree along walkway to bridge – remove
14. Replant trees between tennis courts and pavilion walkway
15. Branch touching bathroom facility
16. Remove section of railing on dock; add cleats & ladder
17. Missing cap on walkway to dock
18. Fix volleyball court – add borders and sand. Add weed stop fabric under sand?
19. Bathroom flooring – Consider new or different top coating

Fernwood

6. Add berms/swales at end of roadway near lake
7. Add large oak tree in center of roundabout
8. Add border to roundabout so people don't park there
9. Add hedge along chain link fence (west side)
10. Consider adding gravel in circle driveway area

3. NEW BUSINESS

a. MINUTES

- i. Approval February Meeting Minutes (Attached-Committee Option)

b. GENERAL ITEMS FOR CONSIDERATION

c. Liaison Reports

- i. Councilman McKinley
- ii. Robert Smith
- iii. Scott Brown

4. NEXT MEETING DATE – Thursday April 9, 2020

5. ADJOURNMENT

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
February 13, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Lesha Miller

Others Present: Scott Brown, Bob McKinley

Call to Order: The meeting was called to order by Nora Brophy

Open Forum: No guests were present for comments

Business Agenda

Old Business/Events/Updates

- A. Windermere Pet Fest – Nora summarized promotional efforts for Petfest including 10,000 postcards in school kid’s packs and posters. Doug mentioned he would get cash for the raffle. Nora noted that Tracy was working on volunteers. She also indicated that the committee was planning for re=tocking merchandise (hats, license holders, etc...).
- B. 18th Annual Run Among the Lakes – Nora indicated that registration now exceeds 350 persons. The committee was also advised of a price increase in March.
- C. Tennis Update – Doug noted that the MG Tennis Academy has another adult mixer session on March 19th. This will again be held at Windermere Rec Center.
- D. Central Park – Scott Brown noted that he had powerwashed elements in the park including the pavilion. He expressed a possible need for more trees in the park especially on the north west side of the park.
- E. Palmer Park – Scott indicated he would e-mail maintenance items needed in the park. Other small items are being addressed by the Public Works staff.
- F. Fernwood Park – Scott noted that the FRDAP completion date is in 2021. He also referenced the fact that the Town will eventually need a variance for the proposed nature walk park improvements. Scott also mentioned that the nature walk height above the ground needs to be addressed.

A motion was made and seconded for the Fernwood Park draft concept plan.

New Business

- A. Minutes Approval – Meeting minutes from January 9th were approved as submitted
- B. Liaison Reports – Bob McKinley had no formal report.

C. Adjournment – The meeting was adjourned at approximately 6:00 p.m.
The next regular meeting is scheduled for Thursday, March 12th at 5:00 p.m.
in Town Hall.