

**Town of Windermere
Parks and Recreation Committee
Meeting Minutes
January 9, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Leshia Miller, Frank Krens

Others Present: Scott Brown, Bob McKinley, Dena O'Malley

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Open Forum: Nora recognized town resident Dena O'Malley for discussion on tennis windscreens at the Windermere Rec Center. Dena indicated her support to add these to make the tennis area more aesthetic and to provide a visual background. Doug noted and Scott acquiesced that the replacement cost for these is around \$3000-\$5000 based on consultation. The committee generally agreed that due to cost these would be potentially considered for a future park capital item. Dena also mentioned that she would approach CT Allen and the Windermere Wine & Dine committee for funding.

Business Agenda

Old Business/Events

- A. Windermere Pet Fest – Nora announced that the Windermere Observer had agreed to be a sponsor. Doug agreed to volunteer for advertising insertion orders for Nora with her agreement to train for this task. She also noted that Tracy Mitchell's kids will handle Facebook content.
- B. 18th Annual Run Among the Lakes – Sherry, Frank and Nora agreed to be on a subcommittee to review contracting opportunities with other event managers.
- C. Tennis Updates – Doug noted that turnouts for the first adult tennis mixer. He noted that the next one is scheduled for February 19th. Based on that the committee approved 3 more mixers for March thru May at a cost of \$150 for each session. Doug also asked permission to use the 150+ Windermere tennis list to promote the Greater Windermere adult clay court tennis tournament at the Hyatt Grand Cypress in late May.
- D. CIP Plans – Scott announced that the fountain is in at Central Park and it looks great. Central Park still needs a landscaping plan. In other park news, Scott indicated that the Fernwood park drawings will be ready in February. Finally, for Lake Down, a memorial bench for Bill Criswell, and donated by Rotary has been installed. Frank Krens noted that we are looking for the SeaBees logo to be added to the bench. Mr. Criswell honorably served in World War II as a member of the US Navy SeaBees.

- E.** Parks Photography (Jennifer Roper) – The committee voted unanimously to hire Jennifer Roper in the amount of \$200 to take professional photos of town parks. These photos will be used online and for town events to promote the beauty of town parks.

New Business

- A.** Minutes Approval – Meeting minutes from October thru December 2019 were unanimously approved as submitted
- B.** Liaison Reports – Bob McKinley mentioned that committee minutes are a requirement by the Town. He also briefly discussed merchandising town items to make additional revenue. One potential item would be the silk screen flags, but the cost is up to \$160 to produce these.
- C.** Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, February 13th at 5:00 p.m. in Town Hall.