



WINDERMERE PARKS & RECREATION COMMITTEE
February 13, 2020 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):

2. OLD BUSINESS:

a. Events:

i. Windermere Pet Fest Sat. March 7, 2020 (Nora & Lesh)

1. Raffle - Doug
2. Set Up – Saturday morning
3. Set Up Friday afternoon
4. Take down Saturday afternoon
5. Booth – selling raffle tickets, hats, etc Give out bandanas
6. Volunteers
7. Doggie Games – Tracy & Rae
8. DJ Greg
9. Kids Zone
10. Tables & chairs

ii. 18th Annual UMC Run Among the Lakes Saturday, April 4, 2020

1. Create subcommittee to look at contracting with other event managers
 - Frank
2. Run SignUp Symposium in January
3. Ads are running
4. UMC will very likely not renew their title sponsorship next year

iii. Halloween Costume Parade and Hayride Saturday, October 31, 2020 (Doug)

b. Tennis

i. Tennis Report – Doug

1. Adult Tennis Night –
 - Events scheduled for 2/19, 4/15 and 5/20
 - 9 sign ups so far for 2/19
2. Tennis court resurfacing schedule – suggested to change to every 4-5 years
3. Cracks on WRC courts

c. Parks

i. CIP

1. Central Park –
 - FRDAP Grant closing out
 - Talk to Tree Board about trees
2. Fernwood Park –

- Approve plans for boardwalk
- Update on cleaning out lagoon
- Update on boardwalk pricing
- 3. Park Among The Lakes –
 - Please close in really ugly electrical board
- 4. Lake Down
 - Look at possibly adding signage showing park map- Scott to get costs/graphics
 - Clear out east side of 5th Street dock to enlarge play area
 - Talk to Tree Board about plantings at Lake Down near dock

ii. Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -

1. Tabled for near future

d. All Parks (General Discussion)

- i. Received pics from Jennifer Roper – will send to Frank and update web site
- ii. Update from Scott on Park Walk Through items

Park Walk Through 20191019

Central Park

1. Powerwash pavilion
2. Grind stumps in park – danger to people running through park
3. Dead pine tree behind MaryEllen Stones house – need to remove
4. Tree leaning on other trees behind MaryEllen Stones house – need to remove before it falls
5. Remove queen palms groing into oaks by Oakdale & 5th
6. Add benches at 4th Street end of park
7. Add pine trees/East Palatka Hollies along fence along Oakdale. Need to replace pines and add screen from parking.
8. Add understorey tree(Dogwood) at corner of Oakdale & 5th.
9. Need irrigation for tree plantings?
10. Determined site of new exercise equipment

Palmer Park

1. Chinning Bar missing from playground equipment
2. Tether ball missing
3. Pressure wash wooden playground equipment and seal the wood
4. Dead pine tree near play area
5. Drains clogged and standing water in park

WRC

11. Repair/resurface floor of pavilion
12. Wood rotting on electrical box – replace

13. Dead pine tree along walkway to bridge – remove
14. Replant trees between tennis courts and pavilion walkway
15. Branch touching bathroom facility
16. Remove section of railing on dock; add cleats & ladder
17. Missing cap on walkway to dock
18. Fix volleyball court – add borders and sand. Add weed stop fabric under sand?
19. Bathroom flooring – Consider new or different top coating

Fernwood

6. Add berms/swales at end of roadway near lake
7. Add large oak tree in center of roundabout
8. Add border to roundabout so people don't park there
9. Add hedge along chain link fence (west side)
10. Consider adding gravel in circle driveway area

3. NEW BUSINESS

a. MINUTES

- i. Approval January Meeting Minutes (Attached-Committee Option)**

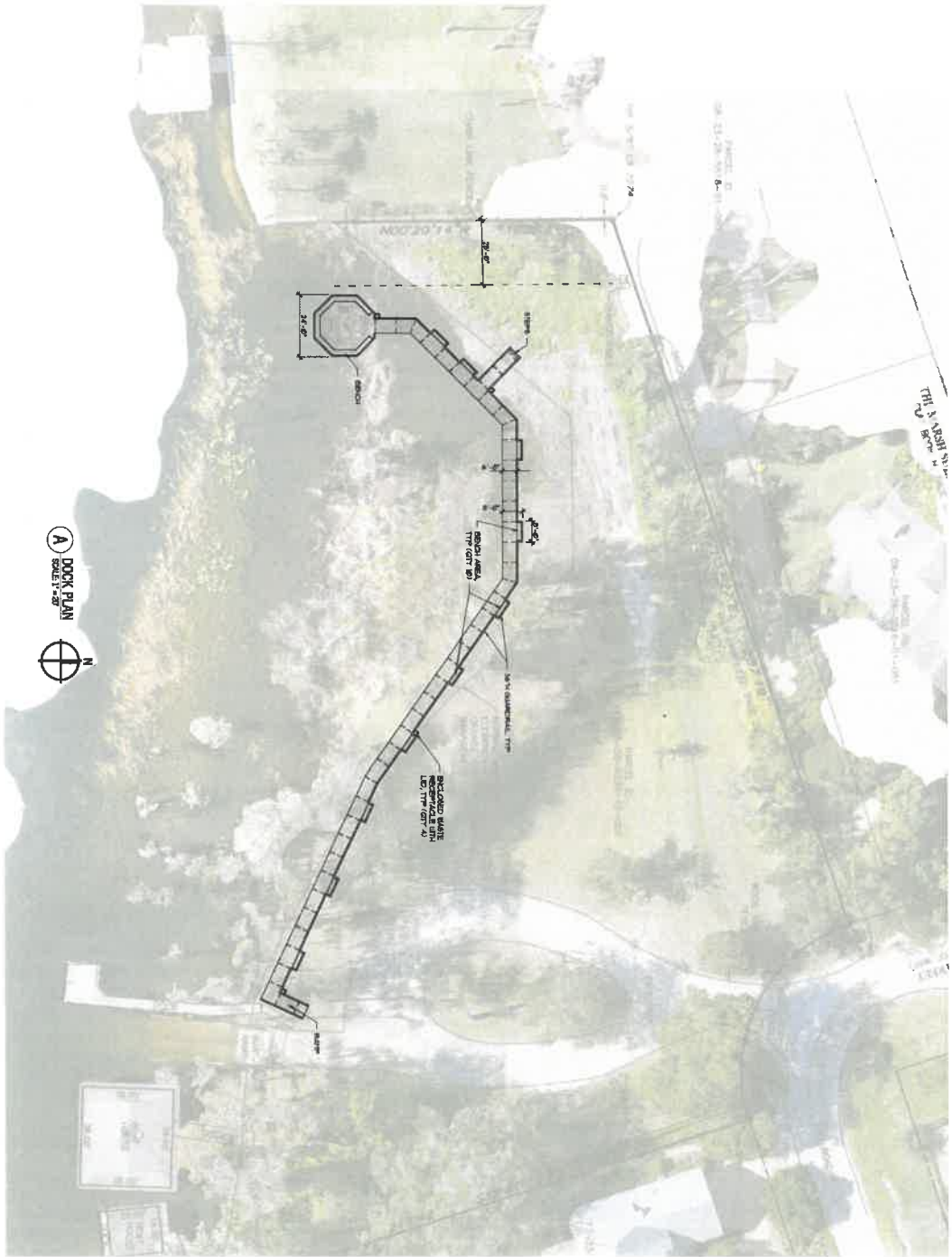
b. GENERAL ITEMS FOR CONSIDERATION

c. Liaison Reports

- i. Councilman McKinley**
- ii. Robert Smith**
- iii. Scott Brown**

4. NEXT MEETING DATE – Thursday March 12, 2020

5. ADJOURNMENT



A DOCK PLAN
SCALE: 1"=20'



TOWN OF WINDERMERE
FERRWOOD PARK BOARDWALK
CONCEPT PLAN

PROJECT NO: 219197
 DATE: 01-27-2020

NO.	REVISION

FADEN
 BUILDERS, INC
 1184 CAMP AVENUE
 MOUNT DORA, FLORIDA 32757
 PH: 352-735-9805

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
January 9, 2020**

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Leshia Miller, Frank Krens

Others Present: Scott Brown, Bob McKinley, Dena O'Malley

Call to Order: The meeting was called to order by Nora Brophy. She noted that a quorum was present to approve official business.

Open Forum: Nora recognized town resident Dena O'Malley for discussion on tennis windscreens at the Windermere Rec Center. Dena indicated her support to add these to make the tennis area more aesthetic and to provide a visual background. Doug noted and Scott acquiesced that the replacement cost for these is around \$3000-\$5000 based on consultation. The committee generally agreed that due to cost these would be potentially considered for a future park capital item. Dena also mentioned that she would approach CT Allen and the Windermere Wine & Dine committee for funding.

Business Agenda

Old Business/Events

- A. Windermere Pet Fest – Nora announced that the Windermere Observer had agreed to be a sponsor. Doug agreed to volunteer for advertising insertion orders for Nora with her agreement to train for this task. She also noted that Tracy Mitchell's kids will handle Facebook content.
- B. 18th Annual Run Among the Lakes – Sherry, Frank and Nora agreed to be on a subcommittee to review contracting opportunities with other event managers.
- C. Tennis Updates – Doug noted that turnouts for the first adult tennis mixer. He noted that the next one is scheduled for February 19th. Based on that the committee approved 3 more mixers for March thru May at a cost of \$150 for each session. Doug also asked permission to use the 150+ Windermere tennis list to promote the Greater Windermere adult clay court tennis tournament at the Hyatt Grand Cypress in late May.
- D. CIP Plans – Scott announced that the fountain is in at Central Park and it looks great. Central Park still needs a landscaping plan. In other park news, Scott indicated that the Fernwood park drawings will be ready in February. Finally, for Lake Down, a memorial bench for Bill Criswell, and donated by Rotary has been installed. Frank Krens noted that we are looking for the SeaBees logo to be added to the bench. Mr. Criswell honorably served in World War II as a member of the US Navy SeaBees.

- E. Parks Photography (Jennifer Roper) – The committee voted unanimously to hire Jennifer Roper in the amount of \$200 to take professional photos of town parks. These photos will be used online and for town events to promote the beauty of town parks.

New Business

- A. Minutes Approval – Meeting minutes from October thru December 2019 were unanimously approved as submitted
- B. Liaison Reports – Bob McKinley mentioned that committee minutes are a requirement by the Town. He also briefly discussed merchandising town items to make additional revenue. One potential item would be the silk screen flags, but the cost is up to \$160 to produce these.
- C. Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, February 13th at 5:00 p.m. in Town Hall.