



WINDERMERE PARKS & RECREATION COMMITTEE
September 9, 2021 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):

2. OLD BUSINESS:

a. Events:

i. Windermere Pet Fest

1. Saturday, March 5, 2022

ii. 19th Annual UMC Run Among the Lakes

1. Race date October 16, 2021
2. Report Nora
3. Parking – Doug
4. Food– Sherry
5. Volunteers – Dena
6. Set Up – Friday & Saturday
7. Posters

iii. Halloween Costume Parade and Hayride Saturday, October 30,2021

b. Tennis

1. Report from Tennis Subcommittee (Doug, Tracy, Sherry, Dena)
2. Self-locking gates – report from Tonya/Dena
3. Main St courts resurfacing
4. Signs – see attached – approve expense of not more than \$150
5. Marcello – kids camps thru 12/17; Monday & Wednesday 5-6:30 (excluding weeks of 10/18-10/25)

c. Parks

1. WRC

- Playground Equipment
 - Proposal from Swartz to TC for approval -hopefully October
- Pickleball –
 - Quote from Varsity Courts – waiting for new quote
 - Nidy Sports - \$48,565
 - Sport Surfaces - \$39,600
 - Report from Doug on recent survey – see attached
- Kayak Launcher –

- Kayak/Canoe storage – 15 feet long X 6 feet deep X 7 feet tall – 18 canoes
- Paver Walkway to Tennis Courts –
 - Expense approved – report from Tonya on installation date
- Front Entrance
- Public Workshop on Pickleball and Playground – 9/30 @ 6:00PM
- 2. Fernwood and Lake Bessie Parks –
 - On hold until stormwater repairs are complete – probably early 2022
- d. P&R Website – Dena Reports
- e. Financial Report - Cindy

3. **NEW BUSINESS**

- a. Lake St Park & Fernwood Parks – Workshops held. Residents in favor of privatizing Fernwood boat dock but would prefer to try other measures first at Lake St, including cameras, parking limitations and increased police presence.

b. **MINUTES**

- i. Approval August Meeting and Workshop Meeting Minutes (Attached-Committee Option)

c. **Liaison Reports**

- i. Mandy David
- ii. Tonya Elliott-Moore

4. **NEXT MEETING DATE – Thursday October 7?, 2021**

5. **ADJOURN**



THE TOWN OF
Middlesbrough

**Court Entry
Restricted to
Tennis Members
With a Key**

One Day Masterpieces
 2101 Premier Row, Orlando, FL, 32809-6209
 marion@onedaymasterpieces.com
 407-857-9987
 EIN #: 81-3718405



www.onedaymasterpieces.com

Quote 219261

Tennis Court signs

SALES REP INFO
 Edie Savoie
 edie@onedaymasterpieces.com

QUOTE DATE
 08/22/2021
 QUOTE EXPIRY DATE
 10/06/2021
 TERMS
 Due on receipt

ORDERED BY
 Town of Windermere
 614 Main Street
 P.O. Drawer 669
 Windermere, FL, 34786

SHIPPING ADDRESS
 Attn:call Liz for pick-up
 SHIPPING TRACKING

CONTACT INFO
 Nora Brophy
 brophy.nora@gmail.com
 +1 321-663-4159

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)
1	Court Entry - sign for gate 12" X 12" 1/8" max-metal, vinyl, matte lam, .25 holes in corners	1	Each	\$29.57	\$29.57
2	Regulations - banners for boxes 32" x 22" Digital Print on 13oz vinyl banner - power tape perimeter	2	Each	\$34.47	\$68.94

*Your order is completely custom. No cancellations or refunds once quote is approved and put into production. All signage is the property of One Day Masterpieces until payment is received in full. Any product not picked up after 60 days of order completion will be disposed of at the discretion of One Day Masterpieces.

*Many of the artwork files we receive require adjustment before they can be used for printing, and some need to be re-created altogether. Our guidelines listed below are suggestions to help you avoid additional art charges and/or an extended turnaround times. Please provide digital files whenever possible and include a .pdf or .jpg image of your file for reference. Adobe Illustrator files (.ai, vector artwork) are preferred. All fonts should be converted to curves (outlines). Non-converted fonts may be replaced with a similar font unless the font file is provided. Any raster images should be embedded or included separately. Acceptable File Formats are: .ai - Adobe Illustrator, .psd - Adobe Photoshop, .pdf - Portable Document Format, .eps - Encapsulated Postscript, .cdr - Corel Draw, high resolution .tiff - 300 dpi at actual size, high resolution .jpg - 150 dpi at actual size.

*Final proofing is the sole responsibility of the customer. Before giving approval, please examine all proofs carefully for the accuracy of the information presented, as well as correct spelling, punctuation, numbers, dimensions, graphics, colors and general layout. Two proof revisions per item are provided at no cost. Additional proofs will be billed at \$25 per revision. Any changes made after proof approval will be done at the customer's expense.

There is a one year warranty on materials, parts and labor, excluding vandalism, intentional damage, extreme weather conditions, Acts of God and improper care or maintenance. If cleaning is necessary, use only a mild detergent solution with a soft brush or sponge. Under no circumstances should a pressure washer or harsh chemical be used. All sprinkler heads should be directed away from sign faces. Direct spraying may have an adverse effect on the finish. Any damage resulting from improper care or maintenance is the sole responsibility of the customer.

*Warranty excludes coroplast or similar substrates

*Please be advised that all orders not totaling \$50.00 before taxes will have a \$15.00 minimum order processing fee applied to the order.

Shipping: \$0
Subtotal: \$98.51
Sales Tax (0%): \$0
Total: \$98.51

SIGNATURE:

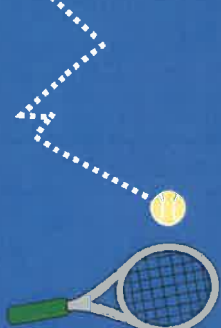
DATE:



614 Main Street • Windermere, FL 32786 • 407-376-5653

TENNIS LEAGUE PLAY REGULATIONS

- 1. All requests must be submitted in writing to the Town of Windermere's Administration Office at least 30 days prior to start of the season.
- 2. An administration fee of \$25.00 per session is due along with a complete order with proof of payment of this fee. The administration fee is due on the date the order is received.
- 3. The Town of Windermere will have requests from Courts 1 and 2 in the following:
 - A. At least one resident tennis member per court.
 - B. The Town of Windermere Administration Office will reserve the courts, regardless of time.
 - C. The Town of Windermere will assign 1-4 courts to be reserved for use.
 - D. The Town of Windermere has reserved the courts for the League play. All other requests will be considered on a case-by-case basis.
 - E. Requests for use of the courts will be accepted for League play on all Town of Windermere courts.
 - F. Requests for use of the courts will be accepted for League play on all Town of Windermere courts.



TENNIS COURT USE PASS

- 1. Property owners and residents of the Town of Windermere may be eligible to purchase and play on the tennis courts.
 - 2. A home property owner or resident of the Town of Windermere may be eligible to purchase and play on the tennis courts. The Town of Windermere will provide a list of the tennis courts that are available for purchase. The Town of Windermere will provide a list of the tennis courts that are available for purchase. The Town of Windermere will provide a list of the tennis courts that are available for purchase.
 - 3. The gates to the tennis courts will be locked and a key will be issued with each pass. The gates will be open from 6:00 AM to 10:00 PM.
 - 4. The following courts will apply:
 - Courts 1 and 2 will be open.
 - Courts 3 and 4 will be open.
 - Courts 5 and 6 will be open.
 - Courts 7 and 8 will be open.
 - Courts 9 and 10 will be open.
 - Courts 11 and 12 will be open.
 - Courts 13 and 14 will be open.
 - Courts 15 and 16 will be open.
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 - Courts 19 and 20 will be open.
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 - Courts 87 and 88 will be open.
 - Courts 89 and 90 will be open.
 - Courts 91 and 92 will be open.
 - Courts 93 and 94 will be open.
 - Courts 95 and 96 will be open.
 - Courts 97 and 98 will be open.
 - Courts 99 and 100 will be open.
 - 5. League play is addressed separately on the Town of Windermere League Play Regulation and Governance.
 - 6. A tennis member may have an outside professional coach for individual lessons, provided the coach is approved by all tennis members. A tennis member cannot reserve a court for a lesson or for a property owner or resident of the town.
- TENNIS COURT USE PASS AND KEY FOR TOWN OF WINDERMERE RESIDENTS ONLY**
- 1. A tennis member may be eligible to purchase and play on the tennis courts.
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THE TOWN OF Windermere

TENNIS LEAGUE PLAY REGULATIONS

1. All requests must be submitted in writing to the Town of Windermere Administration office 45 days prior to event for the approval of the Parks and Recreation Committee.
2. An administration fee of \$25.00 per season is due along with a complete roster with named captain, co-captain, and players. Include contact information, name, address and phone number of each player. The administration fee is due in addition to court fees.
3. The Town of Windermere will then reserve Town Courts based on the following:
 - A. At least one resident tennis member per court (2 court maximum).
 - B. The Town of Windermere Administration office will reserve the courts requested once the Parks and Recreation Committee has approved and may have the right of refusal.
 - C. The Town of Windermere will charge \$4.00 per hour per court reserved.
 - D. The Town of Windermere has received requested dates for League play 45 days in advance.
 - E. The fee will be due to the Town of Windermere two (2) weeks prior to scheduled league play.
 - F. Check or money order for the total will be accepted for league play on Town of Windermere courts.
4. Resident tennis member requesting league play has read and agrees to all the above regulations.

TENNIS COURT REGULATIONS

Tennis courts are restricted to use by Tennis Members.

A Town property owner or Town resident is a Tennis Member only if he, she or his or her family has a current annual tennis court use pass. Tennis Members and their guests may use the Town tennis courts, but only for recreational play.

The gates to the tennis courts will be locked and a key will be issued with each pass.

Tennis members are responsible for locking the tennis court gate after use.

The following court rules will apply:

- tennis shoes only, no black soles, will be worn while on the courts;
- shirts must be worn at all times;
- no glass containers or alcoholic beverages allowed on the courts;
- no animals, skating, bicycles, skateboards, roller blades etc. on the courts;
- players are limited one hour if other players are waiting or a maximum of two hours;
- a guest must play with a Tennis Member;
- a Tennis Member and his or her guest may play on only one court at a time; and
- the last Tennis Member exiting the courts must lock the gate to secure the courts.

A Tennis Member may have an outside professional coach for individual lessons, one Tennis Member per court. The rule of first come, first served, will be observed by all Tennis Members.

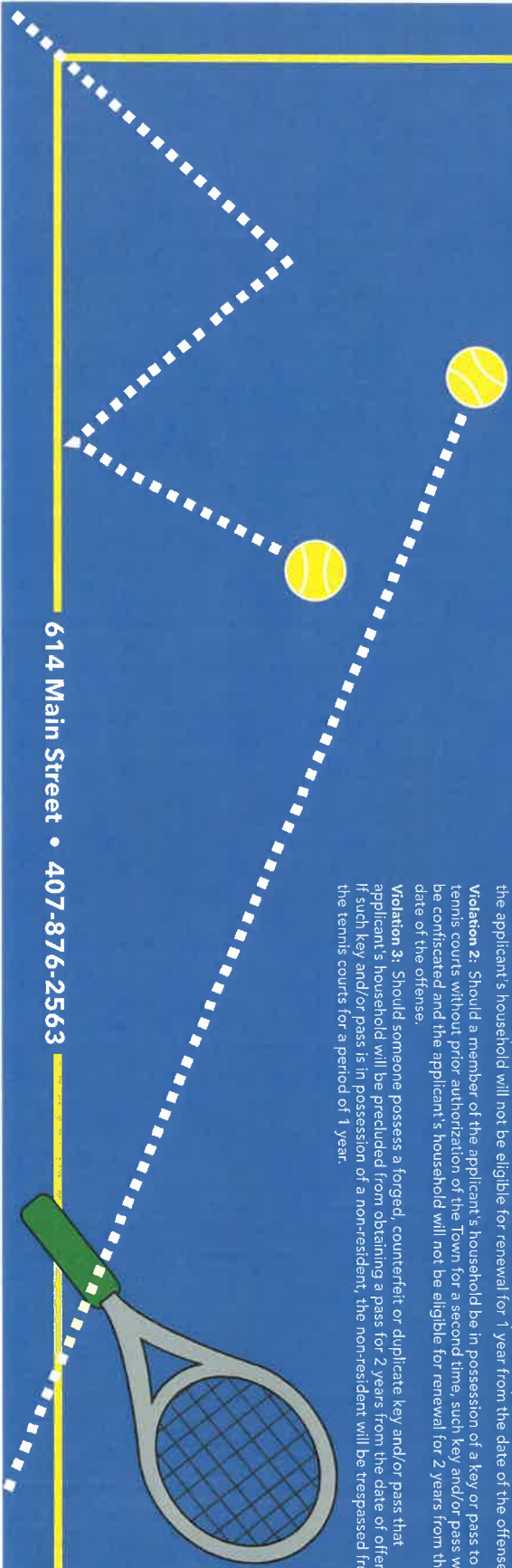
A Tennis Member cannot reserve a court for their individual tennis lesson.

Tennis court use passes and keys are for the use of Windermere residents only, and may not be copied or loaned. Violation of the rules will result in the following

Violation 1: Should a member of an applicant's household be in possession of a key or pass to the tennis courts without prior authorization of the Town, such key and/or pass will be confiscated and the applicant's household will not be eligible for renewal for 1 year from the date of the offense.

Violation 2: Should a member of the applicant's household be in possession of a key or pass to the tennis courts without prior authorization of the Town for a second time, such key and/or pass will be confiscated and the applicant's household will not be eligible for renewal for 2 years from the date of the offense.

Violation 3: Should someone possess a forged, counterfeit or duplicate key and/or pass that applicant's household will be precluded from obtaining a pass for 2 years from the date of offense. If such key and/or pass is in possession of a non-resident, the non-resident will be trespassing from the tennis courts for a period of 1 year.



**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
August 12, 2021**

Members Present: Nora Brophy, Tracy Mitchell, Lesha Miller, Cindy Hunter, Dena O'Malley

Others Present: Tonya Elliott-Moore

Call to Order: The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

Business Agenda

Old Business/Events

Parks Updates

- A.** Windermere Rec Center – Moved configuration of playground equipment and everything fits fine in the required space. Price for the equipment also remains the same. The PR Committee is now waiting on approval via a Public Meeting to get input from residents.

Pickleball – The PR committee is also waiting on a scheduled public meeting to get formal feedback from residents. The committee is waiting on a new quote from Varsity Courts after their first quote which did not include consistent surface leveling to 1 degree. The courts will need to stay in same footprint to avoid additional permitting and/or approval issues.

New pavers leading from the sidewalk to the tennis courts are a few weeks out. This installation has been scheduled with the vendor.

- B.** PR Website – The PR website from the Town web page is looking good. A new contacts link will be added to facilitate easier resident contacts.

Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, September 10th at 5:00 p.m. in Town Hall.