

TOWN OF WINDERMERE

Development Review Board Meeting Minutes

August 20, 2019

**** There is no audio recording for this meeting****

Present were Chair Frank Chase, Board Members; Norma Sutton, Stephen Withers, Jennifer Roper, and Peter Fleck. Town Manager Robert Smith, and Town Planner Brad Cornelius were also present. Member Molly Rose, Member William Yeager, Town Clerk Dorothy Burkhalter, and Council Liaison Bill Martini were absent.

Chair Chase called the meeting to order at 6:30pm. He then led everyone in the Pledge of Allegiance.

1. **OPEN FORUM/PUBLIC COMMENTS:**

No public comments were made.

2. **OLD BUSINESS: NONE**

3. **NEW BUSINESS:**

a. **MINUTES:**

i. **DRB meeting minutes July 16, 2019**

Member Sutton stated she was absent from the July meeting; minutes show her present. Member Sutton made a motion to approve the DRB minutes of July 16, 2019 as presented. Member Roper seconded the motion. All were in favor.

b. **GENERAL ITEMS FOR CONSIDERATION:**

i. **Case# Z19-13: 3324 S Lake Butler Blvd – Dottie O’Brien – Variance to allow the replacement and expansion of an existing dock that encroaches over the southeast projected property line by 4 feet.**

Chair Chase introduced this item and turned the floor over to Manager Smith and Mr. Brad Cornelius. Manager Smith stated that Member Fleck will abstain from voting on this item. Mr. Cornelius explained that the variance is for replacement and expansion of an existing dock that encroaches over the southeast projected property line by four (4) feet. He further explained that the dock was originally built approximately twenty-five (25) years ago, which was a two-story dock that also extended over the southeast property line by four (4) feet. Mr. Cornelius also commented that the expansion work has been previously completed due to the prior approvals from the State and County, but not the Town. He then stated that twenty-four (24) notices were mailed out. And, as of August 14, 2019, no responses were received. Some discussion followed. Member Withers commented that he did not like the “asking for forgiveness after the fact”. Member Sutton made a motion to recommend approval of the proposed variance request. Member Roper seconded the motion. All were in favor 4-0, Member Fleck – abstained.

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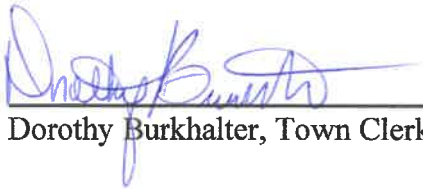
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4. ADJOURN:

The meeting adjourned at 6:45pm



Dorothy Burkhalter, Town Clerk



Frank Chase, Chair

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Peter Fleck, hereby disclose that on 8/20, 2019:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I was the permitting agent for the environmental permit with the County

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

11-12-19

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.