

**Town of Windermere  
Parks and Recreation Committee  
Meeting Minutes  
August 8, 2019**

**Members Present:** Doug Bowman, Nora Brophy, Donna Steele, Frank Krens

**Others Present:** Scott Brown, Bob McKinley

**Call to Order:** The meeting was called to order by Nora Brophy based on a quorum present to conduct business.

### **Business Agenda**

#### **Old Business/Events**

- A. Windermere PetFest – Nora indicated that March 7, 2020 has been determined as a final date for this popular event.
- B. 19<sup>th</sup> Annual UMC Run Among the Lakes – Nora indicated that April 4, 2020 has been selected as the date for the 5K event.
- C. Halloween Costume Parade & Hayride – Doug indicated that he would coordinate with Tracy Mitchell to help with decorating Town Hall for the event. He will also speak with Diane about prep on the Town side because she was not present last year for this event. 250 kids is the estimate for planning this year's event.
- D. Tennis Updates – Doug noted that 18 kids attended camps at WRC in June and July (4 total sessions). The town earned approximately \$450 commission from these camps.

#### **Parks Updates**

- E. Central Park CIP – Scott provided a spreadsheet of the Fernwood and Central Park CIP items and grants. Scott noted that he is seeking proposals for the metal exercise equipment in the park. He is also seeking additional quotes on the 450 ft of piping necessary for the water fountain installation.
- F. Park Among the Lakes – Scott noted that he has ordered new trash cans and the park replacements are almost completed.
- G. Lake Down – Frank is researching 4 minimum size of 30 gallon Cypress trees for the park. Scott is waiting on 4 spot parking pad for the park. He has also contacted Signorama on concepts for the trailhead signage. Frank indicated he is also researching a synthetic wood (Trex) bench provided by Rotary in honor of Bill Criswell.

Nora submitted pics for decorating the electrical boxes or a test box with original art similar to the boxes in Metrowest.

- H. Park Walkthrough – The committee agreed to have a parks walkthrough on August 24<sup>th</sup> at 9-11 am.

## **New Business**

- A.** Minutes Approval – Meeting minutes from July meeting were approved as submitted.
- B.** Liaison Reports – Bob McKinley filed a brief report with the committee.
- C.** Liaison reports – Scott Brown agreed to keep all the projects moving
- D.** Adjournment – The meeting was adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, September 12th at 5:00 p.m. in Town Hall.