



WINDERMERE PARKS & RECREATION COMMITTEE
May 9, 2019 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):

2. OLD BUSINESS:

a. Events:

- i. Windermere Pet Fest Sat. March 9, 2019 (Nora & Lesha)**
- ii. 18th Annual UMC Run Among the Lakes Saturday, April 13, 2019**
- iii. Halloween Costume Parade and Hayride Saturday, October 26, 2019 (Doug)**

b. Tennis

- i. Main St. Courts**
- ii. Windermere Recreation Center**
- iii. Locking gates at tennis courts – becoming critical**

c. FRDAP

- i. Fernwood Park (2018)- \$50,000 – funds received at October Council Meeting; Scott to update on RFQ process**
- ii. Central Park (2018)- \$50,000 - funds received at October Council Meeting; Scott to update on RFQ process**

d. Parks

i. CIP

- 1. Central Park**
- 2. Fernwood Park**
- 3. Park Among The Lakes**
- 4. Lake Down**
 - Merge Lake Down Parks into one park?**
 - Clear out lakefront around current fishing pier**
 - Add split rail fence at end of 4th St with RR ties to designate approved parking spots – let Scott know position**
 - Replace old pathway with decomposed granite**

- Scott to get bids on fencing, parking, pathway
- Bid from Faden approved by Town Council (\$29,560)

- ii. Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -
 - 1. – need to find another material for pathways – crushed limestone?

e. All Parks (General Discussion)

- i. Lakefront Cleanup (SB to Update)

3. NEW BUSINESS

a. MINUTES

- i. Approval April Meeting Minutes (Attached-Committee Option)

b. GENERAL ITEMS FOR CONSIDERATION

- i. Review new bylaws
 - Doug to present possible new bylaws (attached)

c. Liaison Reports

- i. Councilman McKinley
- ii. Robert Smith
- iii. Scott Brown

4. NEXT MEETING DATE – Thursday, June 13

5. ADJOURNMENT

Town of Windermere
Parks and Recreation Committee

Proposed Meeting Minutes

April 11, 2019

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Frank Krens

Others Present: Scott Brown, Bob McKinley

Call to Order: The meeting was called to order by Nora Brophy

Open Forum: No guests were present for comments

Business Agenda

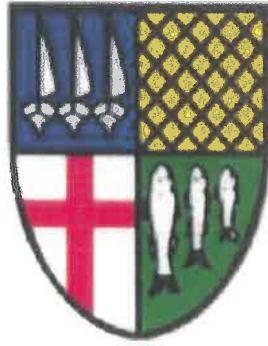
Old Business/Events

- A. Windermere PetFest – The PR members congratulated Nora on a great event. Nora indicated that the event would end up around breakeven financially.
- B. 18th Annual UMC Run Among the Lakes – Nora discussed assignments and volunteers needed. 4 persons will be needed for parking, and set up begins on Saturday at 6:00 am. The race will start at 7 with awards beginning at 9 am.
- C. Tennis Updates – Scott announced that the parking lot at the Park Among the Lakes will be under construction around April 15th. The committee also approved tennis banners for MG Tennis for May/June for the kids summer tennis camps. There will be 4 weekly camps in June beginning on monthly mornings.
- D. FRDAP – Scott announced that the FRDAP park grants have come in.
- E. CIP Plans – Discussion of CIP park plans was tabled for the May meeting
- F. Lake Down Fishing Pier – Scott indicated that construction on the pier is expected to start in May. He indicated that it should take 2 weeks to complete.

Scott noted that he would solicit bids to repair damage at Fernwood Park.

New Business

- A.** Approval of New Member – Tracy Mitchell was approved as a voting member of the committee
- B.** Minutes Approval – Meeting minutes from March 14th were approved as submitted
- C.** Bylaws Review – Doug Bowman noted a few items on the proposed bylaws. Bob McKinley reviewed his suggestions and gave Doug a mark up copy. The committee agreed to table for discussion for the next meeting.
- D.** Liaison Reports – Bob McKinley had no formal report. He mentioned that he was looking forward to the work at the Lake Down fishing pier.
- E.** Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, May 9th at 5:00 p.m. in Town Hall.



TOWN OF WINDERMERE
PARKS & RECREATION COMMITTEE
BYLAWS

Article 1: Name

The name of the Committee shall be the Town of Windermere Parks and Recreation Committee hereinafter referred to as "The Committee".

Article 2: Authority

The Committee derives its authority from the Town of Windermere Town Council and Town of Windermere Ordinances and Regulations. Nothing in these bylaws is intended to conflict with either of the aforementioned authorities.

Article 3: Place of Business

The principal place of business of The Committee shall be at the Town of Windermere hereinafter referred to as "Town". The mailing address of The Committee shall be the same as the Town currently; 614 Main St. Windermere, FL 34786.

Article 4: Purpose and Mission:

The Committee shall act as advisors to Town Council and Staff on such matters of the Town as may be brought to the Committee. The purpose of the Committee is to make recommendations to the Council on a wide range of recreational services to the Town.

The purpose and mission of The Committee is as follows: "The Windermere Parks & Recreation Committee is a group of residents committed to fostering and promoting recreational services in the town, planning organized events and ensuring that the town park facilities are well maintained to the benefit of town residents.

Article 5: Duties and Functions Relative to Purpose and Mission.

The Committee shall have the following duties and perform the following essential functions:

- Schedule and attend meetings to support the goals of this committee
- Plan and conduct special events and educational training as required
- Attend county, state and national events to keep appraised of activities and laws concerning recreation
- Advise Town Staff and Town Council of any concerns or issues that might arise
- Solicit support from County, State, National and Private Sources including grants or other sources of funding

Article 6: Real Property Interests

The Committee is not authorized to hold real property in the name of the Town, whether by gift or purchase.

Article 7: Finances

Section 1: The Committee may locate local funding sources such as grants to offset the use of public monies received from the Town to fund the Committee's operational, special project, and event expenses;

Section 2: The Committee will follow the Town's purchasing policies and coordinate with the Town's Finance Department for Committee Expenditures approved by Council.

Section 3: Funds shall be disbursed by The Committee upon majority vote.

Article 8: Membership

Section 1: Membership to The Committee will be restricted to a maximum of 7 voting members or otherwise established by The Committee with Town Council approval. The committee shall also have the right to appoint ad hoc committee non-voting members to support the committee as needed in its necessary functional capacity. These ad hoc non-voting members do not need to be approved by the Town Council, and may or may not be part of a sub-committee as mentioned in Article 13.

Section 2: All Members shall be current residents and have resided within the Town limits of Windermere for a minimum of 1 year to be eligible to sit on the Committee as a voting member.

Section 3: All applications will be reviewed by The Committee when there is a vacancy and shall vote on the application. If the application receives a majority vote, The Committee will recommend the appointment to the Town Council. Town Council shall have the final approval of The Committee members.

Section 4: Any member may resign from membership in The Committee upon giving written notice to The Committee Chairperson.

Section 5: Each Committee Member **present** shall be entitled to one vote on each matter submitted to a vote of the members. **Proxy votes are not allowed.**

Section 6: All appointments thereafter shall be for **1 year** terms. There is no limit on the number of terms a member may serve, however, the Committee must by majority vote submit said members name and any supporting comments to the Town Council for approval. All terms begin in January.

Section 7: Any member who has three consecutive **unexcused** absences shall be considered as having resigned from The Committee. Said members may reapply by submitting an application.

Section 8: One member of the Town Council shall be appointed by the Town Council to act as The Committee Liaison. The Liaison shall act as an ex parte member with no voting authority but shall be included in all discussions and have the ability to add agenda items to meetings for discussion.

Article 9: Membership Meetings

Section 1: Meetings should be scheduled once a month **as needed. Special meetings may be called by the Chairperson or by a majority of the Committee.** Meetings may be cancelled at the direction of the Town Manager or the Committee Chairperson and notice of the cancelation shall be emailed to the members and posted on the Town's website.

Section 2: Notice and agendas of regularly scheduled meetings shall be provided to the Town staff and posted on the Towns website one week prior to the meeting date. All Committee members will be noticed of the meetings.

Section 3: Notice and agendas of special called meetings shall be provided to the Town staff and posted on the Towns website a minimum of 72 hours prior to the meeting.

Section 4: A majority of the voting members shall constitute a quorum for the transaction of business at all meetings of the membership. If a quorum is not present or represented at any meeting of the membership, no normal business may be transacted and the meeting shall be for informational purpose only and may be adjourned until a later date. If the adjournment is for more than 30 days, a notice of the adjournment shall be given to each member.

Section 5: All meetings shall be open to the public and accessible.

Article 10: Voting

When a quorum is present at any meeting, the vote of a majority of active members present in person shall decide any questions brought before such meetings.

Article 11: Conduct of Meetings

Section 1: All membership meetings shall be held in accordance with Roberts Rules of Order.

Section 2: All agenda items shall be identified by title or subject matter both on the written notice of each meeting and prior consideration at any meeting. All requests for items to be included on the agenda shall be filed with the Chairperson on or before 5 p.m. the day prior to the Chairperson submitting the agenda to Town staff for posting. Anything received after the deadline will be placed upon the next available meeting of the Committee.

Section 3: In all cases, opportunity for public comment to address agenda items shall be made. Public comment shall be limited to a time limit as prescribed by the Committee.

Article 12: Conflict of Interest

No member of the Committee shall introduce, speak on, or vote on any actionable item in which that member has a personal or financial interest, direct or indirect. All such members may recuse themselves from the vote, and may speak to the item as a nonvoting member of the public.

Article 13: Subcommittees

Section 1: The Committee may designate or appoint one or more ad hoc or standing subcommittees. The designation and appointment of any such subcommittees and the delegation thereto of authority shall not operate to relieve the Committee of any responsibility imposed upon them by these bylaws or regulations of the Town.

Section 2: Each subcommittee chairperson shall be appointed annually by the Chairperson.

Article 14: Officers

Section 1: The officers of the Committee shall be elected annually at the first meeting of each year from and by the members of the Committee and shall consist of a Chairperson, Vice Chairperson, Secretary, and such other officers as may be deemed necessary.

Section 2: Except as hereinafter provided, the officers of the Committee shall each have such powers and duties as generally pertains to their respective offices, as well as those that from time to time may be conferred by the membership or the Town Council.

- A. Chairperson: The Chairperson shall preside over all meetings. In the event the Chairperson is not present, the Vice Chairperson will preside over the meeting.
- B. Vice Chairperson: The Vice Chairperson shall have such duties and responsibilities as the Chairperson when the Chairperson is absent or unable to perform his/her duties.
- C. Secretary: The Secretary shall record and maintain in good order Minutes of all meetings and all records and correspondence of the Committee.
- D. Temporary Officers: In case of the absence or disability of any officer of the Committee and of any person authorized to act in their place during such periods of absence or disability, the Chairperson may from time to time delegate the powers and duties of such officer to any other officer or any other member.

Article 15: Amendments

The membership of the Committee shall have the power to alter, amend, or repeal the bylaws or adopt new bylaws by vote of two thirds of the full membership at any duly called meeting. Notice of intent to amend the bylaws shall be required prior to vote.

Hereby voted and adopted by two-thirds vote of the full membership this ____ day of ____, 2019.

Chairperson, Parks & Recreation Committee

Attest:

Secretary, Parks & Recreation Committee

Vice-Chair, Parks & Recreation

5/10K Run 2019

Revenues	
RunSignUP	\$ 32,203.00
Sponsors	\$ 19,825.00
Merchandise Sales	\$ 649.49
Total Revenue	\$ 52,677.49

Expenses	
Advertising	\$ 183.76
LGP Wear LLC	\$ 7,729.14
Sommer Sports	\$ 13,142.92
Always Advancing	\$ 2,957.00
Windermere Fin Art & Framing	\$ 914.20
Banners & Posters	\$ 798.30
TOW Posters & Banners	\$ 397.07
Panera	\$ 690.85
Salary, Taxes & Benefits	\$ 181.77
Other	\$ 708.88
Total Expense	\$ 27,703.89
Profit or (Loss) - Total	\$ 24,973.60

<i>Fund Balance - As of 10/1/2018</i>	\$ 94,507.18
<i>Total Revenue</i>	\$ 59,852.08
<i>Total Expense</i>	\$ 38,148.67
<i>Reserve</i>	\$ 20,000.00
<i>Balance</i>	\$ 116,210.59
Allocated Funds	
Park Among The Lakes	\$6,000.00
Lake Down Pier	\$29,560.00
Other Source of Funding Funds	
TOW CIP for 2019/20	\$ 25,000.00
FRDAP Grant - Central Park	\$ 50,000.00
FRDAP Grant - Fernwood Park	\$ 50,000.00
Total Funds Available	\$ 205,650.59

Pet Fest 2019

Revenues	
Sponsors	\$ 6,184.00
Merchandise Sales	\$ 990.59
Total Revenue	\$ 7,174.59

Expenses	
Advertising	\$ 4,822.57
Bandanas	\$ 531.51
Water Bowls	\$ 577.76
Banners & Printing	\$ 570.61
Equipment Rental	\$ 349.12
Salary, Taxes & Benefits	\$ 528.83
Other	\$ 377.72
Rescue Groups	\$ 1,000.00
Total Expense	\$ 8,758.12
Profit or (Loss) - Total	\$ (1,583.53)

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P&R Committee 2019

Revenues	
Total Revenue	\$ -

Expenses	
Merchant Services	\$ 235.80
Website	\$ 770.00
Halloween Event	\$ 680.86
Total Expense	\$ 1,686.66
Profit or (Loss) - Total	\$ (1,686.66)

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	A	B	Q	R	S	T	
1		Town of Windermere - Park Improvements Projects					
2	2/20/2019	DESCRIPTION	QTY	UOM	Install Cost	ROM	
3							
4	Central Park						
5		1 Exercise Equipment - 10 Stations	1	ls	20,000.00	\$20,000	
6		2 Picnic Tables	3	ea	3,750.00	\$11,250	
7		3 Waste Receptacle	2	ea	1,750.00	\$3,500	
8		4 Signage	1	ea	3,000.00	\$3,000	
9		5 Frisbee Disc Gold Basket	1	ea	1,350.00	\$1,350	
10		6 Butterfly Garden Path - 4' Width - Crushed Shell	1,370	sf	8.00	\$10,960	
11		7 Butterfly Garden Plantings	1	ls	16,665.00	\$16,665	
12		8 Irrigation Allowance	1	ls	5,000.00	\$5,000	
13		9 Sod Repair	1	ls	1,280.00	\$1,280	
14					Total	\$73,005	
15	GC's - Etc.	General Conditions - 10%				\$80,306	
16							
17	Fernwood Park	Phase 1					
18		1 Clear out invasive trees and underbrush - Permit costs included	43,560	ls	0.33	\$14,375	
19		2 Split rail fence - Spec out as West Virginia 2 Rail Poplar Fencing	591	lf	10.50	\$6,206	
20		3 Pavilion - 16' x 16'	1	ea	43,500.00	\$43,500	
21		Boardwalk - Trex capped composite deck - 6' Wide x 585 LF - Will need to include permitting cost, engineering cost for structural & surveying cost for area being impacted (trees, wetlands, etc).	1,525	ls	45.00	\$68,625	
22		5 Boardwalk Built In Bench Seats - Trex capped composite deck - Will need to	8	ea	1,750.00	\$14,000	
23		6 Picnic Pads - 12' x 12'	3	ea	1,200.00	\$3,600	
24		7 Picnic Tables	5	ea	3,750.00	\$18,750	
25		8 Waste Receptacle	5	ea	1,750.00	\$8,750	
26		9 Signage	2	ea	1,685.00	\$3,370	
27					Total	\$181,175	
28	GC's - Etc.	General Conditions - 10%				\$199,293	
29							
30		Phase 2					

	A	B	Q	R	S	T
31		Boardwalk - Trex capped composite deck - 6' Wide x 585 LF - Will need to include permitting cost, engineering cost for structural & surveying cost for area being impacted (trees, wetlands, etc).	1,992	ls	45.00	\$89,640
32		2 Signage	2	ea	1,685.00	\$3,370
33					Total	\$93,010
34	GC's - Etc.	General Conditions - 10%				\$102,311
35						
36	Lake Bessie Park					
37		1 Split rail fence - Spec out as West Virginia 2 Rail Poplar Fencing	675	lf	10.50	\$7,088
38		2 Decomposed Granite Walking Trail	9,355	sf	8.00	\$74,840
39		3 Pavilion - 16' x 16'	1	ea	43,500.00	\$43,500
40		4 Picnic Tables	2	ea	3,750.00	\$7,500
41		5 Waste Receptacle	1	ea	1,750.00	\$1,750
42		6 Gravel Parking on geotextile webbing, 6" of stone on 8" stabilized base	1310	sf	10.00	\$13,100
43		7 Concrete Ribbon Curb for parking	226	lf	35.00	\$7,910
44		8 Native Plantings	1	ls	16,000.00	\$16,000
45		9 Irrigation Allowance	1	ls	5,000.00	\$5,000
46		10 Sod Repair	1	ls	1,500.00	\$1,500
47					Total	\$171,688
48	GC's - Etc.	General Conditions - 10%				\$188,856
49						
50	Lake Down Park					
51		1 Split rail fence - Spec out as West Virginia 2 Rail Poplar Fencing	235	lf	10.50	\$2,468
52		2 Decomposed Granite Walking Trail	7,400	sf	8.00	\$59,200
53		3 Gravel Parking on geotextile webbing, 6" of stone on 8" stabilized base	1585	sf	10.00	\$15,850
54		4 RR Tie Wheel Stops	6	ea	56.25	\$338
55		5 Concrete Ribbon Curb for parking	172	lf	35.00	\$6,020
56					Total	\$83,875
57	GC's - Etc.	General Conditions - 10%				\$92,263
58						

	A	B	Q	R	S	T
59	Palmer Park					
60	1 Concrete Walk		300	sf	8.50	\$2,550
61	2 Asphalt Walking Path		5,190	sf	6.00	\$31,140
62	3 ADA Bucket Swing - Installed on existing frame		1	ls	2,000.00	\$2,000
63					Total	\$35,690
64	GC's - Etc.	General Conditions - 10%				\$39,259
65						
66	Park Among The Lakes					
67	1 Split rail fence - Spec out as West Virginia 2 Rail Poplar Fencing		563	lf	10.50	\$5,912
68	2 RR Tie Wheel Stops		8	ea	56.25	\$450
69	3 Gravel Parking on geotextile webbing, 6" of stone on 8" stabilized base		3,775	sf	10.00	\$37,750
70	4 Pavilion - 16' x 16'		1	ea	43,500.00	\$43,500
71	5 Picnic Tables		2	ea	3,750.00	\$7,500
72	6 Waste Receptacle		1	ea	1,750.00	\$1,750
73					Total	\$96,862
74	GC's - Etc.	General Conditions - 10%				\$106,548
75						
76	Windermere Rec Center					
77	1 Kayak Launch		1	ea	\$55,000	\$55,000
78	2 Rip Rap Ditch Lining		550	lf	100.00	\$55,000
79	3 Playground		1	ea	61,300.00	\$61,300
80	4 Concrete Walk		85	sf	8.50	\$723
81	5 Bench Seats		3	ea	3,500.00	\$10,500
82	6 Waste Receptacle		1	ea	1,750.00	\$1,750
83	7 Plantings		1	ls	33,000.00	\$33,000
84	8 Irrigation Allowance		1	ls	7,500.00	\$7,500
85					Total	\$224,773
86	GC's - Etc.	General Conditions - 10%				\$247,250
87						
88						
89						

A	B	Q	R	S	T	
1	Town of Windermere - Park Improvements Projects					
2	2/20/2019	DESCRIPTION	QTY	UOM	Install Cost	
3					ROM	
4	Central Park	IDG Plans				
5	1	Exercise Equipment - 10 Stations	1	ls	#####	\$20,000
6	2	Picnic Tables	3	ea	3,750.00	\$11,250
7	3	Waste Receptacle	2	ea	1,750.00	\$3,500
8	4	Signage	1	ea	3,000.00	\$3,000
9	5	Frisbee Disc Gold Basket	1	ea	1,350.00	\$1,350
10	6	Butterfly Garden Path - 4' Width - Crushed Shell	1,370	sf	8.00	\$10,960
11	7	Butterfly Garden Plantings	1	ls	#####	\$16,665
12	8	Irrigation Allowance	1	ls	5,000.00	\$5,000
13	9	Sod Repair	1	ls	1,280.00	\$1,280
14					Total	\$73,005
15	GC's - Etc.	General Conditions - 10%				\$80,306
16						
17		Optional Plans				
18		Standard Picnic Tables	2	ea	1,001.00	\$2,002
19		ADA Picnic Table	1	ea	1,075.00	\$1,075
20		Exercise Equipment - 10 Stations	1	ls	#####	\$20,000
21		Frisbee Disc Gold Basket	1	ea	1,350.00	\$1,350
22	6	Water Fountain	1	ea	5,000.00	\$5,000
23	7	Butterfly Garden Plantings	1	ls	#####	\$15,000
24	8	Irrigation Allowance	1	ls	5,000.00	\$5,000
25	9	Sod Repair	1	ls	1,280.00	\$1,280
26		Trash Can	2	ea	600.00	\$1,200
27					Total	\$51,907
28		GC - 10%				#####

32 Gallon Decorative Square Trash Receptacle



Decorative Trash Receptacle with Three Lid Options

14 steel commercial grade square trash receptacles that feature creative laser cutouts with circle accents to combine visual appeal and durability with efficient waste management. Pairs up beautifully with matching powder-coated steel planters. Available in standard popular color options to select from. Plastic liner made from 100% recycled plastic is included.

Dimensions: 18" Sq. x 27-3/4"H

Matching Products



Square Powder-Coated Steel Planter

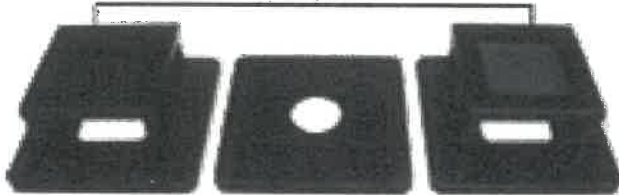


3 Haws Freeze Resistant Steel Drinking Fountain with Custom Options



Model KCMS32-AT

Lid Options



rect lid

recycle lid

ash um lid

Features

- Powder-Coated steel
- Available in Heavy-Duty
- 32 gallon 1/8" thick plastic liner included
- Matching planter available

Liner Color Options



black

blue

brown

green

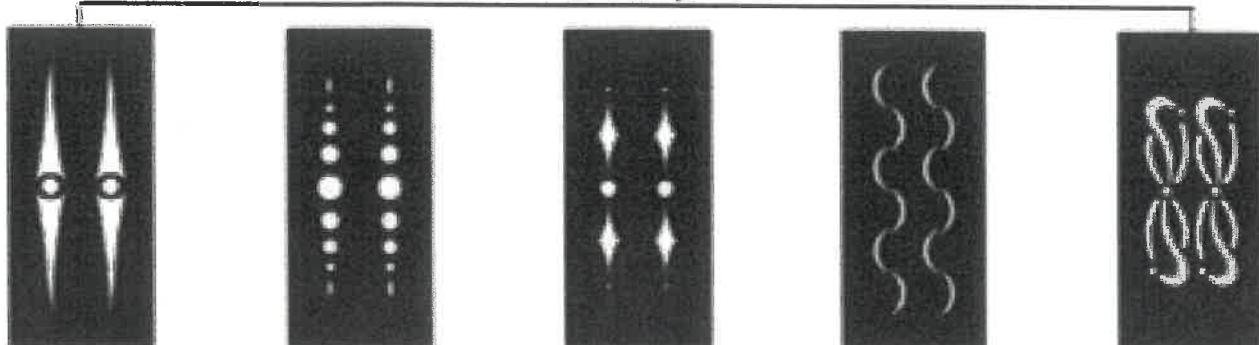
orange

red

yellow

white

Side Panel Options



jester

CROSS

DIAMOND

CURVES

lobes

Drinking Fountain | Round Pedestal | Antique Style



- Weekly Spe
- Featured Pr
- QuickShip P
- Buying Guid

- ▼ Browse b
- Barbecue G
- Barbecue S
- Banquet Tab
- Benches
- Bike Racks
- Bleachers I
- Bus Stop Sh
- Canopy Tem
- Cigarette Re
- Drinking Fou
- Exercise Eq
- Fire Rings
- Flags
- Floor Mattin
- Food Servic
- Message Ce
- Park Benche
- Park Grills I
- Parking Lot
- Patio | Café
- Pet Product
- Picnic Table
- Planters
- Playground
- Pool Furnitu
- Sanitation E
- Security
- Sports Equip
- Tables
- Trash Recep
- Umbrellas
- Universal Ar

Antique Style 'Hi-Lo' Drinking Fountain

Model 3511 is a 'Hi-Lo', barrier-free, antique style, historic fountain made of heavy-duty cast aluminum with a powder-coated finish. It is designed for pedestrian and physically challenged users. It is suited for architectural styles exhibiting an "old town" ambiance, as well as playgrounds and parks. The standard color is black; other colors available at additional cost.

Model 3511 meets current Federal Regulations for the disabled including those in the Americans with Disabilities Act. Haws manufactures drinking fountains, electric water coolers and electric drinking fountains to be lead-free by all known definitions including ANS/NSF Standard 61, Section 9, California Proposition 65 and the Federal Safe Drinking Water Act.



Model 3511 | Ebony Drinking Fountain
Satin Stainless Steel Finish

Color Options



▼ Item Specific Details Available on Linked Model Numbers Below



Haws Drinking Fountain Round Pedestal Antique Style				Qty
3511	Black Pedestal	Satin Stainless Bowl	(168 lbs)	\$4,752.00
3511-CC	Custom Color	↕ Satin Stainless Bowl	(168 lbs)	\$5,168.00

Accessories	Qty
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Drinking Fountain | Square Pedestal | Dual Height | Pet Fountain



Thirsty Fella? ASPCA ranks water is the most important part of a pet's healthy diet.

Model 3500D is a StreetSmart™ "Hi-Lo", vandal-resistant, barrier-free, pedestal drinking fountain with attached pet fountain. Great for dog parks the pet fountain is foot operated and incorporates a modified waste strainer to puddle water in order to facilitate drinking by pets.

Pedestal, access door and arm are constructed of corrosion-resistant Type 304 all welded heavy-duty stainless steel. Bowls are integral 3/8" cast stainless steel, which prevents removal. Recessed chrome-plated push buttons operate front adjustable automatic diaphragm pressure regulated valves.



Nozzles are chrome-plated low profile forged brass with 3/8" NPS mounting shank with vandal proof locking pins to prevent turning. Waste strainers are designed to allow insertion of a garden hose for top down unobstructed access for waste clean out.

Easy maintenance is possible through a large access door (Sold Separately as Several Options are Available) with heavy-duty hinges and 5/16" square key locks. All exposed fasteners are pinned socket type. Features designed specifically for installation in highway rest areas, parks, correctional facilities and other vandal prone locations.



Model 3500D | Square Pedestal Dual Level Drinking Fountain Pet Fountain | Green

Haws manufactures all drinking fountains to be lead-free by all known definitions including ANS/NSF Standard 61, Section 9, California Proposition 65 and the Federal Safe Drinking Water Act.



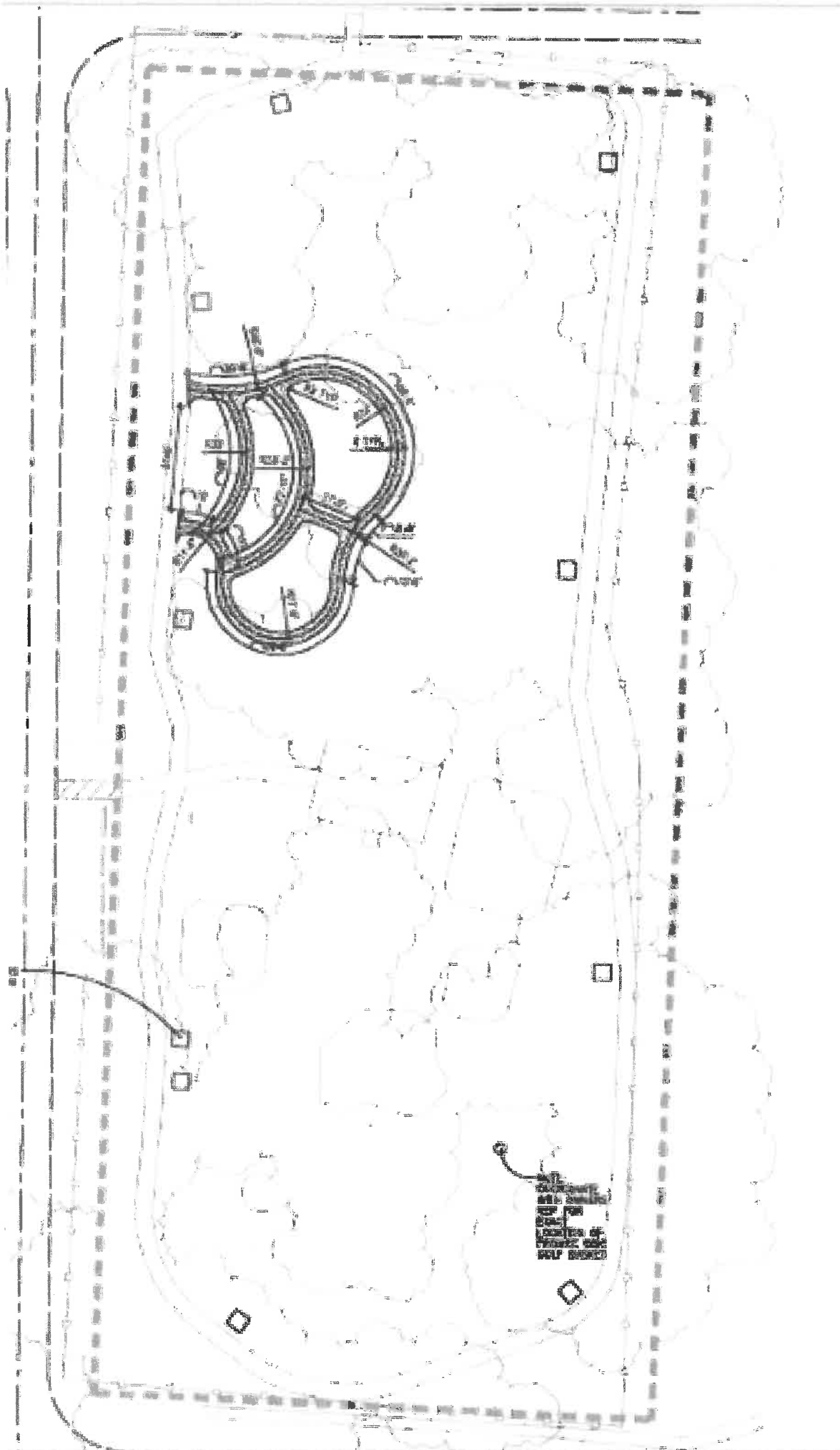
Color Options



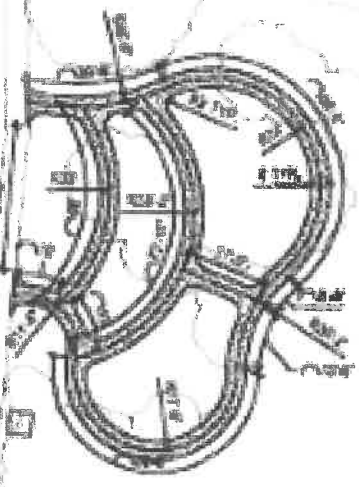
Item Specific Details Available on Linked Model Numbers Below

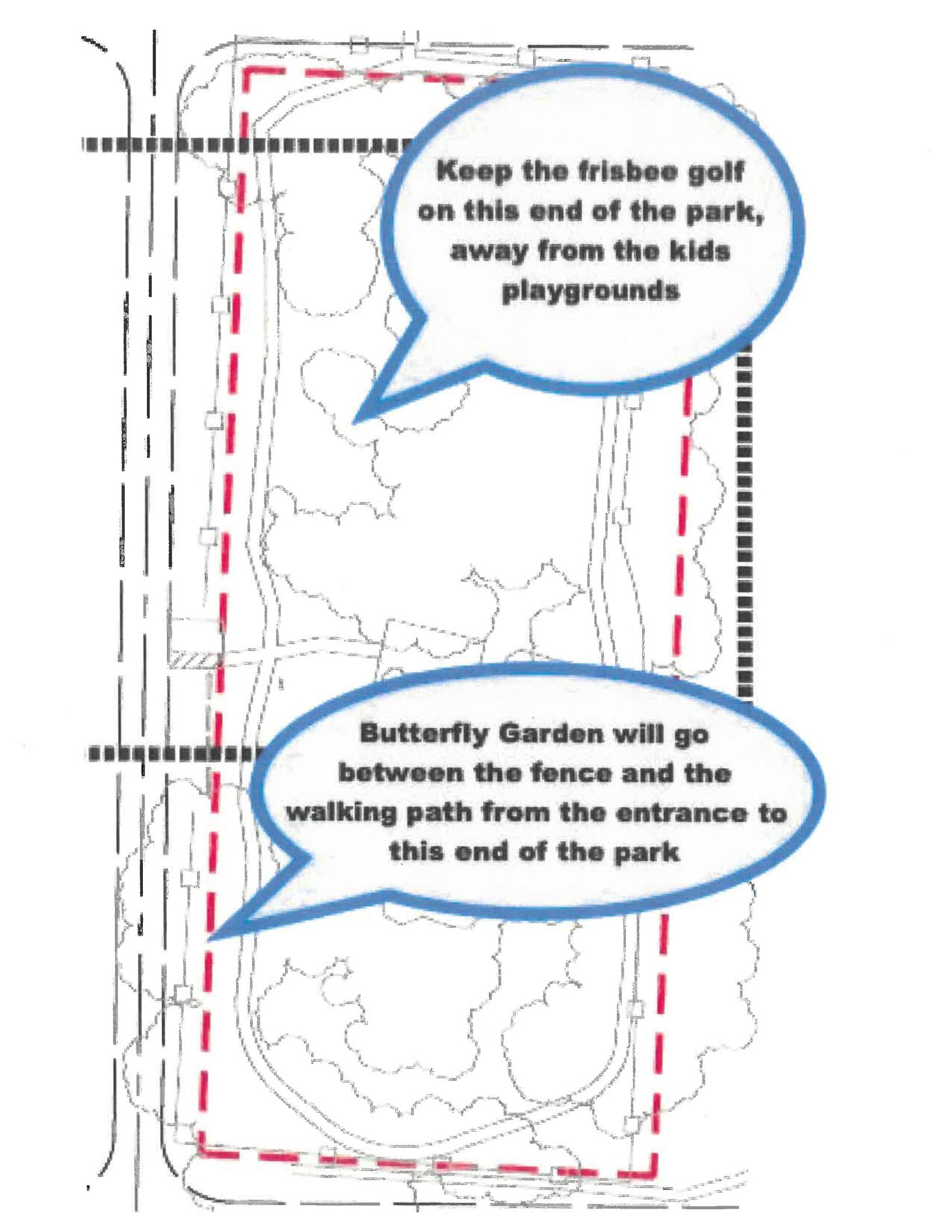


Haws StreetSmart™ Drinking & Pet Water Fountain			Qty
500D	Green	(177 lbs) \$6,213.00	<input type="text"/>
500D-CC	Choose Color	(177 lbs) \$6,629.00	<input type="text"/>



LOCATION OF
SELF SERVICE



A site plan of a park showing a red dashed boundary. Two callout boxes with blue borders and white backgrounds provide instructions. The top callout box is positioned in the upper right quadrant, and the bottom callout box is in the lower right quadrant. The plan includes various paths, a fence line, and a walking path from an entrance.

**Keep the frisbee golf
on this end of the park,
away from the kids
playgrounds**

**Butterfly Garden will go
between the fence and the
walking path from the entrance to
this end of the park**

ere - Park Improvements Projects

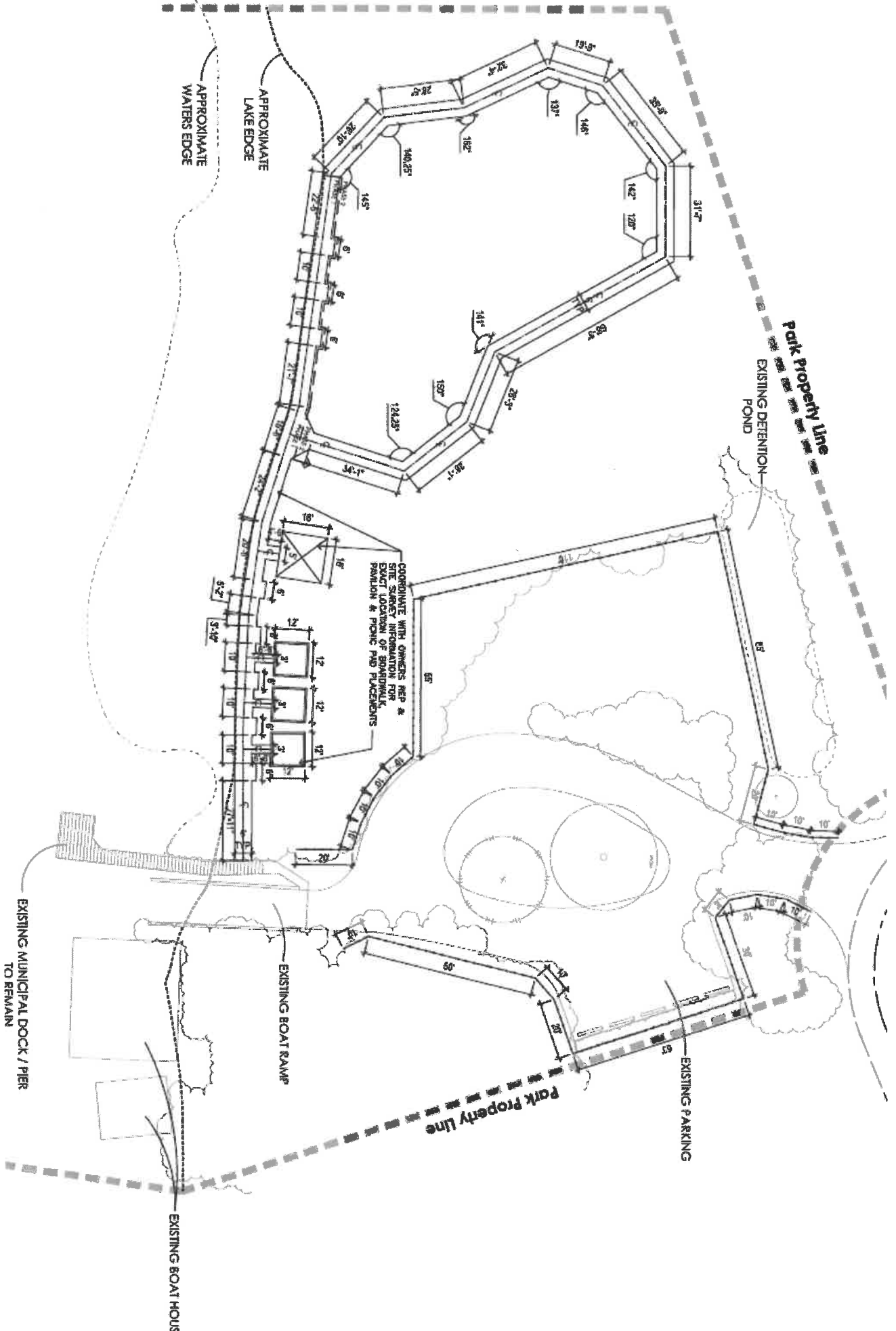
2/20/2019	DESCRIPTION	QTY	UOM	Install Cost	ROM
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Fernwood Par Phase 1

1	Clear out invasive trees and underbrush - Permit costs included	43,560	ls	0.33	\$14,375
2	Split rail fence - Spec out as West Virginia 2 Rail Poplar Fencing	591	lf	10.50	\$6,206
3	Pavilion - 16' x 16'	1	ea	43,500.00	\$43,500
4	Boardwalk - Trex capped composite deck - 6' Wide x 585 LF - Will need to include permitting cost, engineering cost for structural & surveying cost for area being impacted (trees, wetlands, etc).	1,525	ls	45.00	\$68,625
5	Boardwalk Built In Bench Seats - Trex capped composite deck - Will need to include permitting cost & engineering cost for structural.	8	ea	1,750.00	\$14,000
6	Picnic Pads - 12' x 12'	3	ea	1,200.00	\$3,600
7	Picnic Tables	5	ea	3,750.00	\$18,750
8	Waste Receptacle	5	ea	1,750.00	\$8,750
9	Signage	2	ea	1,685.00	\$3,370
General Conditions - 10%				Total	\$181,175
GC's - Etc.					\$199,293

Phase 2

1	Boardwalk - Trex capped composite deck	1,992	ls	45.00	\$89,640
2	Signage	2	ea	1,685.00	\$3,370
General Conditions - 10%				Total	\$93,010
GC's - Etc.					\$102,311



APPROXIMATE
WATERS EDGE

APPROXIMATE
LAKE EDGE

Park Property Line
EXISTING DETENTION
POND

COORDINATE WITH OWNERS MSP &
SITE SURVEY INFORMATION FOR
EXACT LOCATION OF BOARDWALK,
PAVILION & PICNIC PAD PLACEMENTS

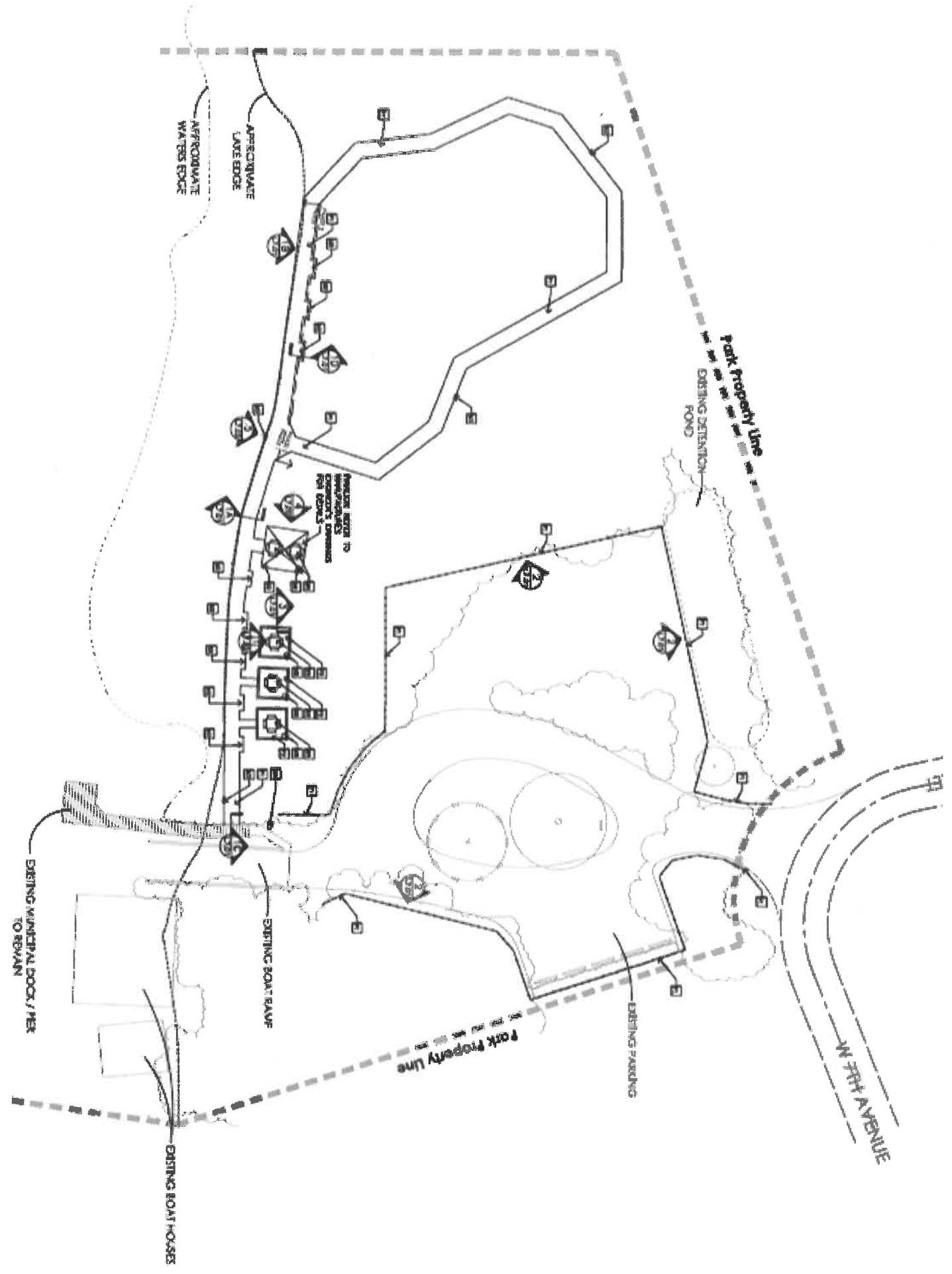
EXISTING MUNICIPAL DOCK / PIER
TO REMAIN

EXISTING BOAT RAMP

EXISTING PARKING

EXISTING BOAT HOUSE

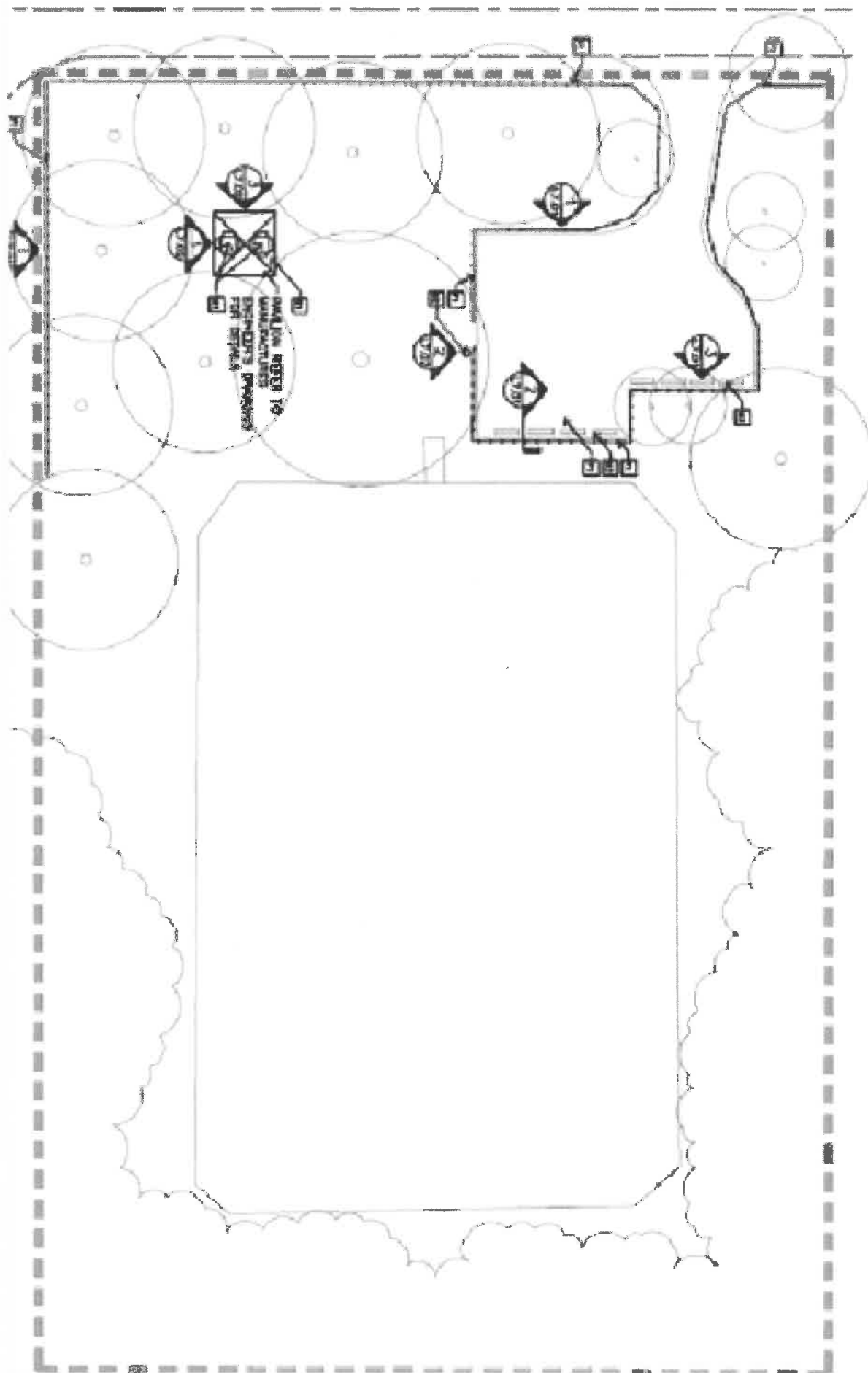
Park Property Line



LAKE BUTLER



	A	B	Q	R	S	T	U	V
1	Town of Windermere - Park Improvements Projects							
2	2/20/2019	DESCRIPTION	QTY	UOM	Install Cost	ROM	Actual Cost	
3								
4	Park Among The Lakes	IDG Plans						
5		Split rail fence - Spec out as West Virginia 2						
6		1 Rail Poplar Fencing	563	lf	10.50	\$5,911.50	\$5,750	
7		2 RR Tie Wheel Stops	8	ea	56.25	\$450.00		
8		3 Gravel Parking on geotextile webbing, 6" of stone on 8" stabilized base	3,775	sf	10.00	\$37,750.00		
9		4 Pavilion - 16' x 16'	1	ea	#####	\$43,500.00		
10		5 Picnic Tables	2	ea	3,750.00	\$7,500.00		
11		6 Waste Receptacle	1	ea	1,750.00	\$1,750.00		
12	GC's - Etc.	General Conditions - 10%			Total	\$96,861.50		
13						#####		
14		Optional Plans						
15		Standard Picnic Tables	1	ea	1,001.00	\$1,001.00		
16		ADA Picnic Table	1	ea	1,075.00	\$1,075.00		
17		Shade Structure 15X15, Installed	1	ea	#####	\$10,326.00		
18		Trash Can	1	ea	600.00	\$600.00		
19					Total	\$12,001.00		
20		GC - 10%				\$13,201.00		



QUOTE




QUOTE #	TLRQ2993
PROJECT NAME	Shade

Bill to: Nora Brophy
 Town of Windermere
 Town of Windermere
 614 Main St.
 Windermere, FL 34786
 407-876-2563
 nbrophy@town.windermere.fl.us

Top Line Recreation Inc.
 2922 Howland Blvd, Suite 3, Deltona, FL 32725

Ship to: Nora Brophy
 Town of Windermere
 Town of Windermere
 614 Main St.
 Windermere, FL 34786
 407-876-2563
 nbrophy@town.windermere.fl.us

SALESPERSON	PAYMENT TERMS	QUOTE CREATED	QUOTE EXPIRES
Tracy Gill	NET 30	May 8, 2019	Jun 7, 2019

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
Town of Windermere Shade System				
1	S151510	Square Shade System 15' x 15'; x 8' High - In Ground Mount *Shade Pictures may not be size quoted	\$3,884.00	\$3,884.00
				
1	FREIGHT	Shipping/Handling - Windermere, FL 34786	\$774.67	\$774.67
1	INSTALL-H	Installation of R151510 Square Shade System *Includes concrete pump & haul off excess materials. *This does not include services for any unforeseen/unusual site conditions. Any additional work required to complete construction may result in additional charges unless quoted otherwise.	\$5,667.00	\$5,667.00
<p>*NOTE: If permitting or engineering is required, there will be an additional charge of \$1850 plus the actual cost of the permit to be billed on final invoice upon completion.</p>				

SUBTOTAL	\$10,325.67
TAX RATE	
SALES TAX	\$0.00
TOTAL	\$10,325.67

Please contact me if I can be of further assistance.



2922 Howland Blvd, Suite 3
 Deltona, FL 32725
 386-789-4508 / 888-909-0549 Fax
 800-921-4509 Toll Free
info@toplinerec.com

Client:

General Terms:

Please note that this order is non-cancelable once placed, and deposit is non-refundable. If shipment is refused when delivery is attempted, carrier will return the shipment to the manufacturer and all resulting charges will be applied to your account.

Acceptance by either a signature or a purchase order based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal including the following:

Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented with order. Specify all color selections in writing. Any discrepancies that arise due to oral color selections will be the responsibility of the customer. If customer is installing equipment, all equipment is to be installed per manufacturer's instructions and appropriate guidelines such as ASTM and CPSC.

Installation, site work, building permits, engineered drawings, etc. are not included unless noted.

Installation Terms:

Standard Services Include:

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Underground Utility Check (Sunshine State One Call)
- Accept Delivery and Unload Equipment (If site is ready)
- Moving New Equipment to Job Site
- Layout of Equipment
- Installation of Equipment and Materials Per Manufacturer's Instructions
- Trash Clean Up (Dumpsters and Off-Site Trash Disposal not Standard)
 - Post-Installation Walk Through
 - Maintenance Explanation

Customer Responsibilities (Applicable if Top Line Recreation, Inc is NOT installing):

- Trash Disposal - Dumpsters or Off Site Disposal.
- Accept Delivery and Unload Equipment (If site is not ready.) \$500.00 Charge will Apply if Customer Wants Installers to Unload.
- Provide Area for Storage and Staging.
- Secure Site and Equipment.
- Provide Access as Outlined below.

Some Optional Responsibilities (Must be clearly outlined in the applicable quotation/contract):

- Removal of Existing Equipment.
- Site Preparation and Grading, Drainage Systems, etc.
- Engineered Drawings for Purchased Equipment.
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.)

*Any other responsibilities must be clearly outlined in the applicable quotation/contract.

Building permits

Building permits are the responsibility of the owner. If a building permit is required for your project, there will be an administrative, expeditor, and application fee included on project quote. This fee does not include the cost of the actual permit. Customer will be charged "actual permit" cost on last invoice.

NOTE - All zoning, planning, environmental, etc. permits and approvals are the responsibility of others.

Other Notes:

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

If a special inspection is required, an additional fee of \$700.00 will be added to the final invoice.

Acceptance Signature _____ Date _____ P.O. # _____

Tax Exempt No. _____

Why choose Shade Systems™?

✓ Turn-N-Slide™ Easy Fastening System

- Makes it easy to remove and re-attach the fabric canopy for the winter season or in case of severe storm such as hurricanes (most other shade companies' products are permanent and require professional installers to remove and re-install the canopy).
- Only patented and time-tested system of its kind – in continuous use nationwide since 2003
- See our demonstration video at:
<http://shadesystemsinc.com/turnslide/turn-n-slide-video/>



✓ One-Point 'Sail' Attachment System

- No need to thread messy cables – each corner of the Sail fabric canopy features a stainless steel bracket with just one tensioning bolt to easily attach or remove the canopy. Cables are permanently concealed in the hems and terminate in the stainless steel bracket – you never have to touch them!
- See our demonstration video at:
<http://shadesystemsinc.com/sails/sails-video/>



✓ Extensive use of stainless steel for maximum corrosion resistance

- All stainless steel hardware
- All stainless steel cables

✓ 100% U.S. made – All under one roof in our Florida factory!

- Watch our 5-minute Factory Tour video:
<http://shadesystemsinc.com/about-us/factory-tour-video/>

✓ Most comprehensive warranties in the industry

20 yrs on metal frames against rust-through corrosion
10 yrs on CoolNet™ shade fabric against deterioration

10 yrs on CoolNet™ stitching thread against deterioration
10 yrs on Turn-N-Slide™ Easy Fastening System

(And none of the above warranties are pro-rated!)

✓ Fire Rated

- CoolNet™ Shade Fabric is treated with fire retardants, and passes the requirements established under the NFPA 701 Test Method 2 test standards for flammability, including the accelerated water leaching protocol. Ask for a copy of the test results.

✓ Maximum U.V. protection

- Up to 99% U.V. screening protects against sun overexposure
- Reduces temperatures by up to 15-20 degrees
- Extends the life of playground equipment and other property underneath



LIMITED WARRANTY

Effective 12/1/10

Shade Systems, Inc. warrants that the equipment sold will conform in kind and quality to the specifications listed in the Order Acknowledgment and will be free of defects in workmanship or materials. Shade Systems further warrants:

- **LIMITED 20 YEAR WARRANTY** on all upright posts and support structure frames against failure due to rust-through corrosion. This warranty excludes any cosmetic issues.
- **LIMITED 10 YEAR WARRANTY** on all CoolNet™ fabrics, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, mold, and mildew, as well as on Turn-N-Slide™ fastening device. This warranty excludes fading or failure of fabric due to chemical erosion or flying or falling objects.
- **LIMITED 3 YEAR WARRANTY** on all WeatherNet™ fabrics and threads against degradation, cracking or material breakdown resulting from ultra-violet exposure, mold, and mildew. This warranty excludes fading or failure of fabric due to chemical erosion or flying or falling objects.
- **LIMITED 1 YEAR WARRANTY** for structural failure of moving parts, powder-coated finish, or any other product or part not covered by one of the above warranties.

All above warranties commence on the date of the Seller's invoice.

Should any failure to conform to the above express warranties appear within the applicable warranty period, Seller shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such non-conformity at the sole option of the Seller either by repairing any defective part or parts, or by making available a replacement part within 60 days of written notification. Seller shall deliver the repaired or replacement part or parts to the site free of charge, but will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts, transportation or its associated costs to return to Seller's factory parts to be replaced or repaired, or the installation of any replacement part or parts. Replacement parts will be warranted for remainder of original warranty.

This Warranty is exclusive and in lieu of all other warranties, whether express or implied, including but not limited to any warranty of merchantability or of fitness for a particular purpose. The remedies hereby provided shall be the exclusive and sole remedies of the purchaser. Seller shall not be liable for any direct, indirect, special, incidental or consequential damages.

Seller neither assumes nor authorizes any employee, representative or any other person to assume for Seller any other liability in connection with the sale or use of the structures sold, and there are no oral agreements or warranties collateral to or affecting the agreement.

The warranty stated above is valid only if the structures are erected in conformity with the layout plan and/or installation instructions furnished by the Seller; have been maintained and inspected in accordance with the Seller's instructions and other normal and prudent practices; have been subjected to normal use for the purpose for which the goods were designed; have not been subjected to misuse, negligence, vandalism, or accident; have not been subjected to additional or substitution of parts; and have not been modified, altered, or repaired by persons other than the Seller's designees in any respect which, in the judgment of Seller, affects the condition or operation of structures.

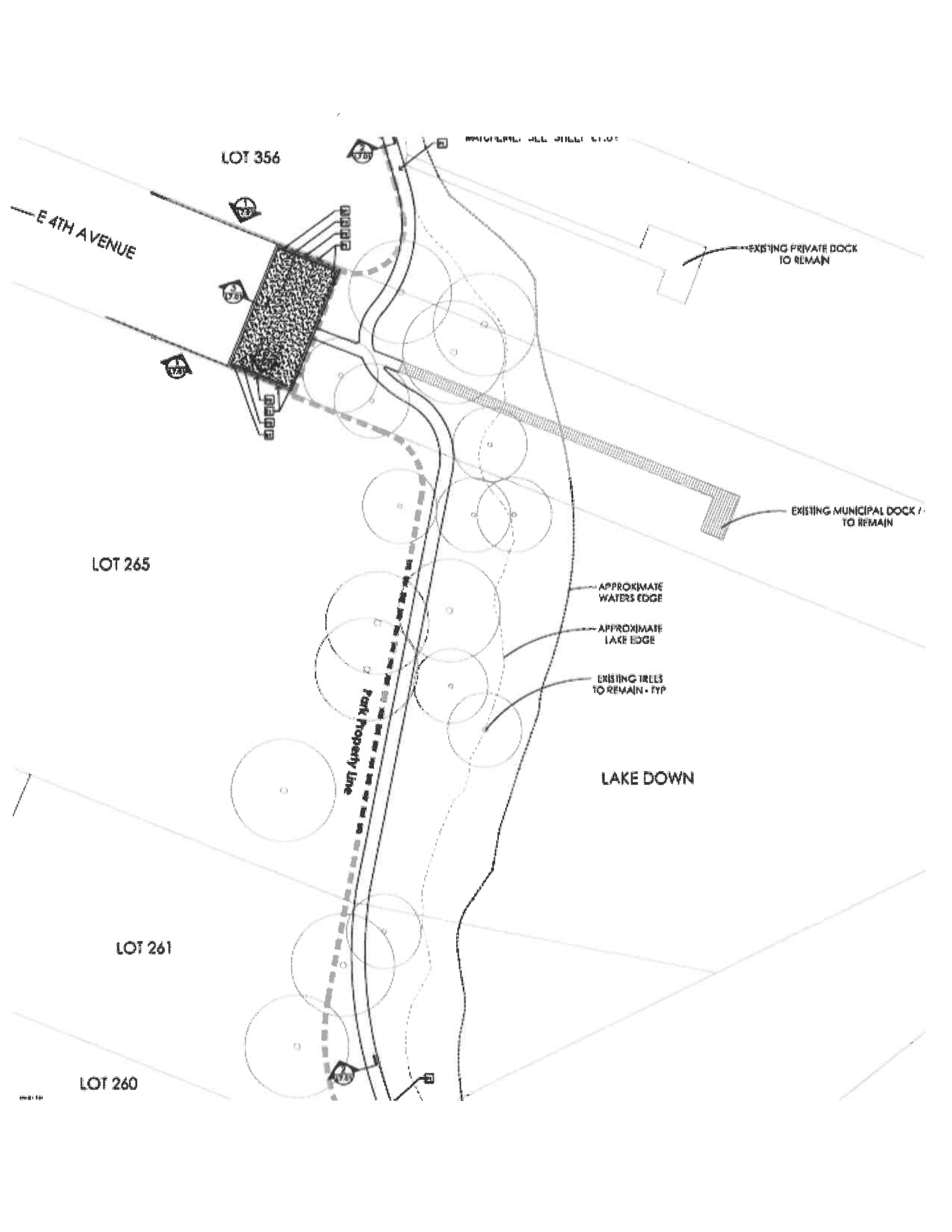
To make a claim, send your written statement of claim, along with the original invoice number to:

Shade Systems, Inc. • 4150 S.W. 19 Street • Ocala, FL 34474

	Description	Quantity	UOM	Install Cost	ROM
Lake Down Park					
1	Virginia 2 Rail Poplar Fencing	235	If	10.50	\$2,468
2	Decomposed Granite Walking Trail	7,400	sf	8.00	\$59,200
3	webbing, 6" of stone on 8"	1585	sf	10.00	\$15,850
4	RR Tie Wheel Stops	6	ea	56.25	\$338
5	Concrete Ribbon Curb for parking	172	If	35.00	\$6,020
	Total				\$83,875
	General Conditions - 10%				\$92,263

GC's - Etc.

Optional Plans					
	Split rail fence - Spec out as West				
	Virginia 2 Rail Poplar Fencing	30	If	10.50	\$315
	RR Tie Wheel Stops	6	ea	56.25	\$338
	Modify Pier to Dock				\$29,650
	Total				\$30,303



LOT 356

PROPOSED ALL OTHER STUFF

E 4TH AVENUE

EXISTING PRIVATE DOCK TO REMAIN

LOT 265

EXISTING MUNICIPAL DOCK TO REMAIN

APPROXIMATE WATERS EDGE

APPROXIMATE LAKE EDGE

EXISTING TREES TO REMAIN - TYP

Park Property Line

LAKE DOWN

LOT 261

LOT 260

000-10