



Town of Windermere  
Parks and Recreation Committee

**Meeting Minutes**

May 9, 2019

**Members Present:** Nora Brophy, Sherry Cassidy, Frank Krens, Lesha Miller, Tracey Mitchell, Donna Steele

**Others Present:** Scott Brown, Public Works Director

**Call to Order:** Nora Brophy called the meeting to order at 5:06pm

1. **OPEN FORUM/PUBLIC COMMENT** – No guests were present for comment.

2. **OLD BUSINESS:**

a. **Events**

I. **Windermere Pet Fest Sat. March 9, 2019**

By all accounts, this was a positive and successful event in all regards.

II. **18<sup>th</sup> Annual UMC Run Among the Lakes Saturday, April 13, 2109**

By all accounts, this was a successful event.

**Profit** - Nora presented the financial accounting, showing a net profit of \$24,973.60.

**Sponsorship** - Nora noted that sponsor contributions were less than usual and stated that we should start earlier on this next time.

**Food** – Members stated that a few people commented that they missed the Chick-fil-A sandwiches. Nora noted a cost avoidance of ~ \$2000.

**Volunteers** - Lesha stated that we had plenty of volunteers, that the volunteer process using “SendHub” website worked extremely well, that she would retain the list of volunteers and recommends using SendHub again.

**Awards Presentation** – There was some confusion during awards presentation and the process needs to be tightened up next time.



### III. Halloween Costume Parade and Hayride Saturday, October 26, 2019

No discussion as Doug Bowman was not present.

#### b. Tennis

##### I. Main St. Courts

Members noted that the fence was installed, but that the configuration does not accommodate access by golf carts from other than Main Street, where carts are not permitted. Scott Brown said he would check into it.

##### II. Windermere Recreation Center

No discussion that I recall

##### III. Locking gates at tennis courts

No discussion that I recall

#### c. FRDAP

##### i. Fernwood Park

Nora presented a spreadsheet with Rough Order of Magnitude (ROM) cost estimates provided by IDG for work and equipment covering two project phases. The IDG estimates are \$199,293 for Phase 1 and \$102,311 for Phase 2. The following ideas to reduce and defer Phase 1 costs were discussed:

- Eliminate the concrete "Picnic Pads, cost reduction of \$3,600
- Substitute lower cost picnic tables, cost reduction of ~ \$13,000
- Request Tree Board fund invasive tree removal, cost deferral of \$14,375. Frank Krens agreed to pose this to the Tree Board.

##### ii. Central Park

Nora presented a spreadsheet with ROM cost estimates from IDG. Total ROM cost is \$80,306. Nora stated a goal was to stay under \$50,000 and the following cost reduction ideas were discussed:

- Lower cost picnic tables, reduction of ~ \$8000
- Elimination of butterfly garden path, reduction of \$10,960
- Elimination of butterfly garden plantings, reduction of \$16,665



- Research exercise equipment options, reduction of TBD

Scott Brown stated that he now has what he needs to get firm pricing and that he would proceed with that.

**d. Parks**

**i. CIP**

- 1. Central Park** – no discussion
- 2. Fernwood Park** – Scott stated that dock repair is complete.
- 3. Park Among the Lakes** – No discussion
- 4. Lake Down**

Scott review status of the contract to lower the dock. Nora described the planned fenced parking area and stated that she has spoken with the adjacent neighbors, who approve of the planned changes. After discussion, there was general agreement to defer any decision to improve the path between the 4<sup>th</sup> Avenue dock and the 5<sup>th</sup> Avenue dock.

**e. All Parks (General Discussion)**

- i. Lakefront Cleanup** – no discussion

**3. NEW BUSINESS:**

**a. MINUTES**

- i. Approval April Meeting Minutes**

This was deferred as Doug was not present.

**b. GENERAL ITEMS FOR CONSIDERATION**

**c. Liaison Reports - None**

**4. NEXT MEETING DATE** – June 13, 2019, 5pm



5. **ADJOURNMENT** – With no further business, the meeting was adjourned at approximately 5:45pm.