



Downtown Business Committee

Chair: Anne McDonough

Vice Chair: Amy Cadwell

Secretary:

Matt Matin

Council Liaison: Chris Sapp

Minutes

Minutes

April 3, 2019

6:00 PM

Town Hall

520 Main St

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

Minutes

- **THE MEETING IS CALLED TO ORDER BY THE CHAIRMAN: 6:07pm**
Present was: Anne McDonough, Matthew Matin, Amy Cadwell, TC Chris Sapp
 - **Other attendees:** Scott Brown (Public Works)
 - **Absent:** None
- 1. **OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)**
- 2. **OLD BUSINESS:**
 - a. **MINUTES**
 - i. **DBC Meeting Minutes Ferbruary 6, 2019**
Approved 3/0 (Motion: Matin, Second: Cadwell)
 - b. **Food Truck Night:**
 - i. **Review Recap**
 - ii. **Food Truck Selection Committee – No Update**
 - c. **Windermere Farmer's Market**
 - i. **Review Recap Markets**
 - ii. **Farmers Market Selection Committee/Updates – No Update**
 - d. **Sub-Committee Updates**
 - e. **Art Show**
 - i. **No Longer going to be a DBC Event.**
 - f. **DBC Project/Money Contributions**
 - i. **Landscape Update – Scott Brown**
 - **4 Firms Contacted**
 - **Dobson's only firm to submit bid**
 - **Motion to "recommend approval of Dobson's bid of \$27,500, with a total not to exceed \$28,500" (Matin, Second: Cadwell) – Approved 3/0**
 - ii. **Pavilion Update**
 - **3 subcommittee meetings have been held**
 - **Subcommittee recommended approval of Hunton Brady's No-Cost Bid**
 - **\$6,000 Donation – Recognition to Fred Pryor at equal level once donation levels are set**
 - **Motion to Recommend approval of no-cost proposal by Hunton Brady (Matin, Second: Cadwell) – Approved 3/0**
 - g. **Beer Fest 2019**
 - i. **Chris Sapp asked for \$5,000 starting budget**
 - **Motion to Approve by Cadwell, Matin 2nd – Approved 3/0**

3. NEW BUSINESS

- Mark Keller – DBC Application Attached

4. ADJOURN (6:40PM)

Mission Statement:

The Windermere Downtown Business Committee is a group of local business professionals committed to fostering and promoting a healthy and vibrant business community in the downtown Windermere area by hosting and promoting family friendly community events, lending a charitable hand to other community organizations, and dedicated to the historic beautification of the downtown business district. All events, proceeds, and practices are dedicated to these ideals