

**Historic Preservation Board
Agenda
March 27, 2019**

1. Call to Order

2. Open Forum/ Public Comments

3. Approval of Minutes

4. Mission Statement, Goals and Objectives for 2019-2020

5. Old Business
 - a. Oral History Project

 - b. Cal Palmer Building

 - c. 1887 School House

6. New Business
 - a. 1887 School House Promotion

7. Liaison Reports

8. Adjourn

HPB 2/27/19

Minutes

In attendance:

Hannah Ammar

Theresa Myers

Amanda Black

George Poelker

Mary Frances Howard

Loren "Andy" Williams

Called to order 6:40pm

Open Forum Public Comment

- Dina Pryor, running for Town Council
- Mark Keller introduces himself and gives credentials, desires committee membership

OLD BUSINESS

- 1887 Schoolhouse RFP status. Theresa says the 1916 school has a master site file, it is part of our historic district and it is recognized as an historic building. It is on the local historic registry. Carl Patterson has a record.

Andy said Scott and he reached out to the two names - didn't pan out. Amanda has an engineering report from HB Associates. They are an engineering and building company, so they can do it all for \$6500. We will use their report as a basis for the other bids. Theresa will text a few more names to Andy. Horizontal wood slatting for the schoolhouse exterior is most original, so we agree to keep it that way with restoration. Heart pine or cypress would be most logical and affordable material. We will later decide if painted or stained wood would be most appropriate.

- ORAL HISTORY PROJECT

Andrew McGhee says Michigan State and UPenn have the best oral history projects. He is modeling his project off them. List of participants we want to interview. We need to identify interviewers. Volunteers get trained. So there is consistency. They use a list of questions. Not a rigid structure. Pick a training date for the volunteers, perhaps a 4 hour workshop. Getting the list of volunteers comes first - use Town Website, FB page, asking for volunteers (maybe Gazette too). Audio/video is what we want. Andrew will volunteer his time for camera work, not much editing involved. Location - usually it is done in their homes (where they are comfortable). Interview release forms - permission to use the data (will be in the packet Andrew will send us). Archival structure - how will preserve it and present it.

Theresa makes a motion to Make the Oral History Project. George seconds the motion. Motion carries. Andrew sets the date for the first subcommittee meeting for 2nd week of March, Wed March 13th. 6pm

George will chair the subcommittee.

- ROARING 20'S

Hannah made a motion to discontinue the fundraiser project. Mary Frances 2nds. Motion carries. We will discontinue.

NEW BUSINESS

- Minutes, Amanda made a motion to approve minutes. Hannah seconds. Minutes are approved.

b. Mark Keller application for membership. Amanda makes a motion to approve his application. Mary Frances 2nd. Motion carries.

c. New members on board.

All are approved:

Chair: George Poelker

Co-Chair: Hannah Ammar

Secretary: Amanda Black

Treasurer: Theresa Myers

Members:

Mary Frances Howard

Jackie Rapport

Mark Keller

d.

Theresa makes a motion to use the Cal Palmer building for archival storage, WWD storage, and committee storage and with the caveat that all repairs must adhere to the US secretary of the interior standards for historic preservation. Hannah 2nds the motion. Motion carries.

LIASON REPORTS

Andy says we can ask for donations. But we cannot suggest an amount. The checks will be made out to the general fund. Checks go into general fund. Robert budgets give \$5000 to HPB annually.

HPB has a 25,000 reserve.

Theresa makes a motion to adjourn. Hannah Seconds. Motion carries.

We adjourn at 7:45pm

Next meeting March 27, 2019 6:30pm