

THE TOWN OF
Windermere



TOWN OF WINDERMERE TREE BOARD

Committee Members

Chair: Susan Carter

Secretary: Frank Krens

Jackie Rapport

Leslie Brabec

Town Council Liaison: TBD

Agenda

Agenda

10:00 am

MARCH 24, 2021

TOWN HALL PORCH

520 Main Street

Windermere FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

1. Meeting is called to order: 10:00 am
2. Public Comment (limited to 3 minutes)
 - a.
3. Approval of Minutes:
 - a. February Minutes (attached)
4. Old Business
 - a. Updates
 - Central Park update & planting project
5. New Business
 - a. City Nature Challenge: Orlando Metro
6. Adjourn

MINUTES - DRAFT

Windermere Tree Board **February 18, 2021**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Jacqueline Rapport, Leslie Brabec.
Town Liaison: Liz Andert

1. **Call To Order** - Chairman Susan Carter called the regular meeting of the WTB, as an in-person meeting, with a quorum present at 10:04 am on the Town Hall back porch on February 18, 2021.

Tree Board Members present were: Susan Carter, Jackie Rapport, Leslie Brabec, and Frank Krens. Town Council Liaison, Liz Andert, and Public Works representative, Travis Mathias, Interim Public Works Director, were present.

2. **Public Comment** - None
3. **Approval of Minutes** – Susan Carter made a motion to approve the January 2021 Minutes as written, Jackie Rapport seconded and they were approved 4/0.
4. **Old Business**
 - a. **Updates** -
 - (1) **Central Park Landscaping Plan** – Susan Carter stated that the Parks and Recreation Committee approved the Central Park Landscaping plan and that Vickie Hearst of the Garden Club was preparing an overall cost estimate. (The tree selection and planting locations were previously coordinated among the Tree Board, Garden Club, and Parks and Recreation and reviewed during the January 27 combined workshop at Central Park.) Susan also noted that the two diseased laurel oaks had been removed and the stumps ground. Leslie Brabec noted that a hickory tree planned to shade part of the walk could create a nuisance from falling nuts as well as potential hazard to walkers. Susan said she would recommend planting an oak rather than a hickory.

Potential cost, available budget, and irrigation alternatives were discussed. Travis Mathias stated that some manual watering of the new trees could be done using a hose by the water fountain. He said that installation of in-ground irrigation might cost \$2000 to \$3000. TreeDiaper© is a likely lower-cost and more flexible alternative, and will be considered. Susan Carter stated that the Tree Board budget stands at \$9158, plus a contingency reserve of \$10,250. Project costs borne by the Tree Board for the project will include purchase of trees, mulch,

soil amendment, and TreeDiapers©. Susan will get pricing on the trees and other items.

- (2) **Crepe Myrtles for front of Town Hall** – Town Council liaison, Liz Andert, suggested the Tree Board ask the Windermere Wine & Dine representative whether they would consider paying for the Crepe Myrtles.

5. **New Business**

- a. **Old Railroad Right of Way Land Swap** – Susan Carter stated that there are two diseased oaks near the Ward property that need to be removed, that there are numerous small nagy trees there that are worth saving, for potential planting in the parks.
- b. **Tree City USA Ideas** – Susan Carter said she is attending the February 10, 17, 24, 2021 virtual Tree City Conference, during which the value of having a 10-year structural pruning plan was stressed. Susan sees a walk by a certified arborist to make a general health and hazard assessment and to set priorities for further action as a first step to a plan. Frank Krens recalled that the 2006 Windermere Urban Forest Management Plan included useful information on tree maintenance and offered to email a copy to Tree Board members.
- c. **Crepe Myrtles in Beds in Front of Town Hall** – Susan Carter said that Town Manager Robert Smith agreed for WTB to plant two Crepe Myrtle trees in front of Town Hall. Jackie Rapport made a motion to proceed pending availability of funding. Frank Krens agreed and the motion passed 4/0.

6. **Adjourn** – Frank Krens made a motion to adjourn the meeting. Leslie Brabec seconded, and the meeting was adjourned at 11:01am.