

TOWN OF WINDERMERE

Town Council Meeting Minutes

January 8, 2019

CALL TO ORDER:

Present were Mayor Gary Bruhn, Council Members Richard Montgomery, Jim O'Brien, Bob McKinley, Chris Sapp and Andy Williams. Town Attorney Tom Wilkes, Town Manager Robert Smith, Police Chief Dave Ogden, Public Works Director Scott Brown, and Town Clerk Dorothy Burkhalter were also present.

Mayor Bruhn called the Council meeting to order at 6:00 pm and determined that a quorum was present.

Manager Smith explained that due to citizens' concerns and legal review of the Consent Final Judgement, he would like to request that Lake Bessie and Lake Down be removed from discussion and approval of agenda item 6(a). He then stated that the items can be discussed at a future workshop. All Council members agreed to remove Lake Bessie and Lake Down from the discussion and approval this evening.

1. OPEN FORUM/PUBLIC COMMENT:

Mayor Bruhn opened the floor to the public. First to speak was Mr. Frank Chase of 935 Oakdale Street. Mr. Chase commented on the process that has been taken this far without notification to the immediate neighbors. Ms. Angie McDonald of 2106 Willow Brick declined to speak. Mr. Al Fortin of 11493 Willow Gardens Drive introduced himself. He then commented on a HOA bill he received and the short time to pay the bill. Mayor Bruhn suggested that Mr. Fortin contact his HOA regarding this matter as the Town does not handle the HOA billing. Ms. Laurel Kellett of 2122 Willow Lauren Lane introduced herself. She then stated that she feels that the new facilities needed to wait a few years due to the fact that the Town has not received the FEMA reimbursement and the budget could not be funded. Manager Smith stated that the annual budget is funded. Mayor Bruhn commented the Town has been notified that the reimbursement from FEMA is on the way. Manager Smith stated that the Town is looking daily for the wire transfer from FEMA. He also stated that the Willows resurfacing project is scheduled to begin the RFP process in March, with actual work to begin in early summer. Member Montgomery stated that he has been in contact the Willows HOA President and has given the FEMA updates as well. Mrs. Theresa Myers of 2713 Tryon Place introduced herself. She commented on preserving the current Police and Administration Buildings. Mrs. Myers stated that the buildings can be renovated and made safe. Mrs. Angela Withers of 712 Main Street introduced herself. She then commented on the look of the Gazette and how good it looked. Mrs. Nancy Bardoe of 225 E 9th Avenue introduced herself. She stated that as a long-time resident that lives on Lake Bessie, she does not approve of the proposed plan for Lake Bessie park. Mayor Bruhn stated that there will be a workshop on this item. Mr. Clyde Noblick of 2106 Willow Lauren Lane introduced himself. He stated that he will be involved in the follow up meetings regarding the Willows. He also stated that he is in support of the comments that Mrs. Myers previously stated. Public comments ended at 6:28pm.

2. SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS:

a. Joan Foglia 11 Year Tree Board Volunteer

Manager Smith presented Ms. Grace Foglia and Mrs. Hannah Ammar with an appreciation plaque for Mrs. Joan Foglia who could not be present. He commented on the past assistance and time Mrs. Foglia has given to the Town.

3. TIMED ITEMS AND PUBLIC HEARING:

i. Resolution 2019-01: Town Facilities Borrowing Referendum

A RESOLUTION OF TOWN COUNCIL FOR THE TOWN OF WINDERMERE, FLORIDA, REGARDING POTENTIAL DEBT FOR A NEW POLICE HEADQUARTERS, PUBLIC WORKS FACILITY, AND ADMINISTRATIVE OFFICES; CALLING A REFERENDUM TO BE HELD ON MARCH 12, 2019, ON WHETHER TO APPROVE DEBT IN EXCESS OF 12.5% OF THE TOWN BUDGET, AS REQUIRED BY SECTION 11.12 OF THE TOWN CHARTER, TO FINANCE THE PROPOSED TOWN FACILITIES; PROVIDING THE BALLOT TITLE AND BALLOT SUMMARY FOR THE REFERENDUM; DECLARING

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THE INTENT TO REIMBURSE THE TOWN WITH BORROWING PROCEEDS FOR PROJECT EXPENDITURES INCURRED PRIOR TO THE BORROWING.

Mayor Bruhn closed the Town Council meeting at 6:32pm and opened the Public Hearing regarding proposed Resolution 2019-01. He then read the title of proposed Resolution 2019-01 for the record. There being no public comments, Mayor Bruhn closed the Public Hearing at 6:33pm and reconvened the Town Council meeting. Member Montgomery made a motion to approve Resolution 2019-01. Member O'Brien seconded that motion. Roll call vote was as follows: Montgomery – yes, O'Brien – yes, McKinley – yes, Sapp – yes, and Williams – yes. Motion carried 5-0.

4. CONSENT AGENDA:

- a. **2019 Vote Processing Equipment Use Agreement and Elections Services Contract**
- b. **Windermere St. Patrick's Day Festival Sponsored by Windermere Police Department Foundation Inc.**

Mayor Bruhn introduced the items. Member O'Brien made a motion to approve the consent agenda as presented. Member Kinley seconded the motion. Roll call vote was as follows: Williams – yes, Sapp – yes, McKinley – yes, O'Brien – yes, and Montgomery – yes. Motion carried 5-0.

5. NEW BUSINESS:

a. MINUTES:

i. Town Council Meeting Minutes – December 11, 2018

Mayor Bruhn introduced the meeting minutes for approval. Member McKinley made a motion to approve the minutes as presented. Member Montgomery seconded the motion. Roll call vote was as follows: Williams – yes, Sapp – yes, McKinley – yes, O'Brien – yes, and Montgomery – yes. Motion carried 5-0.

6. OTHER ITEMS FOR CONSIDERATION

a. IDG Landscape Architectural Services – Remaining Parks (5) Final Design Plans

Mayor Bruhn introduced this item. He stated that the Lake Bessie and Lake Down will not be included in this approval. Mayor Bruhn further stated that a workshop at a later date will be decided for the discussion of the two areas. Member Sapp suggested having an arborist inspect the trees in the area that will be marked off. Member McKinley stated that Palmer Park, Park Among the Lakes, and the Windermere Recreation Center will be the parks being approved. Member McKinley made a motion to approve IDG landscape architectural plans which have been approved by both the Parks and Recreation Committee and the Tree Board for Palmer Park, Park Among the Lakes, and the Windermere Recreation Center. Member O'Brien seconded the motion. Member Sapp reiterated his concern with having an arborist review the trees. Mayor Bruhn stated that staff will handle the arborists. Mrs. Myers stated that the concern in the areas is irrigation. Public Works Director Brown stated he will address the irrigation. Roll call vote was as follows: Montgomery – yes, O'Brien – yes, McKinley – yes, Sapp – yes, and Williams – yes. Motion carried 5-0.

b. Pump Out Services for Cleaning Stormwater Boxes and Drainage Structures

Mayor Bruhn introduced this item. Member McKinley made a motion to approve the pump out services. Member Williams seconded the motion. Roll call vote was as follows: Williams – yes, Sapp – yes, McKinley – yes, O'Brien – yes, and Montgomery – yes. Motion carried 5-0. Discussion was made regarding disposal. Director Brown stated that the contract will state that the company will be responsible for the waste. He stated that the company may take it to a dump/landfill.

7. MAYOR & COUNCIL LIAISON REPORTS

- a. **COUNCIL MEMBER ANDY WILLIAMS – Mr. Williams reported that due to the**

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holidays the Historical Preservation Board has not met. He then reported that they will be meeting this month.

b. COUNCIL MEMBER CHRIS SAPP – Mr. Sapp reported that the Downtown Business Committee did not meet. He then reported on the upcoming Treebute. Mrs. Myers gave a detailed report on the upcoming Treebute. She then reported that she has had a few tours of the 1887 School House. Mrs. Myers commented that a suggestion of a \$5.00 donation for the tour has acquired approximately \$130.00. She further commented that she is requesting that finance set up an account for the donation. Member McKinley questioned who gave the authority to seek donations for the tours? He then requested that this item be brought back to the Town Council next month for discussion.

c. COUNCIL MEMBER BOB MCKINLEY– Mr. McKinley reported that the Parks and Recreation Committee had met. He then reported that the Windermere Recreation Center tennis courts will be closed January 17th through February 8th for resurfacing of the courts. Mr. McKinley stated that the Pet Fest will be March 9th. He then stated that the next Elders Luncheon will be February 5th at 11:30am. Mr. McKinley then stated that if any candidates would like to attend the luncheon and give a short presentation, they may. He continued to report on a lake front property owner pamphlets, Florida Wildlife, and Bird Island designation.

d. COUNCIL MEMBER JIM O'BRIEN – Mr. O'Brien reported that the DRB did not meet. He then reported on the upcoming St Patty's Day event on March 16th.

e. COUNCIL MEMBER RICHARD MONTGOMERY – Mr. Montgomery reported that the Long-Range Planning Committee did not meet.

f. MAYOR GARY BRUHN – Mayor Bruhn reported that he continues to work on the road extension project and the water appropriations.

8. STAFF REPORTS:

a. TOWN MANAGER ROBERT SMITH – Mr. Smith reported on the FEMA reimbursement, the Mayor's Celebration February 23rd, RFQ for developing of a water master plan, town facilities workshops, upcoming events and his evaluations.

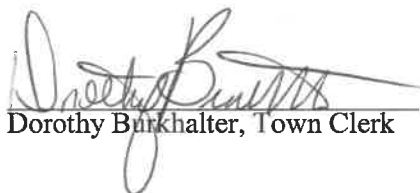
b. TOWN ATTORNEY TOM WILKES – No report.

c. POLICE CHIEF DAVE OGDEN – Chief Ogden reported on upcoming events, annual report, staff, policy reviews and the Tallahassee and Washington DC trips.

d. PUBLIC WORKS DIRECTOR SCOTT BROWN – Mr. Brown reported on bids, Aquatic permit renewal, staff training completion and possible new hire.

9. ADJOURN:

Mayor Bruhn adjourned the meeting at 7:07pm.


Dorothy Burkhalter, Town Clerk


Gary Bruhn, Mayor