

THE TOWN OF
Windermere



TOWN OF WINDERMERE TREE BOARD

Committee Members

Chair: Susan Carter

Secretary: Frank Krens

Jackie Rapport

Debra Neill

Leslie Brabec

Town Council Liaison: Chris Sapp

Agenda

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November 21, 2019

5:00 PM

TOWN HALL

520 Main Street

Windermere FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

1. Meeting is called to order 5:00 PM
2. Public Comment (limited to 3 minutes)
 - a.
3. New Business:
 - a. Approval of the minutes
 - b. WAY/ Grace Foglia
 - c. Florida Statute on tree removal
 - d. Change of date in Trees 101 class
 - e. Farmers Market Revenue
4. Old Business:
 - 1) Treebute:
 - a. Tree purchase
 - b. Materials for activities at Tree Board: approve expenditures
 - c. Vendor Updates
 - d. Logo
5. Adjourn

TREE BOARD MEETING MINUTES

DRAFT

October 17, 2019

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Norris-Carter (Chairman), Frank Krens (Secretary), Jacqueline Rapport, Leslie Brabec, and Debra Neill

Town Manager: Robert Smith

Town Council Liaison: Chris Sapp

1. CALL TO ORDER: WTB Chair, Susan Carter, called the regular WTB meeting to order at 5:04pm at Windermere Town Hall. It was attended by four of the five Tree Board members:

- Susan Carter, Chair
- Frank Krens, Secretary
- Jackie Rapport
- Leslie Brabec

Other Attendees: Chris Sapp, Town Council Liaison; town resident, Brandi Haines

2. PUBLIC COMMENT – None

3. APPROVAL OF MINUTES – Jackie Rapport made a motion to approve the September regular meeting minutes and the Treebute Subcommittee minutes as written. Frank Krens seconded and they were approved 4/0.

4. OLD BUSINESSPROJECT UPDATES – Chairman, Susan Carter provided updates:

- a. **The Willows** – Plans to remove problematic trees are continuing as planned.
- b. **Treebute Update** – Members provided updates on sponsor and vendor outreach and commitments. Orange County Forester, Dana Sussmann committed \$200 to sponsor tree purchases. Dana has a new email address: danasussmann@FDACS.gov.
- c. **Tree Classes Update** – The November tree class date was confirmed as Saturday, November 9, at 10am in the Town Hall.

5. NEW BUSINESS

- a. **Tree Struck by Lightning in Town Square** – The WTB members observed a vertical split in the bark, along approximately 12-ft of the trunk. Susan Carter said that an arborist told her that the would may be survivable, but that it may need to be trimmed. Susan offered to send photos and a note to Public Works.
- b. **Multi-modal Path IPO Tree Impact** – This topic was deferred pending issuance of a draft IPO.
- c. **Next Treebute Subcommittee Meeting** – Sept 30, 2pm

6. ADJOURN – The meeting was adjourned at 6:09pm

- **Next Regular Meeting Thursday November 21, 2019 at 5:00pm**