



WINDERMERE PARKS & RECREATION COMMITTEE
November 14, 2019 AGENDA

In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):

- a. Thellie Roper to peak on volleyball courts at PATL

2. OLD BUSINESS:

a. Events:

- i. Windermere Pet Fest Sat. March 7, 2020 (Nora & Lesha)
- ii. 18th Annual UMC Run Among the Lakes Saturday, April 4, 2020
 1. Create subcommittee to look at contracting with other event managers
 2. Look at designs for medals/shirts/posters
- iii. Halloween Costume Parade and Hayride Saturday, October 26, 2019 (Doug)
 1. Event was a great success
 2. Suggestion to hire magic act next year to replace story time due to noise/crowding
 3. Lots of volunteers from the Youth Committee – thank you!

b. Tennis

- i. Tennis Report – Doug
 1. Adult Tennis Night – Marcelo would like to have this event Wednesday, 12/4 from 6:30-8:00PM
 2. List of tennis members uploaded to MailChimp and template created

c. Parks

i. CIP

1. Central Park – Scott getting bids on park improvements
 - Water Fountain
 - i. Waiting for water meter installation – 6-8 weeks
 - Exercise Equipment & Frisbee Golf Station –
 - i. Has been ordered – 6-8 weeks for installation
 - ii. Committee marked locations – need to meet with Scott/Swartz prior to installation
2. Fernwood Park – Clearing out of underbrush & trees completed. Spraying and removal at waterline is ongoing.
 - Scott update on bids for boardwalk
3. Park Among The Lakes –
 - Picnic tables received, need to be installed
4. Lake Down
 - Split rail fence added to designate parking area – looks great
 - Look at possibly adding signage showing park map- Scott to get costs/graphics
 - Clear out east side of 5th Street dock to enlarge play area

- **Memorial bench for Bill Criswell donated by Rotary - Frank**

- ii. **Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -**
 1. **Tabled for near future**

d. All Parks (General Discussion)

Park Walk Through 20191019

Central Park

1. Powerwash pavilion
2. Grind stumps in park – danger to people running through park
3. Dead pine tree behind MaryEllen Stones house – need to remove
4. Tree leaning on other trees behind MaryEllen Stones house – need to remove before it falls
5. Remove queen palms growing into oaks by Oakdale & 5th
6. Add benches at 4th Street end of park
7. Add pine trees/East Palatka Hollies along fence along Oakdale. Need to replace pines and add screen from parking.
8. Add understory tree(Dogwood) at corner of Oakdale & 5th.
9. Need irrigation for tree plantings?
10. Determined site of new exercise equipment

Palmer Park

1. Chinning Bar missing from playground equipment
2. Tether ball missing
3. Pressure wash wooden playground equipment and seal the wood
4. Dead pine tree near play area
5. Drains clogged and standing water in park

WRC

11. Repair/resurface floor of pavilion
12. Wood rotting on electrical box – replace
13. Dead pine tree along walkway to bridge – remove
14. Replant trees between tennis courts and pavilion walkway
15. Branch touching bathroom facility
16. Remove section of railing on dock; add cleats & ladder
17. Missing cap on walkway to dock
18. Fix volleyball court – add borders and sand. Add weed stop fabric under sand?
19. Bathroom flooring – Consider new or different top coating

Fernwood

6. Add berms/swales at end of roadway near lake
7. Add large oak tree in center of roundabout
8. Add border to roundabout so people don't park there
9. Add hedge along chain link fence (west side)
10. Consider adding gravel in circle driveway area

3. NEW BUSINESS

a. MINUTES

- i. Approval October Meeting Minutes (Attached-Committee Option)

b. GENERAL ITEMS FOR CONSIDERATION

c. Liaison Reports

- i. Councilman McKinley
- ii. Robert Smith
- iii. Scott Brown

4. NEXT MEETING DATE – Thursday December 12

5. ADJOURNMENT

Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
October 10, 2019

Members Present: Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Frank Krens

Others Present: Scott Brown, Bob McKinley

Guests: Bonnie, Heather Churchill

Call to Order: The meeting was called to order by Nora Brophy

Open Forum: No guests were present for comments

Business Agenda

Old Business/Events

- A.** Holiday Hoopla – Guests Heather and Bonnie indicated via Bob McKinley that it was advisable easiest to form a planning subcommittee of Parks Rec for the Town Social on December 6th. As official business to do this, the committee voted unanimously to approve the subcommittee. It was also noted that 12 volunteers are needed for the event.
- B.** Windermere PetFest – Nora indicated that the 2020 event website is now up, and she is actively looking for volunteers.
- C.** 18th Annual UMC Run Among the Lakes – Nora discussed the event and noted that participant sign-ups will be available by late October. Nora also mentioned that the pre-race coordinator work will be bid out via RFP.
- D.** Halloween Costume Parade & Hayride – Scott announced that he will provide the hay and that his guys will be available to drive the tractors during the event. He also noted that Dobson Landscaping will provide the trailers. Doug asked for volunteers on Friday, Oct. 25th for bag stuffing and general Town Hall set-up, He noted that Tracy will but artificial pumpkins for decorations.
- E.** Tennis – Doug noted that he had an adult clinic request from Marcelo Gouts on Tuesday mornings from 9:30 to 11:00 am. General discussion about the other tennis events ensued. Doug also mentioned that Marcelo Gouts can provide tennis pros for the proposed December 4th tennis mixer at WRC. This was approved unanimously up to a cost limit of \$120 for pro fees.
- F.** CIP Plans – Scott mentioned that the Park Among the Lakes picnic tables had arrived. He also mentioned that the cypress trees for Lake Down Park had been planted and look great. For Lake Down Park, Scott also noted that he is getting a quote for a bench in honor of Bill Criswell.
- G.** Parks Walkthrough – The committee agreed to do a Central Park and Palmer Park walkthrough on Saturday afternoon, October 19th.

New Business

- A.** Minutes Approval – Meeting minutes from September 12th were approved as submitted
- B.** Bylaws Review – Doug Bowman noted a few items on the proposed bylaws. Bob McKinley reviewed his suggestions and gave Doug a mark up copy. The committee agreed to table for discussion for the next meeting.
- C.** Liaison Reports – Bob McKinley had no formal report.
- D.** Adjournment – The meeting was adjourned at approximately 6:00 p.m.
The next regular meeting is scheduled for Thursday, November 14th at 5:00 p.m. in Town Hall.