

THE TOWN OF  
**Windermere**



**TOWN OF WINDERMERE TREEBUTE SUBCOMMITTEE**

**Committee Members**

**Chair: Susan Carter**

**Secretary: Frank Krens**

**Treasurer: Pam Schrimsher**

**Jackie Rapport**

**Leslie Brabec**

**Town Council Liaison: Bill Martini**

*Agenda*

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**10:00 am**

**October 21, 2021**

**TOWN HALL**

**520 Main Street**

**Windermere FL 34786**

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

**PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

## AGENDA

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautification of our Windermere Parks and Recreation Areas.

1. Meeting is called to order: 10:00 am
2. Public Comment (limited to 3 minutes)
  - a.
3. Approval of Minutes:
  - a. August minutes
4. Old Business
  - a. Oakdale and E. 5th update
5. New Business
  - a. 2022 Tree Giveaway tree list: getting started
  - b. Historic Citrus grove: work project/weeding
  - c. Project to mulch Park Ave understory trees
  - d. Structural pruning at Butler Bay Rec and possible replacement trees along Park Ave
6. Adjourn

# **MINUTES - DRAFT**

## **Windermere Tree Board** **August 19, 2021**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest. Beautify our Windermere Parks and Recreation Areas.

Tree Board Members: Susan Carter (Chairman), Frank Krens (Recording Sec.), Jacqueline Rapport, Leslie Brabec, Pamela Schrimsher  
Town Liaison: Bill Martini

1. **Call To Order** - Chairman Susan Carter called the regular meeting of the WTB, as an in-person meeting, with a quorum present at 10:03 am in the Town Hall on August 19, 2021.

Tree Board Members present were: Susan Carter, Jackie Rapport, Leslie Brabec, Pamela Schrimsher, and Frank Krens. Town Council liaison Bill Martini, Public Works Director Tonya Elliott-Moore, and Public Works Foreman Travis Mathias were present.

2. **Public Comment** – Tree Board member Pam Schrimsher had several recommendations. She described an article on the ability of trees to lower the temperature in the surrounding area presented in the July 2021 issue of the National Geographic magazine. Pam suggested that it would be a good topic for an article in the Gazette. Pam also recommended that significant trees be tagged to retain important information and said she had experience doing that. She also suggested we have some sort of welcome package that would include basic tree related rules and information for new residents. There was discussion about holding a workshop for town residents on the tree ordinance, code compliance, state statutes, and related matters, possibly with participation of the City Planner.
3. **Approval of Minutes** – Jackie Rapport made a motion to approve the May 2021 Minutes as written. Leslie Brabec seconded, and they were approved 5/0.
4. **Old Business**
  - a. **Central Park Update:** Chairman Susan Carter said that all trees are doing well and that it's time to remove the tree diapers and store them for future use. Leslie Brabec said that she noticed a sprinkler and a mound of mulch with no tree in it near the park entrance. Susan said she would look into it.
  - b. **500 Block Update:** Susan Carter said that the developer agrees to include the Tree Board in review of plans before trees are removed and before new plantings are made. Town Council liaison Bill Martini said he believes development start is 9-12 months away.

## 5. New Business

- a. **2022 Tree Giveaway / Treebute Discussion** – Last year’s approach worked well in all regards and feedback from participants was positive. Considering uncertainty in the path of the pandemic, non-availability of the tree climbers, and other factors, there was consensus that a repeat of last year’s approach would probably be best for the 2022 event. There was discussion on benefit of giving the trees a rest from the climbers. Travis Mathias suggested that we consider use of Palmer Park and other parks for climbers in the future.

Leslie Brabec made a motion to proceed with the same approach as last year, to include pre-school participation as practical, Pam Schrimsher seconded and the motion passed 5/0.

- b. **Oakdale / 5<sup>th</sup> Avenue Old Growth Oak Clean-up** – Susan Carter described a situation with stately oak trees mired in vines, deadwood, palms, and debris. Except for one tree, owned by the 500 Block developer, the area is all in Town right-of-way. The Town of Windermere has received a proposal from Enviro Tree Service LLC for removal of that one tree at a cost of \$1500. Susan Carter said the need is to hire an expert independent arborist to assess the situation and to prepare a detailed plan for full clean-up by a contractor under the supervision of the expert arborist. The arborist’s cost would be paid using Tree Board funds.

Leslie Brabec made a motion to proceed to obtain quotes for the independent arborist as noted above, Pam Schrimsher seconded, and the motion carried 5/0. Public Works Director, Tonya Elliott-Moore recommended getting three quotes and Susan Carter agreed to request the quotes.

- c. **Bessie Project Improved Plan** – Susan Carter said efforts are being made to save the oak trees on the corner of 9<sup>th</sup> Avenue and East Street.
- d. **Historic Citrus Grove** – The trees were fertilized, as a volunteer effort, by resident Tom Stroup, at his expense. Susan Carter noted that the trees need pruning and it is very difficult to find suitable help. Jackie Rapport noted that there is other maintenance needed as will and we may need to do it ourselves.

6. **Adjourn** – Jackie Rapport made a motion to adjourn the meeting. Frank Krens seconded, and the meeting was adjourned at 11:15am.