



**WINDERMERE PARKS & RECREATION COMMITTEE**  
**October 10, 2019 AGENDA**

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*In order to maintain a 1hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.*

**1. OPEN FORUM/PUBLIC COMMENT (3 Minute Limit):**

**2. OLD BUSINESS:**

**a. Events:**

- i. Windermere Pet Fest Sat. March 7, 2020 (Nora & Lesha)
- ii. 18th Annual UMC Run Among the Lakes Saturday, April 4, 2020
- iii. Halloween Costume Parade and Hayride Saturday, October 26, 2019 (Doug)

1. Dobson's has agreed to provide 2 trailers for hay rides
2. Tracy will manage decoration
3. Set Up Friday 3:00 at Town Hall
4. 8:00 Saturday morning for event set up
5. Jim O'Brien to read stories and lead parade

**b. Tennis**

**i. Tennis Report – Doug**

1. Adult Tennis Night – Marcelo would like to have this event Wednesday, 12/4 from 6:30-8:00PM
2. Windermere Wiled Ladies team wants to resume practice at WRC Tuesday mornings from 9:30-11:00AM, beginning 11/5

**c. Parks**

**i. CIP**

1. Central Park – Scott getting bids on park improvements
  - Water Fountain moving forward with Faden bid of \$14,000
    - i. Cost of OUC adding meter & connection –
  - Exercise Equipment & Frisbee Golf Station quotes attached –
    - i. Swartz – approved no more than \$32K for 9 exercise stations, 2 picnic tables & trash cans
    - ii. Need to meet with Scott to determine location of exercise stations
2. Fernwood Park – Clearing out of underbrush & trees completed. Spraying and removal at waterline is ongoing.
  - Committee met at park to stake out rough position of boardwalk so Scott can start getting quotes
3. Park Among The Lakes – Scott has ordered 2 picnic tables & trash can – should be received any day
4. Lake Down
  - 5 cypress tress added – Orange County complaint removed

- Parking area cleared & shell base added
- Add split rail fence at end of 4th St with RR ties to designate approved parking spots – should be installed week of 10/7
- Look at possibly adding signage showing park map- Scott to get costs/graphics
- Clear out east side of 5<sup>th</sup> Street dock to enlarge play area
- Memorial bench for Bill Criswell donated by Rotary - Frank

- ii. Review & modify final plans from IDG for Lake Bessie & Lake Down pathways -
  1. Tabled for near future

**d. All Parks (General Discussion)**

- i. Schedule Park Walk Through for Central, Palmer

WRC

1. Repair/resurface floor of pavilion
2. Wood rotting on electrical box – replace
3. Dead pine tree along walkway to bridge – remove
4. Replant trees between tennis courts and pavilion walkway
5. Branch touching bathroom facility
6. Remove section of railing on dock; add cleats & ladder
7. Missing cap on walkway to dock
8. Fix volleyball court – add borders and sand. Add weed stop fabric under sand?
9. Bathroom flooring – Consider new or different top coating

Fernwood

1. Add berms/swales at end of roadway near lake
2. Add large oak tree in center of roundabout
3. Add border to roundabout so people don't park there
4. Add hedge along chain link fence (west side)
5. Consider adding gravel in circle driveway area

**3. NEW BUSINESS**

**a. MINUTES**

- i. Approval September Meeting Minutes (Attached-Committee Option)

**b. GENERAL ITEMS FOR CONSIDERATION**

- i. Add Holiday Hoopla as subcommittee – they need to be part of official committee to continue the Hoopla

**c. Liaison Reports**

- i. Councilman McKinley
- ii. Robert Smith
- iii. Scott Brown

**4. NEXT MEETING DATE – Thursday November 14**

## 5. ADJOURNMENT

**Town of Windermere  
Parks and Recreation Committee  
Proposed Meeting Minutes  
September 12, 2019**

**Members Present:** Doug Bowman, Nora Brophy, Sherry Cassidy, Tracy Mitchell, Leshia Miller

**Others Present:** Scott Brown, Bob McKinley

**Call to Order:** The meeting was called to order by Nora Brophy

**Open Forum:** No guests were present for comments

**Business Agenda**

**Special Presentation – Windermere Active Youth**

- A. Grace Foglia and Raeland Mitchell gave a brief presentation to the PR committee and regarding volunteer service hours. They mentioned that they are waiting to be confirmed as an official Town committee. Nora mentioned that help with Social Media and PR events is very needed.

**Old Business/Events**

- A. Halloween Costume Parade & Hayride – The committee discussed the logistics for the event. In terms of pumpkins, Tracy Mitchell noted that she will research cost of foam pumpkins. Scott also indicated that he will pick up and deliver the signage for Nora.
- B. Tennis Updates – Doug noted that the MG Tennis Academy needs Mon/Wed from 5:00 to 6:30 and Tues/Thurs from 5:00 to 7:00 at the WRC for kid's clinics. Marcelo Gouts will all also provide some dates for social adult sessions in Nov or Dec per Tracy's request.
- C. CIP Plans – Scott announced that he has been getting bids for park improvements. The Town has received bids and the committee established and seconded a motion for approval of a fountain in Central Park not to exceed \$17,500. Scott also noted bids received for exercise equipment in the park. With some discussion, the committee established and seconded a motion to fund the equipment up to a maximum of \$33,000.

Scott noted that picnic tables for Park Among the Lakes should be coming in soon. Noting additional plans for Lake Down Park, 5 Cypress trees are coming in September. Also for Lake Down Park, Signorama is working on design renderings. Nora noted that she is waiting on Frank Krens regarding the Bill Criswell memorial bench at the end of 6<sup>th</sup> Street donated by Rotary.

**New Business**

- A.** Minutes Approval – Meeting minutes from August 8<sup>th</sup> were approved as submitted
- B.** Liaison Reports – Bob McKinley had no formal report. He mentioned a request to include Town Committee reports in Town Council information packets.
- C.** Adjournment – The meeting was adjourned at approximately 6:00 p.m. The next regular meeting is scheduled for Thursday, October 10<sup>th</sup> at 5:00 p.m. in Town Hall.