



**It's that time of year again... to take a minute to review your fire emergency plans at work and at home. This time of year as it gets "Chilly" out, families will bring out their space heaters to stay warm at night. Here are some tips to try:**

- **Observe and scope out any Hazards** – Are too many appliances plugged into one outlet? Are there any electrical cords near water? If using candles, is anything around it flammable? Be sure to keep an eye out for *hazards* like these.
- **Plan of attack** – Be ready to Evacuate! Whether you are at home or at work, be sure to know the evacuation plans and procedures that are in place. Make a habit of having drills twice a year so that your family and or co-workers are familiar with the routes as well. Know the locations of all Exits and have a special meeting place for everyone to wait at. Teach your children how to evacuate safely and not to hide.
- **911** – In the event of a fire, be sure that you call 911 first. After calling, evacuate yourself and others to safety. Try to remember to close doors behind you as you are making your way out to help contain the fire.
- **Testing 1, 2, 3** – Test all of your smoke detectors in your house on a monthly basis and change the batteries every 6 months. Smoke detectors will not work if the batteries are dead, disconnected or missing all together. Having a smoke detector on every floor of you home will provide an early warning of any potential fire. A good way to remember to change the batteries in your detectors is to do it at the same time that you change the clocks for daylight savings.