

Minutes of the Regular Public Meeting **of Windermere Tree Board** **May 23, 2013**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest.

Call To Order

Chairman Theresa Schretzmann-Myers called the regular public meeting of the Windermere Tree Board to order in the Windermere Public Library, 520 Main Street, Windermere, FL 34786, at 7:00 p.m. on May 23, 2013.

Welcome-The Chairman welcomed members of the Committee.

Attendance

Tree Board Members present at the meeting were: Theresa Schretzmann-Myers, Joan Foglia, Susan Carter, Janet Sgamma, Jackie Rapport and Town Council Liaison Richard Gonzalez.

- **Announcements** –

- Thank you to Windermere Elementary Honor Society, Parks & Recreation and Tree Board who completed the tree replanting project at Palmer Park Saturday, May 11, 2013, 9am-3pm which was recently devastated by the March 24, 2013 Wind Storms.
- Windermere Historical Board is planning a clean-up and restoration pruning of historic Orange Grove at 1887 National Register Historic Site in July. They are asking for Tree Board help in enlisting volunteers and manpower.

Minutes Approval

April minutes were approved pending corrections and filed electronically to rsmith@town.windermere.fl.us, aclick@town.windermere.fl.us, dburkhalter@town.windermere.fl.us, jhefeli@town.windermere.fl.us

Business

Report-Palmer Park Tree Replanting and Watering

-Approximately twenty-five (25), 30-gallon trees were planted, mulched and watered by volunteers from Windermere Elementary Honor Society, Parks & Recreation and Tree Board at Palmer Park Saturday, May 11, 2013, 9am-3pm. Tools, gloves, trees, water, snacks and food were supplied to volunteers by Windermere Tree Board. Trees were donated to Palmer Park by Windermere Tree Board. Mulch was dropped by Public Works and spread around the newly planted trees and along the pathways.

-Palmer Park Tree Re-Planting Volunteer Time Sheets will be scanned and sent to Robert Smith for Tree City USA Application. Total Volunteer Hours = 79 Hours for Palmer Park tree replanting project.

-Pizza was supplied to volunteers on workday with request for reimbursement by Chairman Schretzmann-Myers.

-Newly planted trees are being watered weekly by volunteers with hose reels supplied by Tree Board from Town well on property at Palmer Park.

-It was the recommendation of Tree Board that left-over mulch be dropped by Public Works front end loader on Palmer Park mulch trails so Tree Board volunteers can spread the mulch. Tree Board Liaison Richard Gonzalez is to make the request to Town Manager Robert Smith and David Grimm. Public Works Director.

Recommendations and Professional Due Diligence for Trees and Orange Grove at 1887 Schoolhouse National Register Historic Site

-ISA Certified Master Arborist Eric Engstrom is to review trees at 1887 National Register Historic site, make recommendations and give Arborist's Report for Laurel Oak trees and citrus on site. Time scheduled May, 25, 2013. Report to be sent to Town Manager and Council.
-Citrus Grower and expert, Maury Boyd from McKinnon Corp. to review historic citrus trees at site and make recommendations. Time scheduled May 29, 2013.

Attendance Receipts Florida Urban Forestry Conference

Susan Carter is to turn in her receipts for reimbursement for attendance at Florida Urban Forestry Council "Urban Forestry Institute", at the University of South Florida, Patel Center for Global Solutions, Tampa, March 14-15, 2013. Topics Included: Managing the Urban Forest Through Collaboration; Strategic Planning Techniques; Past, Present and Future of Utility Vegetation Management; Navigating Utility Regulations; Grant Opportunities & Grant Writing Tips; New Varieties and Cultivars for the Tree Canopy; **i-Tree** Software Hands On Training. Details at www.fufc.org

Tree Board Proposed Budget

Treasurer Joan Foglia and Chairman Schretzmann-Myers met with Town Manager Robert Smith

Capital Improvement Projects

Joan Foglia discussed the possibility of Capital Improvement projects and asked for the three most pressing project needs for Windermere's Urban Forest. These capital improvements would be eligible for 50-50 Urban Forestry matching grant funding with a match from the Town of Windermere. After discussion the priorities were set as follows:

- 1) Eradication of Brazilian Pepper and other exotic invasive trees and replanting with Florida native trees along Maguire Road-Main Street right-of-way on NW side of pedestrian bridge and Traffic Bridge.
- 2) Eradication of Brazilian Pepper and other exotic invasive trees around pond and abutting NW fence line and pedestrian walk near Windermere Elementary School.
- 3) Eradication of Brazilian Pepper and exotic invasive trees along perimeter of Crescent Lake front at Butler Bay Park and replanting with Florida Native Trees.

Tree Ordinance

Work was continued on draft Tree Ordinance.

Next Meeting

No meeting in June due to Tree Board Committee members being out of town for vacation and no quorum. **Next meeting scheduled for third Thursday, July 17, 2013.**

Adjournment

The meeting was adjourned at 8:15 p.m. I hereby certify these are the minutes of the Windermere Tree Board as recorded.

THERESA SCHRETZMANN-MYERS

Chairman
Windermere Tree Board
:tsm

May 23, 2013

Date