

**Minutes  
Town of Windermere  
Historical Preservation Board  
April 24, 2013**

**Call to Order**

Windermere Historical Preservation Board Meeting was called to order on April 24, 2013 at 7:00 p.m. by Chairman Hannah Ammar in the Windermere Library, 520 Main Street, Windermere, Florida.

**Attendance**

Historical Preservation Board Members present at the meeting were: Hannah Ammar, John Fisher, Theresa Schretzmann-Myers, Joan Foglia, Mary Frances Howard, Amy Dubois and Town Council Liaison John Armstrong.

**Minutes Approval**

April 3, 2013 minutes were approved as corrected.

**Treasurers Report**

Historic Board Treasurer Joan Foglia reported there is approximately \$7,400 remaining in the Historic Preservation Board account available to the committee for use in the cultural landscape restoration plans for the 1887 Schoolhouse National Register Historic site.

**School House Irrigation and Landscaping**

The Town of Windermere received revised quote for materials needs for irrigation for Phase 1, 2 and 3 totaling \$2,499.70. It was the recommendation of the Board that the Town Manager be authorized to proceed with the budget not to exceed \$2,499.70. Seconded by Hannah Ammar.

**Town Hall Identification Signage**

Discussion of concepts and funding regarding "Town Hall" identification letters to be placed on the pediment of historic Windermere Town Hall continued. Flat cut letters are ¾ inch thick or less, \$100 per letter for 8 inch letters, for a total of \$800. The Architectural cast metal lettering is poured solid into a mounting pattern. Metal lettering will be 8 inches tall and read, "Town Hall." The font will be Times Roman. The Committee recommended dark oxidized bronze lettering of Architectural cast metal.

**Schoolhouse Historic Site Tree Trimming and Removals**

Town Manager Robert Smith reported that dead wood from Live Oaks was removed. Volunteer Laurel Oaks that are growing in the Orange Groves and that have disease are to be marked for removal by the Windermere Tree Board.

**Band Sponsorship Update**

There will be a meeting at Allen's on Monday May 29 at 3:30 p.m. to discuss plans for the band sponsorship takeover on Food Truck Fridays from Downtown Business Committee. Amy Dubois will be chairing this committee.

**Tim's Wine Market Proposal**

Catherine "CT" Allen has approached the historical board about a "Wine and Dine in Windermere" to be scheduled in November. Proceeds from the event would benefit Historical Board, Mustang Foundation and Tree Board.

**Donation of Historical Plat Books and Historical Pictures.**

Realtor Suzi Karr donated historical plat books to the Windermere Historical Board. Town resident Gwen Smith donated historical pictures to the Board. It was the recommendation of the board that thank-you letters to both Suzi Karr and Gwen Smith thanking them for the historical donations.

**Action Items:**

1. Joan Foglia, Theresa Schretzmann-Myers will move forward with scheduling time with Vicki Hurst and Brent Howard with marking historic schoolhouse location for placement of irrigation and taking out Laurel Oak trees in grove and diseased or dying trees.
2. Hannah Ammar to write thank you letters to Suzi Karr and Gwen Smith for donations.
3. Meeting with Parks and recreation for sponsorship of the Historical Markers
4. Town of Windermere Public Works to give pediment measurements in order to move forward on lettering.
5. Historical Board members Hannah Ammar and Theresa Schretzmann-Myers will solicit Parks and Recreation sponsorship of Historical Marker

Next Historic Board Meeting scheduled for Wednesday, May 29, 2013. Meeting adjourned at 7:50 p.m.

I hereby certify these are the Minutes of the Windermere Historic Preservation Board.

Dated this 3rd day of April, 2013.

**THERESA SCHRETZMANN-MYERS**

Theresa Schretzmann-Myers  
Secretary, Windermere Historical Preservation Board