



**PRE-BID CONFERENCE FOR BID NO. 2013-05**

**SOUTH MAIN STREET MILLING AND RESURFACING IMPROVEMENTS  
TOWN OF WINDERMERE, FLORIDA**

The purpose of the Pre-Bid Conference is to answer any questions regarding the bidding of the projects and to make sure prospective bidders understand the project scope and objectives.

**DATE:** Monday, May 13, 2013  
**LOCATION:** Town Hall, Town of Windermere  
**TIME:** 10:00 a.m.

**ATTENDEES**

<b>Name</b>	<b>Company</b>	<b>Telephone No.</b>	<b>Fax No.</b>	<b>Cell/Mobile No.</b>	<b>E-Mail Address</b>
John Guempel	The Middlesex Corp.	(407) 908-1041			<a href="mailto:Jguemple@middlesexco.com">Jguemple@middlesexco.com</a>
Paul Carlson	Ranger Construction	(407) 656-9255	(407) 656-3188		<a href="mailto:Paul.carlson@rangerconstuction.com">Paul.carlson@rangerconstuction.com</a>
David Grimm	Town of Windermere	(407) 876-2563	(407) 876-0103		<a href="mailto:dgrimm@town.windermere.fl.us">dgrimm@town.windermere.fl.us</a>
John Fitzgibbon	Town of Windermere	(407) 383-3397			<a href="mailto:jfds@cfl.rr.com">jfds@cfl.rr.com</a>
Mike Galura	Michael Galura Engr. Con.	(407) 493-9983			<a href="mailto:mchgalu@aol.com">mchgalu@aol.com</a>

## INTRODUCTIONS:

Michael Galura, P.E. introduced himself and described the scope of work within Bid project #2013-05 SOUTH MAIN STREET MILLING AND RESURFACING IMPROVEMENTS. The project will entail the milling and resurfacing of South Main Street beginning at 12<sup>th</sup> Avenue and terminating at 7<sup>th</sup> Avenue. The project also includes the full depth pavement construction of aprons at selected intersections, at identified problem areas, the provision of pavement markings and reflective pavement markings, concrete flume construction, curb and gutter improvements, and sidewalk ramp construction. The project also includes an Additive Alternate to mill and resurface approximately 250 linear feet of exception at 8<sup>th</sup> Avenue and Main Street and the provision of textured/colored cross-walks at 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> Avenue. Mike also mentioned to pay attention to the Pre-Qualifications for the project, which is summarized in the Instructions to Bidders, which was issued with the INVITATION TO BID.

## PROJECT SCOPE:

All work for the Project shall be constructed in accordance with the Drawings and Specifications prepared by Michael Galura Engineering Consultants, LLC, Orlando, Florida, and the proposed contract will be awarded and constructed, if award is made, under these Contract Documents. Bids shall be submitted for furnishing, delivering, and installing all materials, equipment, incidentals and services, including labor, for the Work, which generally includes, but is not necessarily limited to, the following:

**The project includes the milling and resurfacing of Main Street, encompassing approximately 0.373 miles (1,970 linear feet) within the Town of Windermere, excluding 250 linear feet of exception at the intersection of South Main Street and 8<sup>th</sup> Avenue. Project also includes the construction of new paved aprons at select intersections, the addition of a textured crosswalk between 9<sup>th</sup> Avenue and 10<sup>th</sup> Avenue, construction of Type F curb and gutter between 7<sup>th</sup> Avenue and 9<sup>th</sup> Avenue, and the provision of pavement markings as shown on the construction plans and described in the construction specifications and applicable FDOT indices. An Add Alternate bid is also included to mill and resurface approximately 250 feet of existing pavement at the intersection of 8<sup>th</sup> Avenue and Main Street and the provision of textured crosswalks on the west side of Main Street at 9<sup>th</sup> Avenue, 10<sup>th</sup> Avenue and 11<sup>th</sup> Avenue. The Town will consider the Base Bid and the Base Bid plus the Add Alternate Bid in the awarding of the project.**

## CONTACTS:

### **OWNER: Town of Windermere**

Address: P.O. Drawer 669  
Windermere, FL 34786

Contacts: **Robert Smith**  
Town Manager

PHONE: (407) 876-2563  
FAX: (407) 876-0103  
CELL:  
E-MAIL: [rsmith@town.windermere.fl.us](mailto:rsmith@town.windermere.fl.us)

**David Grimm**  
Town Public Works Director

PHONE: (407) 876-2563  
FAX: (407) 876-0103  
CELL:  
E-MAIL: [dgrimm@town.windermere.fl.us](mailto:dgrimm@town.windermere.fl.us)

**John Fitzgibbon**  
Town Resident Project Representative (RPR)

PHONE: (407) 383-3397  
FAX:  
CELL:  
E-MAIL: [jpfds@cfl.rr.com](mailto:jpfds@cfl.rr.com)

**ENGINEER:** **MGEC/Michael Galura Engineering Consultants, LLC**

Address: 3222 Corrine Drive  
Suite H  
Orlando, Florida 32803

**Engineer-of-Record:** **Michael B. Galura, P.E.**

PHONE: (407) 493-9983  
FAX:  
CELL: (407) 493-9983  
E-MAIL: [mchgalu@aol.com](mailto:mchgalu@aol.com)

**Construction Administration Manager:** **N/A**

PHONE:  
FAX:  
CELL:  
E-MAIL:

**Project Engineer:** **N/A**

PHONE:  
FAX:  
E-MAIL:

**Utility Engineer:** **N/A**

PHONE:  
FAX:  
E-MAIL:

**RPR:** **N/A**

PHONE:  
FAX:  
CELL:

**MBE/WBE REQUIREMENTS:**

**FDOT Program for Utilization of Disadvantaged Business Enterprises (DBE):**

The Contractor is encouraged to comply with the Florida Department of Transportation, Equal Opportunity Office goals and objectives as follows:

<b>Florida Department of Transportation DBE Goals</b>	
Construction (non SRF)	8.18%

The Contractor, to the fullest extent possible, shall agree that at least the applicable fair share objectives for supplies, construction, equipment or services are made available to organizations owned or controlled by socially and economically disadvantaged individuals, women and Historically Black Colleges and Universities. The Contractor shall also agree to include in its bid documents the applicable DBE fair share objectives and percentages.

**BID INQUIRIES:**

- Bid inquiries must be in writing.
- Bid inquiries need to be submitted to Robert Smith or David Grimm, Town of Windermere, with copies to Michael Galura, P.E., Michael Galura Engineering Consultants, LLC and John Fitzgibbon.
- Bid inquiries cut off seventy two (72) hours before bid time.
- A written response will be issued to all inquiries.
- A final log of bid inquiries will be sent to all plan holders after cut-off period via facsimile between 72- and 24- hours before bid time.

**PLAN HOLDER LIST:**

A copy of the plan holder list is available upon request.

**BID SUBMITTAL:**

Each bidder shall submit only one (1) bid for the Work. Each bidder shall submit an original and one (1) copy of its bid. The award will be made in accordance with the requirements of applicable state and federal laws and regulations and pursuant to the provisions of the Bid Documents and/or any applicable Town of Windermere purchasing rules and procedures. Each Bidder shall submit the Bid Form provided in the Project Manual in a sealed envelope with the words "**BID FOR BID #2013-05, SOUTH MAIN STREET MILLING AND RESURFACING IMPROVEMENTS, TOWN OF WINDERMERE, WINDERMERE, FLORIDA**" and the Bidder's name, address and Florida Contractor's License Number clearly shown on the outside thereof. Each Bidder must acknowledge receipt of all addenda in the prescribed Bid Form. An authorized representative of the Bidder must sign the Bid Form. Failure to comply with these conditions or the conditions contained in the Instructions to Bidders may be cause for bid disqualification. **Mailed bids shall be sent to the attention of Town Clerk, Dorothy Burkhalter, Town of Windermere, 614 Main Street, Windermere, FL 34786 and shall be received before the deadline for the bid opening.**

**BID OPENING:**

Sealed bids, in duplicate, will be accepted at the office of the Clerk, Town of Windermere, Orange County, Florida, **not later than Friday, May 31, 2013 at 3:00 p.m. (local time)**. Sealed bids must be dated and time stamped at the office of the Town of Windermere, Orange County, Florida **not later than Friday, May 31, 2010 at 3:00 p.m. (local time)**. Sealed bids shall be hand delivered to the Office of the Town Clerk in which the bid opening is to occur. At approximately **3:15** p.m. bids will be publicly opened and read aloud.

Any bids received after the above noted time will not be accepted under any circumstances. Any uncertainty regarding the time a bid is received will be resolved against the Bidder. Bids submitted after this designated time will be returned unopened.

**CONTRACT TIME:**

Substantial Completion: Sixty (60) consecutive calendar days from Notice to Proceed.

Final Completion: Ninety (90) consecutive calendar days from Notice to Proceed.

**UTILITIES:**

N/A

**PERMITS:**

N/A

**QUESTIONS:**

Q: "Are there weight restrictions on Main Street?"

A: There is a weight restriction on the bridge over the canal connecting Lake Down to Lake Butler.

Q: There was an inquiry about the statement below on Section 00452 – SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIME.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS **VALID THROUGH** \_\_\_\_\_. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

A: Pursuant to the discussions in the meeting, it was determined that the date to be provided will be the contract award date.

Q: There was a inquiry with regards to substitution of the textured and colored cross walks and whether the Town would consider a substitution using a thermoplastic textured and colored cross walk. The 12" wide thermoplastic striping on either side of the cross walk would still be provided. The person asking the question said that this product is on the FDOT's Qualified Product List (QPL).

A. The Town will investigate and determine if the substitution request would be honored during the shop drawing review of the project materials.

The following represents the known plan holders at the time of the Pre-Bid meeting.

Plan Holder's List
The Middlesex Corporation
Blacktop by Beede Paving
Hubbard
M&M Asphalt Maintenance, Inc.
Turtle Southeast, Inc.
Construction Journal, Ltd.(Plan Room)
Jr. Davis Construction Company
Onvia, Inc. (Plan Room)
Ranger Construction

**Other Discussions:**

1. Mike Galura said that all information including the minutes for this Pre-Bid meeting will be uploaded on the Town's website as well as Demand Star. Mike asked that the websites be checked often in the event addendums are issued for the project and that all prospective bidders have this information noted on their bid.

2. Mike stated that the project will be awarded to the recommended contractor at the regular Town Council meeting on the second Tuesday in June (June 11, 2013, 6:00 pm at Town Hall). Once awarded, a pre-construction meeting will be held and a formal Notice to Proceed will be issued.
3. John mentioned that peak traffic in the morning is northbound South Main Street and afternoon is southbound Main Street. Night work will be considered for this project.
4. John also mentioned that there may be some Town owned property that could be used as a laydown area and an area to store materials and equipment along Main Street.

## **ADJOURNMENT**

Meeting adjourned at 10:45 a.m.