

**Minutes
Town of Windermere
Historical Preservation Board
February 27, 2013**

Call to Order

Windermere Historical Preservation Board Meeting was called to order on February 27, 2013 at 7:00 p.m. by Chairman Hannah Ammar in the Windermere Library, 520 Main Street, Windermere, Florida.

Attendance

Historical Preservation Board Members present at the meeting were: Hannah Ammar, Theresa Schretzmann-Myers, Joan Foglia, John Fisher, Mary Frances Howard and Town Council Liaison John Armstrong. Also present was guest Jackie Rapport from Windermere Garden Club and Town Manager Robert Smith.

Minutes Approval

January 30, 2013 Minutes were approved with corrections.

Treasurers Report

Historic Board Treasurer Joan Foglia reported there is approximately \$7,400 remaining in the Historic Preservation Board account available to the committee for use in the cultural landscape restoration plans for the 1887 Schoolhouse National Register Historic site.

Modern Well Repair, Irrigation and Landscaping

Robert Smith reported electrical contractor Bright Future Electricians installed the power pole. The well company Patterson Well Drilling replaced the new pump motor. The condition of the well pipes are stable and water pressure tested fine. Mary Fran Howard has donated the labor for Chain of Lakes contractor Brent Howard to install the irrigation so the Historic Committee, Tree Board and Garden Club can move forward with landscape trees and plants. Robert Smith stated it cost approximately \$1,484 for running a power pole to the modern well. Actual pump cost was \$2,350 for labor, pump and materials.

On February 20, 2013, a meeting with Irrigation Contractor Brent Howard, Historical Board, Garden Club, Tree Board, Public Works and Town Manager took place to discuss irrigation zones, estimate and draft purchase order for irrigation installation. The conceptual site plan was also present at the meeting to plan the three irrigation zones. It was observed during the walk-thru that the historic Live Oaks on the property going back towards the privy need to have hazardous dead wood removed before volunteers can work safely under the Live Oak canopy. There are also some other dead citrus trees that need to be removed off the property. It was the recommendation of the Board the Town use funding from illegal tree removal mitigation fees to pay for the removal of the dead wood and trees. Town Manager Robert Smith will move forward with estimates for the dead wood and tree removal.

Phase 1 Irrigation is the area in front and behind the schoolhouse. Phase 2 Irrigation area is the area east of the schoolhouse. Phase 3 Irrigation is the historic Orange Grove area. The Historical Board is waiting on the estimate for Phase 1 and Phase 2 from Chain of Lake irrigation contractor Brent Howard. Robert Smith suggested flagging the perimeter for locations

of camellias and Florida Native trees before irrigation is installed. Windermere Tree Board is donating Florida Native trees for perimeter planting with historic camellias.

Historical Marker Grant & Sponsorship

Schretzmann-Myers drafted updated text for a two-sided historical land marker with different text on each side of marker. Each single side of marker allows 19 lines with 1,235 characters. Two sides allow for 2,388 characters with spaces total. The committee reviewed the marker text and made edits with directions to send corrected draft to Glen Tucker, former Editor with San Antonio Express Newspaper, who is Hannah Ammar's relative for grammatical reading and approval. Joan Foglia made a motion that Glen Tucker with San Antonio Express Newspaper review for grammatical purposes. After approval, it will also go back to history Professor Dr. Greene and Theresa Schretzmann-Myers for final inclusion in the Grant Application.

Town Hall Identification Signage

Discussion of concepts and funding regarding "Town Hall" identification letters to be placed on the pediment of historic Windermere Town Hall ensued. Hannah Ammar provided three estimates from sign companies for signage lettering. Metal lettering will be 8 inches tall and read, "Town Hall." Robert Smith stated a revenue stream to fund Town Hall identification signage can be found in signage budget. Proposed aluminum lettering did not show up well in mock-up. It was suggested that the metal lettering font be Times Roman and composed of either brass or bronze lettering. Chairman Ammar will come back with additional estimates for brass, bronze or copper metal lettering.

Camellia Purchases for 1887 Schoolhouse National Register Historic Site

Discussion regarding landscaping historic site with historic plants and native trees occurred. It was stated that the recent passing of Erinon Camellia plants man and breeder Jerry Conrad provided the opportunity to purchase historic camellias at good prices because the nursery is being liquidated. A motion was made by Theresa Schretzmann-Myers to approve purchase of 125 different, 3-gallon camellias (Susanqua, Japonica and Theacea varieties) from Erinon Camellias to plant in between native trees on perimeter of the 1887 historic property. The motion was seconded by Joan Foglia and passed unanimously.

Sponsorship of Historic Replacement Citrus Trees

Hannah Ammar suggested sponsorship of historic replacement citrus trees. Our Kids Tropicals quoted thirty gallon heritage citrus varieties at \$165 per citrus tree. Hannah Ammar made a motion that Historical Board approach individuals for sponsorship of the citrus trees. Motion was seconded by Mary Fran Howard. The motion carried unanimously.

Cal Palmer Building – LED Lighting

Chairman Hannah Ammar brought up the subject of the LED lighting that changes colors on the outside of the Cal Palmer Building, Windermere's first Post Office and a National Register listed building. Robert Smith reported renter John Thurman stated LED lighting would only be on during special events like Food Truck Friday and Holidays. There was concern about how the lighting is being attached to the building. Committee will go look at how lighting is attached to the building to make sure it is not harming historical architecture. Motion to table any decisions regarding LED lighting until further observations are made.

Action Items:

1. Town Manager Robert Smith will move forward with estimates for dead and hazardous wood and tree removal at 1887 Schoolhouse National Register Historic site so worker can be done safely
2. Irrigation zones 1, 2 and 3 are delineated and estimate and draft purchase order for irrigation installation for these three zones are in the works with Brent Howard and Treasurer Joan Foglia
3. Hannah Ammar to get estimates for metal Town Hall lettering from three different providers.
4. Theresa Schretzmann-Myers to draft historical Marker Text with edits for approval.

Next Historic Board Meeting was scheduled for Wednesday, April 3, 2013 due to 4th Wednesday, March 27, 2013 falling during Spring Break. Meeting adjourned at 7:50 p.m.

I hereby certify these are the Minutes of the Windermere Historic Preservation Board.

Dated this 30th day of January, 2013.

THERESA SCHRETZMANN-MYERS

Theresa Schretzmann-Myers

Secretary, Windermere Historical Preservation Board