

Minutes of the Regular Public Meeting of Windermere Tree Board January 17, 2013

Mission Statement: augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest.

Call To Order

Chairman Theresa Schretzmann-Myers called the regular public meeting of the Windermere Tree Board to order in the Windermere Public Library, 520 Main Street, Windermere, FL 34786, at 7:00 p.m. on January 17, 2013.

Welcome-The Chairman welcomed members of the Committee.

Announcements-

- Florida Urban Forestry Council "Urban Forestry Institute" , Univ. South Florida, Patel Center for Global Solutions, Tampa, March 14-15, 2013. Topics Include: Managing the Urban Forest Through Collaboration; Strategic Planning Techniques; Past, Present and Future of Utility Vegetation Management; Navigating Utility Regulations; Grant Opportunities & Grant Writing Tips; New Varieties and Cultivars for the Tree Canopy; i-Tree Software Hands On Training. Registration available at www.fufc.org

Attendance

Tree Board Members present at the meeting were: Theresa Schretzmann-Myers, Joan Foglia, Susan Carter and Jackie Rapport.

Minutes Approval

December minutes need to be approved pending corrections and filed electronically to rsmith@town.windermere.fl.us, abird@town.windermere.fl.us, aclick@town.windermere.fl.us, dburkhalter@town.windermere.fl.us.

Business

Arbor Day Weekend Schedule: 9th Annual Arbor Day Festival Program Proposal-January 17, 18, 19, 2013.

Wednesday, January 16, 2013 – Arbpr Day Tree Unloading and Set-Up Report

Tree Nursery stock arrived 11:45 am. January 16, 2013, via Ron Sharp Tree Transport. Chairman contacted Public Works Director to request help unloading trees and Public Works responded they had not been scheduled to do this work and were on lunch break until 1 pm. Because Tree Transport truck was on tight schedule, Chairman Schretzmann-Myers and Susan Carter unloaded approximately 200 trees with help from Joan Foglia's yard maintenance crew. Trees were staged on tarps because basketball courts were resurfaced just days prior to Arbor Day events. Chairman Schretzmann-Myers contacted Public Works again around 1:10 p.m. Public Works David Grimm came to tree unloading area and communicated Public Works was still on lunch break. Ron Sharp Tree Transport needed to unload large 50 gallon tree and could wait no longer. Fifty gallon Arbor Day Tree was unloaded by using large side rail as a "sliding board" off of trailer and manpower to balance tree on both sides. David Grimm from Public Works confirmed tree would be moved via front end loader to Arbor Day tree planting location.

Thursday, January 17, 2013 9:00 am – 4:00 pm: Report: Pruning of Town Square Trees and Crepe Myrtles/Trees were completed along West side Maguire Road by Volunteer ISA Certified Arborists and Windermere Tree Board Volunteers and Supervised by ISA Certified Arborist Eric Engstrom. Public Works Director David Grimm arranged for Public Works staff member Roberto to drop mulch with front end loader on West side Crepe Myrtle trees for Windermere volunteers to spread on future work day. Coordination for mulch drops with front end loader on trees along East side of Maguire Road with Public Works needs to be completed.

Thursday January 17, 2013, 10:00 a.m.- Report

- Windermere Garden Club & Tree Board Arbor Day Ceremony & Tree Planting at Town Square went well. Chanel 6 News arrived for media coverage and interviews.
- Tree Board-Red Maple Arbor Day Tree was planted next to historic Cal Palmer Building. This tree was donated by Windermere Garden Club at \$200 sponsorship.
- Program/Schedule for Windermere Garden Club was created by Tree Board Chairman Schretzmann-Myers
- Color Guard-Windermere Police presented colors and completed flag ceremony.
- Mayoral Proclamation-Mayor Bruhn completed speech, proclamation and interviewed with Channel 6 News on site.
- Windermere Union Church Singers from pre-school did a great job singing Arbor Day songs.
- Refreshments were provided by Windermere Garden Club

Friday, January 18, 2013, 9am-5pm Safety Training.

- Tree Climbing Concepts Training Team (TCCTT) Safety Training Day for EMT First Responders, Arborists and Tree Workers scheduled to meet in Community Room for Safety Briefing and Annual Training outside in trees on Friday, January 18, 2013. North American Training Solutions has also provided Teachers and Safety Trainers.
- Food Supplies and Preparation-Tree Board Chairman Schretzmann-Myers donated home-made chili to feed lunch to volunteer arborists, first responders and firemen taking training course.

Saturday, January 19, 2013, 9am-5pm-Windermere Treebute Arbor Day Festival:

- Arbor Day Trees and Treebute requisitions were prepared by Treasurer Joan Foglia for approval by Town Manager Robert Smith before he left on vacation.
- Site Map revision for Windermere Treebute was prepared by Chairman for use in planning and placing vendors. This map has been Emailed out to vendors with locations of their booths.
- Waste Pro-Sponsorship of Garbage and Recycling Containers in place via Amanda Bird, Town Staff.
- Insurance/Releases: Kids Tree Climb, Geezers in the Treezers are printed and ready for use at Treebute.
- Kids Tree Climb-Safety Equipment (Helmets, Safety Harnesses, Glasses, Safety Ropes) received by Sherrill Arboricultural Supplies.
- Geezers in the Treezers Safety Supervisors/Head Judges: Colin Kelly, ValleyCrest Tree Services and Scotty Olson, Heartwood Tree Services LLC have confirmed.
- Volunteer Coordinator-Theresa Schretzmann-Myers is coordinating arborists for Crepe Myrtle Pruning and Town Square Pruning and Susan Carter is coordinating Windermere Preparatory School volunteers for set-up, running Treebute and Clean-Up.
- Volunteer Sign-In: Jackie Rapport will handle volunteer sign-in.
- Tree Purchases for Tree Adoption and Sales-Tree Board Nursery visit was completed on December 3, 2012, at McKeithon Growers, 24005 71st Avenue East, Myakka City, Florida to inspect Florida native tree stock.
- Sponsorships-Danae Jackson has Sherrill, Vermeer, Robert Hubbard, Havernat, ValleyCrest, Enviro Trees.
- Silent Auction & Raffle Items-Windermere Framing and Fine Art, Garden Urn from Schretzmann-Myers Family, Tree Art from Tree Mon Vendor; Roxanne Spa Affair, Creative Nails and Spa.
- Vendors-Vendor Registration was updated by Tree Board Chairman Schretzmann-Myers and Emailed out via distribution list.
- Publicity Articles and Marketing was sent out to West Orange Times, Orlando Sentinel, Windermere Family Magazine, ISA Florida Chapter Website and Town of Windermere website for Tree Board Web page and TV Media.
- Signage for Event, Parking, Directional. Estimates were requested from three vendors.
- Music-Joan Foglia has confirmed with Jeff Wilson and Down Brothers Band to perform at Treebute.
- Educational Programs: Division of Forestry; IFIS Educational Trailer, Enchanted Walk-Abouts, ISA Kids Tree Climb.
- Safety and First Aid Availability-First Aid Kits are in hand and will be on site.
- Safety Fencing-Borrowed from Windermere Rotary Club for ISA Kids Tree Climb. Susan Carter picked-up and safety fencing in place around basketball courts for staging trees.
- Public Works-Barriers, Safety Cones requested. Tree Board informed that no Public Works staff is available for on-call. Request for extra toilet paper, soap and paper towels be left in Town Hall.
- Sanitation: Talked with John Thurman from Ashley Interiors. Outdoor Restrooms have not been granted Certificate of Occupancy by Inspector. Public Works Director David Grimm contacted Chairman and stated no restroom could be used unless CO's in place. Port-o-Lets were ordered.
- Waste Pro-Donation of Recycling and Trash Receptacles has been requested by Amanda Bird from Town Staff.

Tree Board Chairman approached Downtown Business Committee and they have approved sponsorship of trees.

Tree Ordinance

Continue work on draft Tree Ordinance

Next Meeting

Next meeting: February 21, 2013, Third Thursday, 7:00 p.m.

Adjournment

The meeting was adjourned at 8:10 p.m. I hereby certify these are the minutes of the Windermere Tree Board as recorded.

THERESA SCHRETMANN-MYERS

Chairman
Windermere Tree Board
:tsm

January 17, 2013

Date