

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
January 24, 2013**

Voting Members Present: Nora Brophy, Mary Hayes, Doug Bowman, Don Strube, and Karen Fay

Guests Present: C.T. Allen, Robert Smith, Matt McIntosh (UCF)

Call to Order: The meeting was called to order.

Approval of Minutes: Minutes from December 2012 meeting were approved unanimously.

Approval of Agenda: A formal meeting agenda was presented and approved.

Business Agenda

Liaison Report – None given

Town Manager's Report – Town Manager Smith reported that \$71,625 in gross donations for the Pavilion at Butler Bay Park were now in escrow. Includes \$10K commitment from Rotary. There is about \$2K left from the original \$25K that came with the park.

He also reported on the picnic tables on the island at Butler Bay Park. The tables were built as part of a Boy Scouts project and there is concern about the safety and quality of the tables.

Public Works has repaired all the benches in all parks, and will begin repairing the posts on the small pavilion at BB. The retention areas will be cleaned and sprayed within the next several weeks.

In other news:

- A ribbon cutting for the basketball courts in the Town Square will be in February
- The town is looking for another Public Works employee and as a result, repairs on things in town are behind schedule.
- The latest quarterly newsletter is posted on the town's website

January Event News/General Updates

- A. LA Fitness Booth – The PR tent was placed outside the LA Fitness Grand Opening. Lots of positive feedback about the 5K Run.
- B. Treebute – Lots of feedback from many participants about running again in April
- C. April 5K Run – Letters to sponsors have been sent & final artwork approved.

D. Tennis –

- Mary Hayes noted that ideas for a tennis fundraiser will be discussed on Friday, February 1st at 9:30 am with Marcelo, Dawn and Tracey Mitchell

Park Updates

- E. Butler Bay – Nora noted that she met with a designer to develop a color rendering for the elements in Butler Bay. She will receive a price for this in the next week. In terms of resources, Dr. Hawkins would be consulted about additional resources at UCF to develop this rendering for the committee.

Matt from the UCF Planning team indicated that a report breakdown from the results of the resident survey will be ready on February 14th. The full report from the UCF Planning group will be ready in April with its 3 potential options for consideration.

The PR committee discussed implementing a service work day for the park. The focus would be improving the aesthetic look of the park including the “curb appeal” aspect of the park along Park Avenue. The PR committee agreed to have a special meeting on February 18th at Noon to discuss more specific planning details for the service day.

Other Business

The need to begin finalizing fundraiser plans for Butler Bay was discussed. It was agreed to have a special meeting on Tuesday, January 29th to develop ideas and decide on a framework moving forward.

Adjournment – The meeting was adjourned at approximately 1:20 p.m.

The next regular meeting is scheduled for Thursday, February 28 at 12:00 in the Community Room.