

**Minutes
Town of Windermere
Historical Preservation Board
July 25, 2012**

Call to Order

Windermere Historical Preservation Board Meeting was called to order on July 25, 2012, at 7:30 p.m. by Chairman Hannah Ammar in the Town Hall, 118 West 5th Street, Windermere. Florida.

Attendance

Historical Preservation Board Members present at the meeting were: John Armstrong, Hannah Ammar, Theresa Schretzmann-Myers, Joan Foglia, John Fisher, Mary Francis Howard and Amy Dubois. Town Manager Robert Smith, guests Vicki Hearst from Windermere Garden Club, Historian Dr. Donald Green, Garrett Kremer-Wright from Orange County Regional History Center were also present.

Minutes Approval

May Minutes were approved as corrected.

Announcements

There will be a fundraiser for historic Nehrling Gardens at Tim's Wine on August 4, 7:00 p.m. Proceeds benefit the Nehrling Gardens.

Town Manager Robert Smith announced Food Truck Friday will be the last Friday of each month in Town Square.

Business

Town of Windermere Historic Archives

Garrett Kremer-Wright from Orange County Regional History Center reported to the Board regarding the historical documents from the Town of Windermere archives. A Final Report for the Town was completed and presented to the Board. Processing the historic archives began in February 2012 and was completed in May 2012. The materials are contained in three fire proof, four-drawer metal cabinets. About 3-4 months were spent indexing the entire collection for about 120 total hours. The archives consist of 34 binders of town history, mostly consisting of Carl Patterson's research notes used to compile "*Windermere Among the Lakes: The Story of a Small Town and History of Windermere, Florida U.S.A.*" Included in the binders are photographs, correspondence, and miscellaneous notes. Additional material in the archives includes fifteen (15) abstracts of title, financial information (budget and real estate), "*The Local News*" newsletter pamphlets, and meeting minutes of the Windermere Town Council (handwritten and typed), Windermere Civic Club, and Union Ladies Aid Society. Additionally, there are two binders of Mr. Patterson's personal family photograph collection. Further items of interest in the archives include a Bicentennial flag, books about Windermere, mixed media (cassettes, CD, floppy disk), National Register nomination research, and a Windermere special canal district map. The span dates for this collection are 1904-2006. The original order of Patterson's research binders was maintained. Material for this collection was put into archival quality clam shell boxes, records center boxes and folders. Photographs were put in photo sleeves and/or pages.

History Center Supplies donated for acid free storage file folders, boxes, map folders, acid free paper and photo sleeves totaled \$204.06.

Recommendations from Orange County Regional History Center:

The following are a list of recommendations for the Town of Windermere to potentially pursue in the future.

1. There are two boxes of Carl Patterson's family photographs. These materials should be returned to the family rather than the town archives.
2. Additional fire proof storage space for the archival collection should be added to ensure secure protection from elements and possible theft.
3. Possible donation of material to an archival repository for permanent retention.
4. Meeting minute binders on top of the filing cabinets and in the bottom drawer of the cabinet closest to the door may be discarded. These materials are either photocopies or duplicates of material already contained in the archives.

Orange County Regional History Center would be interested in scanning the "*The Local News*" newsletter pamphlets, circa 1925 for their archives. There are CD's scanned by the Eagle Scouts of original town pictures and community events going back as far as early as 1910 to present. From 1993 to present there are original snapshots of events in the town.

Town Manager Robert Smith suggested Windermere negotiate a temporary storage agreement with the Orange County Regional History Center for the archival materials. West Orange Heritage Foundation in Winter Garden may also be interested in the materials. Secretary Theresa Schretzmann stated Henry Nehrling Society dba Nehrling Gardens had negotiated a temporary storage agreement with the Orange County History Center for its historic Koreshan Collection and offered to send a copy of that agreement to Town Manager Robert Smith to model the Town's archival agreement as a possible template.

Orange County Way Finding Signage

Robert Smith reported that Orange County rewarded us 50% of the grant worth approximate \$1,600-\$1,700. Signage will be on North Main, South Main and Sixth Avenue and will include signage for the 1890's Schoolhouse, Library, Town Hall, and Town Administration. The Orange County Windermere branch library will pay ¼ of the 50% match to have themselves identified on the signage.

Historic Hand Pump for 1890's Schoolhouse Well Restoration

Historian Dr. Donald Green bought an estimate for an 1800's antique cast iron Water Well Hand Pump Fairbury Windmill Company IHC Farmall pump for the historic well located at the 1890's Schoolhouse National Register site. The cost on E-Bay for cast iron pumps vary from \$75.00 to \$350.00. Dr. Green suggested that when we order a pump replacement to make sure we have the operating rod. Expert T. Lindsay Baker wrote the book on American Windmills and well restoration. Baker is curator of a museum west of Fort Worth which is a site of a coal mine and Dr. Green is contacting Mr. Baker to have him advise us on the restoration of the well at the historic schoolhouse National Register Site. Motion was made by Secretary Schretzmann-Myers to authorize Treasurer Joan Foglia to purchase circa 1800's hand pump not to exceed the amount of \$200 pending further research. Motion seconded by Hannah Ammar. Motion passed unanimously.

1890 Schoolhouse Landscape Committee-Irrigation and Landscape Plans

Robert Smith stated that it will cost \$1,484 for running a power pole to the modern well. Actual pump is \$2,350 for labor, pump and materials. Need to raise roughly \$3,900. It was suggested that Historical Board approach the Downtown Business Committee and Rotary Club for the funding. Theresa Schretzmann-Myers will draft letters to Rotary Club and Downtown Business Committee for the funding.

Fundraiser for 1890's Schoolhouse

It was suggested that Historic Board hold a fall fundraising event to coincide with Halloween at the Town Hall. After discussion of fundraising suggestions, a motion was made by Secretary Theresa Schretzmann-Myers to approach Michael Ammar Magic for doing a charity magic show to benefit the 1890's Schoolhouse National Register Site. Motion seconded by Joan Foglia. Motion passed unanimously. Hannah Ammar will approach Michael Ammar about doing a charity magic show.

Rotary Signage

Windermere Rotary Club has approached Historic Board about putting a 10" x 10 1/2" "Rotary International Meets Here" bronze plaque affixed to the outside of historic Town Hall Building. A motion was made by John Fischer and seconded by Joan Foglia to recommend approval for hanging the bronze plaque pending approval by Town Council.

Windermere Garden Club Donation Request Letter

Chairman Hanna Ammar drafted a formal letter of request to Windermere Garden Club for the \$1,000 donation check for the landscaping for the 1980's schoolhouse national register site and will follow-up on that request.

NEW BUSINESS

Status of 1890's Schoolhouse site artifacts from Central Florida Archeological Dig

John Armstrong asked Town Manager to contact Dr. Rachel K. Wentz, Director of Florida Public Archaeology Network regarding site artifacts that were found and tagged during the archeological test dig performed as part of the Florida Department of Historic Preservation restoration grant for the 1890's schoolhouse national register site. Artifacts were supposed to be returned to the Town of Windermere for display at the site. John Armstrong mentioned that the archeology team was not aware of a trash pit/midden that was near the site of a former out house that skirted the west fence line boundary that butts up to the back of the Maintenance Building. Mr. Armstrong asked Town Manager Robert Smith to approach the archeology team about coming back out to complete a dig at the trash pit/midden.

Next Historic Board Meeting was scheduled Wednesday, August 29, 7:30 p.m.

Meeting adjourned at 9:00 p.m.

I hereby certify these are the Minutes of the Windermere Historic Preservation Board.

Dated this 25th day of July, 2012.

THERESA SCHRETZMANN-MYERS

Theresa Schretzmann-Myers

Secretary, Windermere Historical Preservation Board