

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
September 27, 2012**

Voting Members Present: Donna Steele, Nora Brophy, Don Strube, Karen Fay, Mary Hayes

Guests Present: Robert Smith and Jim O'Brien; Diana, Chris & Alex Cotter, Boy Scouts Troop 225; CT Allen, Bill Criswell, Stephen Withers, Maryann Vermillion

Call to Order: Donna Steele called the meeting to order.

Approval of Minutes: Minutes from August 23, 2012 meeting approved unanimously.

Approval of Agenda: A formal meeting agenda was presented and approved.

Business Agenda

Liaison Report – none

Manager's Report –

- A. Will send email to all parties advising of 11/14 UCF charette.
- B. Food Truck/Movie Night – Robert will pass the hat for contributions but where will money go?

Event News/Updates

- A. Tennis –
 - Cardio Tennis starts Tuesday – free intro session, then \$50 for 4 lessons
 - Tuesday night adults class on Main St courts
 - Jim mentions he sees sprinklers running at night
- B. Butler Bay –
 - Jim O'Brien will meet with UCF to walk through the parks – Monday, 10/4
 - Monday, 8/27 – Mary has a local landscape architect willing to walk through the park @ 9:15. Nora and Mary will attend.
- C. Halloween Event -
 - Donna saw Mike Swat and he committed to hayride
 - Tracy Mitchell will decorate the pumpkins
 - Mary will check with library about possible storyteller
 - We will decorate Friday afternoon; CT can help stuff goody bags
- D. Art Project
 - Becky Nix is working on the appraisals
 - She has interior designer to help decide where to hang art
- E. Christmas Movie
 - We will show Arthur's Christmas
- F. 5K Run
 - Committee agreed to use Greg Smith for art for the 2013 Run

Guest Presentation by Cotters and Maryann Vermillion

- A. Chris Cotter wants to put up Memorial Wall in Pocket Park.
- B. Diana Cotter met with West Orange Nursery (they did the church landscaping) Todd Whitaker and Steve will donate time and effort
- C. Maryann Vermillion reported on fencing (her son, Chad, is working on that, but is at school today.)
 - a. Her son would build a 4 foot aluminum fence (coated to look like cast iron)
 - b. They anticipate the fencing will cost about \$4K.
- D. Projected cost for the gazebo is \$4K and the memorial, \$2K.
- E. A 4th scout may propose a project to add pavers to the park

Guest Presentation by Bill Criswell

- A. He would like to see Pocket Park become Windermere Veterans Memorial Park
- B. It would be a citizens supported effort – no money from TOW
- C. Wants a simple but elegant park
- D. Wants to see a flag and monument in the center of the park
- E. Would like 5 separate monuments around the perimeter of the park for each branch of service
- F. Would like to dedicate the park on July 4
- G. John Russo with Winter Park Construction would volunteer to supervise construction
- H. Would like to replace the existing wood fence with wrought iron
- I. Needs landscaping to complement the church's new landscaping
- J. Stephen Withers is providing design and graphics

Guest Presentation by Stephen Withers

- A. He provides a sketch of a design of flagpole and monuments
- B. Suggests the fence be covered in jasmine to create a green wall
- C. Needs irrigation and lighting

Questions and Comments:

NB – Have any funds been raised for this project? Answer – none

DS – How many veterans live in Windermere? No one knows

JO'B – Are we rushing to build something in the park just to ensure the road remains closed?

Adjournment – The meeting was adjourned at approximately 1:30 p.m.

The next regular meeting is scheduled for Thursday, October 25 @ 12:00 in the Community Room