

# **Minutes of the Regular Public Meeting** **Of the Windermere Tree Board** **August 23, 2012**

*Mission Statement: Increase community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest.*

## **Call To Order**

Theresa Schretzmann-Myers called the public meeting of the Windermere Tree Board to order in the Windermere Community Room, 118 W. Fifth Avenue, Windermere, FL 34786, at 7:00 p.m. on August 23, 2012.

## **Attendance**

Tree Board Members present at the meeting were: Theresa Schretzmann-Myers, Joan Foglia, Susan Carter, Joe Stephanie Rodriguez. Also present was town Council Liaison Richard Gonzalez and Town Manager Robert Smith.

**Welcome**-The Chairman welcomed members of the Committee and the Town representatives.

## **Announcements:**

### **WES Partners in Education**

Chairman Schretzmann-Myers announced Windermere Elementary School requested Windermere Tree Board resubmit an application as Partners in Education (P.I.E.) to teach environmental education at the school campus and partner in tree planting projects with the National Junior Honor Society and Student Council students as part of their community service. Joan Foglia made a motion for Windermere Tree Board to resubmit their Partners in Education application with the above stated goals. Motion was seconded by Susan Carter. Motion passed unanimously by the Tree Board.

### **Public Works Director**

Town Manager Robert Smith announced that David Grimm has been hired as the new Public Works Director.

### **Town Website**

Town Manager Robert Smith announced the new town website will be updated and running by October 1, 2012. CMS is the host company. Photographs and articles may be submitted for the web pages for each committee.

### **Town Planning Partnership & Collaboration with University of Central Florida**

Town Manager Robert Smith announced that a capital improvement program in partnership with UCF to plan all open spaces will be conducted with Town Committees at a future charette to be announced.

### **Minutes Approval**

There were no July minutes to be approved and filed electronically to [rsmith@town.windermere.fl.us](mailto:rsmith@town.windermere.fl.us), [aclick@town.windermere.fl.us](mailto:aclick@town.windermere.fl.us), [dburkhalter@town.windermere.fl.us](mailto:dburkhalter@town.windermere.fl.us) because there was no July meeting due to Tree Board community service workdays completed at Butler Bay Recreation Center Park on July 5, 14, and 15, 2012 and committee members being away on summer vacation.

### **Long Range Goals**

The Tree Board continues to work on plans and recommendations for multiple income streams, sustainable fundraising, grants and tree planting partnerships to support its Urban Forestry Program.

## **BUSINESS**

### **Community Service Clean-Ups at Butler Bay Recreation Park-July 5, 2012 and July 14-15, 2012**

Community service clean up was completed with coordination between Tree Board and Parks and Recreation Volunteers at Butler Bay Recreation Center Park on the following dates:

-July 5, 2012-Five volunteers consisting of Theresa Schretzmann-Myers, Jimmy Linden, Janet Smith, Mark Huffman and Richard Gonzalez completed work for **Total Volunteer Hours: 32**

-July 14, 2012-Eight volunteers consisting of Richard Gonzalez, Brian Berman, Jimmy Linden, Mark Huffman, Susan Carter, Reed Carter, Rainey Carter and Ashley Rodriguez completed work for **Total Volunteer Hours: 24**  
-July 15, 2012-Eleven volunteers consisting of Theresa Schretzmann-Myers, Donna Steele, John Armstrong, Sarah Myers, Joan Foglia, Savanna Ammar, Gracie Foglia, Nora Brophy, Alan Zahn, Donna Steele and Mary Hays for **Total Volunteer Hours: 35.5**. Volunteer hour log sheets will be scanned by Tree Board Chairman Theresa Schretzmann-Myers and provided to Town Manager Robert Smith to be included on Tree City USA application 2012.

-Work consisted of removal of non-native, exotic invasive trees such as Brazilian Pepper, Chinese Tallow, Chinaberry, Cat's Claw Vines and Caesar Weed from south side Retention Pond. Native trees such as Winged Sumac, Long Leaf Pine, Red Maple, Oak, Weeping Willow and Palms were left for bird habitat and food. On slab where building was removed, all bushes were trimmed back, dead philodendron fronds were trimmed, dead palm fronds trimmed off Palms. Weeds were removed from beds. Front entrance beds were weeded and mulched.

-Safety Briefing Done with no accidents reported. Small worked truck was provided by town for hauling brush. Insurance covered by Town.

-Water and Snacks provided by Tree Board. First Aid Kit, Tools, Wheelbarrows, Gloves Provided by Tree Board

-Thank you letter to Waste Pro for Donated Roll-Offs will be sent out by Tree Board Chairman Theresa Schretzmann-Myers.

### **Park Avenue Trees Status Report**

Trees were weeded and mulched but will need more weeding in future as summer rains regenerate weed growth. The Ooze Tube tree drip irrigation bags have been cleaned and will be recycled for reuse on future tree planting projects in Windermere.

### **20<sup>th</sup> Anniversary of Windermere Tree City USA for January 2013**

Tree Board Chairman Myers confirmed with Florida Forest Service Urban Forestry Coordinator Charlie Marcus that Windermere will be celebrating its 20<sup>th</sup> Anniversary as a Tree City USA in January 2013 at it's Arbor Day Festival.

### **Arbor Day Weekend 2013 Proposal**

Windermere Tree Board will need to prepare its proposal for the following:

1. January 17, 2013 Arbor Day Ceremony with Windermere Garden Club
2. January 18, 2013 Tree Safety & Training Seminar with Arborists from TCCTT (Tree Climbing Concept Training Team) and underwriters North American Training Solutions.
3. January 19, 2013 Windermere Treebute and Arbor Day Festival with TCCTT and ISA Central Florida Chapter arborists. Chairman Schretzmann-Myers will prepare draft proposal for September meeting.

### **Windermere Tree Ordinance:**

Tree Board continues work on the Proposed Tree Ordinance changes.

### **Windermere Girls Softball League World Series Championship 2<sup>nd</sup> Place Finish**

To commemorate the accomplishments of the Windermere Girls Softball League World Series Championship 2<sup>nd</sup> Place finish it was the recommendation of the Windermere Tree Board that a tree be planted during Arbor Day Weekend near the softball field to honor their athletic achievement. Moved by Joan Foglia, seconded by Susan Carter. Motion approved unanimously by the Board.

### **Next Meeting**

Next Windermere Tree Board meeting will be third Thursday, September 20, 2012, 7:00 p.m.

### **Adjournment**

Meeting was adjourned at 8:30 p.m. I hereby certify these are the minutes of Windermere Tree Board as recorded.

**THERESA SCHRETMANN-MYERS**

Chairman Windermere Tree Board

**August 23, 2012**

Date

:tsm