

# **Minutes of the Regular Public Meeting** **of Windermere Tree Board** **October 18, 2012**

*Mission Statement: Increase community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest.*

## **Call To Order**

Chairman Theresa Schretzmann-Myers called the regular public meeting of the Windermere Tree Board to order in the Windermere Public Library, 520 Main Street, Windermere, FL 34786, at 7:00 p.m. on October 18, 2012.

**Welcome**-The Chairman welcomed members of the Committee.

**Announcements**-Chairman announced Town Manager Robert Smith will be submitting Windermere's Tree City USA re-application for 2012. The year 2013 will mark Windermere's 20<sup>th</sup> Year as a Tree City USA.

## **Attendance**

Tree Board Members present at the meeting were: Theresa Schretzmann-Myers, Joan Foglia, Susan Carter, Joe Stephanie Rodriguez and Jackie Rapport from Windermere Garden Club. Town Council Liaison Richard Gonzalez was also present.

## **Minutes Approval**

September minutes were approved pending corrections and were filed electronically to [abird@town.windermere.fl.us](mailto:abird@town.windermere.fl.us), [rsmith@town.windermere.fl.us](mailto:rsmith@town.windermere.fl.us), [aclick@town.windermere.fl.us](mailto:aclick@town.windermere.fl.us), [dburkhalter@town.windermere.fl.us](mailto:dburkhalter@town.windermere.fl.us).

## **Long Range Goals**

The Tree Board continues work on plans and recommendations for multiple income streams, sustainable fundraising and tree planting partnerships so Windermere Tree Board is not solely dependent on Town Funds for matching grants from U.S. Government, Division of Forestry Grants and Florida Department of Agriculture and Consumer Services Forestry Grants.

## **Business**

The Board discussed plans for the 9<sup>th</sup> Annual Windermere Treebute and Arbor Day Festival Program Proposal-January 17, 18, 19, 2013 drafted by Theresa Schretzmann-Myers and approved by Windermere Town Council.

It was the recommendation of the Board that Windermere Treebute and Arbor Day Festival Budget be prepared by Treasurer Joan Foglia.

It was the recommendation of the Board that a Site Map for Windermere Treebute be prepared by Chairman for use in planning and a walk-through scheduled with TCCTT Safety Representative and ISA Certified Arborist Adam Jackson.

## **Arbor Day Weekend Schedule:**

Program Schedule and Items planned and discussed were:

Thursday, January 17, 2013 9:00 am – 4:00 pm Pruning of Town Square Trees and Crepe Myrtles/Trees Along Maguire will be done by Volunteer ISA Certified Arborists and Windermere Tree Board Volunteers. Chairman Schretzmann-Myers will contact ISA Master Arborist Eric Engstrom to supervise Tree Pruning along Maguire Road. It was the recommendation of the Board that we meet with Public Works Director David Grimm to coordinate Arbor Day Tree planting, tree pruning and mulching of trees. It was suggested we approach Publix for donation of sandwiches for lunch for volunteers.

Thursday January 17, 2013, 10:00 a.m.

Windermere Garden Club Representative Jackie Rapport reported the following:

-Windermere Garden Club & Tree Board Arbor Day Ceremony & Tree Planting will be held Thursday, January 17, 2013, at Town Square Due to School Holiday on Friday January 18, 2013 due to Martin Luther King Holiday.

- Arbor Day Tree Location: Schedule Walk-Through with Town Manager, ISA Arborist, David Grimm, Garden Club Representative and Tree Board Chairman. Chairman will schedule.
- Program/Schedule-Windermere Garden Club will provide program.
- Color Guard-Windermere Police will provide color guard.
- Mayoral Proclamation-Mayor Bruhn will provide proclamation.
- Windermere Union Church Singers will be provide by their preschool.
- Refreshments-Windermere Garden Club will provide refreshments.

Friday, January 18, 2013, 9am-5pm. Tree Climbing Concepts Training Team (TCCTT) Safety Training Day for EMT First Responders, Arborists and Tree Workers. Town Square and Town Hall. North American Training Solutions has provided Teachers and Safety Trainers in past and will commit again this year per TCCTT Secretary Denae Jackson.

Saturday, January 19, 2013, 9am-5pm-Windermere Treebute Arbor Day Festival: The following items will be continued for discussion at the next meeting due to time constraints:

- Insurance/Releases: Kids Tree Climb, Geezers in the Treezers
- Kids Tree Climb-Safety Equipment (Helmets, Safety Harnesses, Glasses, Safety Ropes)
- Geezers in the Treezers
- Volunteer Coordinator
- Volunteer Sign-In
- Tree Purchases for Tree Adoption and Sales
- Sponsorships
- Silent Auction & Raffle Items
- Vendors
- Publicity-West Orange Times, Orlando Sentinel, Windermere Family, ISA Florida Chapter Website,
- Signage for Event, Parking, Directional
- Music
- Educational: Division of Forestry Educational Trailer, Enchanted Walk-Abouts, Kids Tree Climb Books
- EMT's-Safety and First Aid Availability
- Safety Fencing-Borrowed from Windermere Rotary Club
- Public Works-Barriers, Safety Cones, Set-Up/Clean-Up Person On-Call
- Waste Pro-Donation of Recycling and Trash Receptacles

It was the recommendation of the Board that Windermere Tree Board Chairman approach Downtown Business Committee and Windermere Rotary Club about sponsorship of Arbor Day trees for Windermere Treebute Arbor Day Festival.

**Windermere Tree Ordinance:**

The Board continues to work on the Windermere Tree Ordinance.

**Next Meeting**

Next meeting will be 4<sup>th</sup> Thursday, November 29, 2012, 7:00 p.m due to conflict with fundraiser for Rotary Club & Habitat for Humanity Lobster, Laugh and Lend a Hand on Third Thursday. Windermere Tree Board volunteers will be serving at the event.

**Adjournment**

The meeting was adjourned at 8:05 p.m. I hereby certify these are the minutes of the Windermere Tree Board as recorded.

**THERESA SCHRETZMANN-MYERS**

Chairman  
Windermere Tree Board  
:tsm

**October 18, 2012**

Date