

TOWN OF WINDERMERE

Workshop 7:00 p.m.
Town Hall

June 28, 2011

TOWN COUNCIL WORKSHOP AGENDA

1. Stormwater Management

All workshops are open to the public. Persons with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563.

TOWN OF WINDERMERE

Town Council Workshop Meeting Minutes

June 28, 2011

CALL TO ORDER:

Present were Mayor Gary Bruhn, Council Members Richard Irwin, Norma Sutton, Molly Rose, Jim O'Brien and Mike Pirozzolo. Interim Manager Howard Tipton, Town Clerk Dorothy Burkhalter, Attorney Tom Wilkes, Public Works Director Craig McNeal and Police Chief Mike McCoy were also present.

Mayor Bruhn called the meeting to order at 7:00 pm. He stated that this is a workshop only and no motions or votes will be made.

1. STORMWATER MANAGEMENT

Mayor Bruhn introduced this item. He stated that the Town has \$188,645.00 that has been allocated from the stormwater fund. Interim Manager Tipton explained the financial portion of the stormwater projects. He stated that with the remaining balance in the account and the projected assessments, the town will have \$275,000.00 in the account. Interim Manager Tipton stated that the Capital Improvement account has a balance of \$100,000.00. He then stated that Maintenance has a balance of \$81,000.00. Discussion regarding financing, budgeting, assessment of schools and churches, maintenance of roads and culverts, and capital improvement projects followed. Mr. Fitzgibbon agreed that churches should be part of the plan as well. He then gave a review of grants and source funding. Mr. Fitzgibbon stated what was needed for the Town to continue receiving grants and funding. He then stated that the overall town was assessed and placed into priority groups. Mr. Fitzgibbon stated that the Town needed to understand where we are and where we need to go. He stated that the "engineering perspective" is the top priority. Mr. Fitzgibbon explained that grading of the roads is also a priority. Mayor Bruhn questioned if this would be outsourced? Mr. Fitzgibbon stated that the Public Works department is limited on the equipment they have to use for this purpose. He further explained that the proper equipment is needed to accurately grade the roads. Mr. Fitzgibbon stated that discussion with Public Works Director McNeal is needed to determine what is needed, outsourcing or equipment. Mayor Bruhn stated his priorities as the McCarthy project and the projects that have already been determined. He then stated that he would like to know which project is the top priority that could be done with the funding the town has. Mr. Fitzgibbon stated that the engineering study for the 319 grant is critical. He explained, the grant is a 50/50 matching grant. Mr. Fitzgibbon explained that the project would cover a 24 acre project to protect Wauseon Bay. He stated that the town has "positioned themselves" very well for the grant. Member Rose stated that even if the grant is not received, the town could still move forward. Discussion regarding financing of the project was made. Member Irwin suggested a loan if other financing is not available or obtained. Mr. Fitzgibbon agreed. He then stated that a review of all the areas is needed. Interim Manager Tipton questioned the proposal of Member Irwin, if a grant is not received, or not enough, then funding with a loan should be obtained. Member Irwin stated yes. Mayor Bruhn commented on a meeting that he and the Town Manager had with a homeowner on Ridgewood Drive. He explained that there is an issue with run-off in that area as well. Mayor Bruhn questioned if the Council would consider the location. Mr. Fitzgibbon gave a brief history of the location. He then stated that a survey/study/engineering of the area is needed. Mayor Bruhn stated he will be meeting with a few residents from that area. He then stated that he would forward their attorney to Mr. Fitzgibbon so discussion can take place. Member Rose stated that another area is Pine Street and Palm Street. Mr. Fitzgibbon stated that Pine Street has requested to be paved. Interim Manager Tipton commented on the CIP projects and funding. Mr. Fitzgibbon stated that the overall goal has been CIP over funding not CIP over funding plus borrowing. Member Irwin reiterated that due to the economy and costs being down, the jobs could be done cheaper and funded by a very low interest loan. He then stated that any and all grants needed to be applied for. Member Irwin stated that monies needed to be "put away" for repaving of roads. Mayor Bruhn stated that direction needed to be given to Mr. Fitzgibbon regarding the flood basin and priorities. Mr. Fitzgibbon stated that if funding (grants) is not obtained, then the projects could be placed in phases. He then stated that if it needed to be done in phases, the beginning would be at 1st Avenue. Discussion followed. Mayor Bruhn reviewed the projects as the flood basin, McCarthy residence, and Ridgewood Drive. Attorney Wilkes gave a report regarding the McCarthy settlement issue. After Mr. Wilkes made his comments, Mayor Bruhn commented on the

Windermere Baptist Church berms and swales. Member Rose questioned the McCarthy project. She stated that the FMIT Attorney stated that fixing the area would benefit the town in court. Attorney Wilkes stated that the project should be kept on the list. Some discussion followed. Mayor Bruhn summarized the discussion as keeping the McCarthy issue on the project list and moving forward with the Ridgewood project. Mr. Fitzgibbon stated that a survey for right of way delineation is needed on Ridgewood as well as a complete survey of 2nd Avenue. He then stated that the second step for 2nd Avenue would be the metes and bounds for the easement. Discussion was made regarding surveying and engineering costs. Mayor Bruhn also stated that the Main Street project between 1st Avenue and 2nd Avenue will be added to the list. Mr. Fitzgibbon stated that the first step would be getting the legal documents first before moving forward with the Main Street project. Discussion followed. Mr. Fitzgibbon stated that if the survey proposals are under \$2,500.00, he can proceed. If not, would need council approval prior to doing the work. He then suggested having the metes and bounds done on 2nd Avenue prior to any other work being done. Mayor Bruhn stated that another item is pursuing stormwater fees from the Baptist Church. Mr. Fitzgibbon stated he would speak with Engineer Mike Galura and he would then have a better idea of engineering and time.

Mayor Bruhn stated that Chief McCoy has been receiving complaints regarding boats being parked on town property. He then reviewed a past situation where the town received notice regarding boats being parked on the right of way and the town operating a marina. Mayor Bruhn stated that enforcement needs to be done in that area. He stated that the boat can not be parked on town property.

Mayor Bruhn stated that he spoke with Sherry Music regarding signage issues in the downtown area. He then stated that he spoke with her regarding banners. Mayor Bruhn stated that there needs to be better definition of the time display for banners.

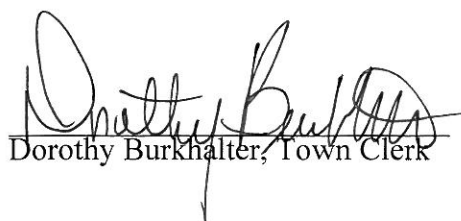
Mayor Bruhn stated that House Bill 45 passed regarding regulating firearms and ammunition. He stated that Attorney Wilkes will research this item.

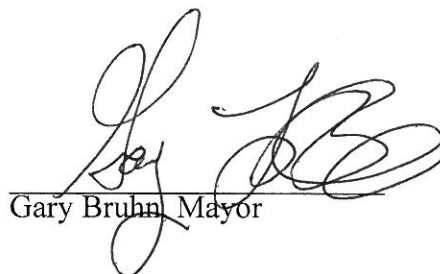
Member Irwin thanked all of the Town Staff for all their hard work they have done in the past few months under the circumstances as well.

Mayor Bruhn then introduced Mrs. Tipton. Member Rose stated happy birthday to Mr. Tipton who will be turning 75 on Friday.

Mayor Bruhn requested that everyone try and keep the Attorney fees down by contacting Mr. Tipton first.

There being no further discussion, Mayor Bruhn adjourned the meeting at 8:49 pm.


Dorothy Burkhalter, Town Clerk


Gary Bruhn, Mayor